



Clerks L Bacon and K Rayner
Gamlingay Eco Hub
Stocks Lane, Gamlingay, Beds, SG19 3JR
www.gamlingay-pc.gov.uk

NOTICE OF THE ANNUAL GENERAL MEETING

Notice is hereby given that a **Meeting** of Full Council will be held at Gamlingay Eco Hub **on Tuesday 12th May 2026 at 7.30pm**. All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder: -

Dated 6th May 2026
Mrs. K Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

1. To elect a Chair and Vice Chair of the Council. To sign acceptance of office forms following uncontested election.
2. To receive apologies for absence, applications for co-option and to receive declarations of interest from councillors on items on the agenda.
3. To receive written requests for dispensations for disc losable pecuniary interests (if any) and to grant any requests for dispensations as appropriate.
Reminder to all councillors to submit Register of Interest forms to SCDC by 8.6.2026 and to declare any interests at each meeting to be recorded in the minutes.
4. To approve and sign the Minutes of the Full Council meeting held 14th April 2026 and to consider any matters arising. Draft Annual Parish Meeting minutes 28th April 2026 - to sign for publication.
5. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum.
6. Note Correspondence from Local MP, District and County Councillors, Police and reports from local groups.
 - i. South Cambridgeshire District Councillor
 - ii. Cambridgeshire County Councillor – James Stuart.
 - iii. Climate Action Group – to note minutes of last meeting and matters arising
 - iv. Crime reporting Crimewatch and policing



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7. To re-appoint members to serve on Committees and groups and to appoint additional members to fill vacancies. Annual pack distribution.
8. To approve Standing Orders and Financial Regulations
9. To approve General Code of Conduct
10. To receive reports from other initiatives involving the Parish:-
 - i. Eco Hub a. PCLC minutes 22.4.26. b. Requests for draw down of sinking fund half yearly payment, c. Proposed LTMF expenditure items.
 - ii. Millbridge Brook Meadows a. Update on brook restoration works
 - iii. Open spaces a. First meeting of outdoor equipment working party – report b. Cemetery fees – to note query and response relating to enclosed plots c. bowls club A428 grant news to note d. QE 11 recreation field – drones information on flying exclusion zone to note e. grass cutting review meeting minutes
 - iv. Old Methodist Chapel – wooden window restoration – to identify potential contractors.
 - v. Library – no items.
11. Information, communications, and consultation
 - i. Annual report 2025-56– draft to note
 - ii. Biodiversity Audit -consultation response to note.
 - iii. East West Rail consultation-details of event and consider draft response, liaison with neighbouring parish councils.
 - iv. Community Emergency Planning- hot weather and cold weather, flooding and food resilience matters- consider preparing a plan
 - v. Waresley PC- response to New Towns consultation- to note
 - vi. Potton Quarry- latest minutes to note
 - vii. Little Gransden Gliding Club- minutes to note
12. Financial
 - i. Financial year end 31.3.2026. To note timeline for submission of AGAR
 - ii. To approve payment vouchers 23 - 30
 - iii. To consider renewal subscription to Parish Online.
 - iv. Grant application- Improving the High Street – bench provision outside Almshouse Chapel- financial implications.
13. Cambridgeshire County Council and South Cambridgeshire District Council items
 - i. SCDC- a. District Councillor election result. b. Street naming- Spire View- to note.
 - ii. County – To raise recent highways issues a. speeding motorbikes Long Lane b. Parking opposite junction Stocks Lane/Church Street c. potholes – latest



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14. Staff and Councillor matters – to arrange staffing committee meeting.
15. Routine Correspondence – available in the office.
16. Items for the next meeting.
17. Dates of next meetings: -Planning and Full Council Tuesday 12th June 2026, F and GP 26th May 2026.
18. Record Closure time of meeting