



GAMLINGAY PARISH COUNCIL

NOTICE OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

Dear Sir/Madam

Notice is hereby given that a **Meeting** of the **Finance and General Purposes Committee** will be held **on Tuesday 24th March 2026 at 7.30pm**. All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

LB

Dated 18.3.2026

Mrs. K Rayner /Mrs L Bacon

Clerks

BUSINESS TO BE TRANSACTED

101. To receive **apologies for absence and to receive declarations of interest** from councillors on items on the agenda.
102. To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensations as appropriate.
103. To **approve and sign the Minutes** of the F&GP meeting held 24th February 2026 and to consider any matters arising. To note Full Council minutes of 10th March 2026.
104. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten-minute Open Forum
105. **Finance:**
 - i. Payments to be approved – to note increase in direct debit to Royal British Legion from £50 to £75 annually
 - ii. Bank reconciliations Jan and Feb 2026 – to be approved.
 - iii. To note and upcoming end of financial year procedures



- iv. To consider quotations for ground maintenance items
- 106. **General purpose**
 - a. **St Mary's Field Cemetery-phase 2-** completion of works and invoice
 - b. To note annual review of asset register
 - c. To consider new IT policy
 - d. Merton college – feedback on recent meeting with land agent/finance bursar
- 107. **Recreation spaces/community buildings**
 - i. To consider new terms of reference for working party, available budget and note meetings with suppliers.
 - ii. **Old Methodist Chapel** – garden work - arrangements to note
 - iii. **Eco Hub** – feedback from special PCLC meeting 18.3.2026
 - a. **Cambridgeshire County Council and South Cambridgeshire District Council** – to note online highways briefing 16.3.2026 and to receive any feedback.
- 108. **Publications and communications** – to note latest social media posts
 - a) Great British Spring Clean week- to note activity b) email issues and action taken- report
- 109. **Staff and Councillor matters** -a) To consider grounds person trainee job description b) Pensions contributions- briefing- Northamptonshire and Cambridgeshire Valuation process summary- to note
- 110. **Routine Correspondence** – available in the office.
- 111. **Items for the next meeting**
- 113. **Dates of next meetings:** -Planning and Full Council Tuesday 14th April 2026, F and GP May 26th.
- 114. **Record Closure time of meeting**

