



GAMLINGAY PARISH COUNCIL

NOTICE OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

Dear Sir/Madam

Notice is hereby given that a **Meeting** of the **Finance and General Purposes Committee** will be held **on Tuesday 27th May 2025 at 7.30pm**. All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

LB

Dated 21.5.2025

Mrs. K Rayner /Mrs L Bacon

Clerks

BUSINESS TO BE TRANSACTED

1. To elect a chair and vice chair of Finance and General Purposes Committee
2. To receive **apologies for absence and to receive declarations of interest** from councillors on items on the agenda.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensations as appropriate.
4. To **approve and sign the Minutes** of the F&GP meeting held 25th March 2025 and to consider any matters arising. To note the Full Council minutes of 13th May 2025.
5. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten-minute Open Forum.
6. **Finance:**
 - i. Payments to be approved. Vouchers 48-58
 - ii. Bank reconciliations March and April 2025



- iii. To review banking arrangements – signatories for all accounts and direct debit list
- iv. To receive internal audit report and note submission of AGAR
- v. New model financial regulations – to receive report on changes for recommendation for adoption to next full council
- vi. Unsafe memorials report for consideration
- vii. To resolve actions on outstanding vat claim 2024-5.
- 7. **General purpose**
 - i. Grass cutting – review of first two months of new contract
- 8. **Recreation spaces/community buildings**
 - i. Eco Hub – to receive any update on long term maintenance schedule
 - ii. Millbridge Brook Meadows a. Meeting 2nd June-Pantaloons, b. Brook project- next steps (GW)- Maintenance session 6th June (Trout Trust)
 - iii. Old Methodist Chapel:
 - a. Report on VAT consultation meeting 21st May 2025
 - b. Progress on roof works – selection of contractor
 - c. to consider quotations for solar tile installation
 - d. To consider request for swift boxes
 - e. To consider storage request from Montessori during works
 - f. To consider request from Montessori for bottle top collection point
- iv. ROSPA report 2025-6 – to note reports and works required. To note request about bike track improvements.
- 9. **Cambridgeshire County Council and South Cambridgeshire District Council items**
 - i. County – to note date of LHI presentation- 11th July 2025
- 10. **Publications and communications**
 - i. To consider any items for the next Gazette/social media posts
- 11. Staff and Councillor matters
 - i. Staffing committee 18th June to note
 - ii. Annual leave requests
- 12. Routine Correspondence – available in the office.
- 13. Items for the next meeting.
- 14. Dates of next meetings: -Planning and Full Council Tuesday 10th June 2025, F and GP 24th June 2025.
- 15. Record Closure time of meeting



