



GAMLINGAY PARISH COUNCIL

NOTICE OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

Dear Sir/Madam

Notice is hereby given that a **Meeting** of the **Finance and General Purposes Committee** will be held **on Tuesday 26th March 2024 at 7.30pm**. All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

LB

Dated 20.3.2024

Mrs. K Rayner /Mrs L Bacon

Clerks

BUSINESS TO BE TRANSACTED

115. To receive **apologies for absence** and to receive **declarations of interest** from councillors on items on the agenda.

116. To receive **written requests for dispensations** for disc losable pecuniary interests (if any) and to grant any requests for dispensations as appropriate.

117. To **approve and sign the Minutes** of the F&GP meeting held 27th February 2024 and to consider any matters arising. To note Full Council minutes of 12th March 2024.

118. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten-minute Open Forum.

119. Finance

i. Payments to be approved 303 - 317

ii. Bank reconciliation Feb 2024 – to note.

iii. Audit – to note date for return of Annual Governance and Accountability Return 1st July 2024 and date of internal audit appointment 14.5.2024.



- iv. To note receipt of S106 funds relating to Green End development
- v. to note order for office furniture (replacement chair)

120. General purpose

- i. To note letter from Forward Gamlingay - potential winding up of charity and Youth Club if no new trustees come forward.
- ii. To note asset register (annual update)

121. Recreation spaces/community buildings

- i. Millbrook meadows a. outstanding jobs – update.
- ii. Update on plans for MBM 10 event and signage and logos for approval.
- iii. Eco Hub a. To note rent increase and occupational license renewal proposal – response from GCC Ltd. b. General rental increase 2024 to note.
- c. PCLC – to note next meeting to discuss use of restricted economic development fund remainder currently held by Forward Gamlingay.
- iv. Cemeteries and churchyards – to note Easter arrangements and summary of income and expenditure for each cemetery year to date.
- v. Old Methodist Chapel – a. Approval for lighting and electrical works and to consider request for shed with power supply (Montessori) b. Lease of garden land – latest response from County Council for information
- vi. Tennis courts – to note report following volunteer work and to consider quotation to line courts.

122. Cambridgeshire County and South Cambridgeshire District Councils

- i. SCDC Parish Planning forum 28.3.24 – agenda to note, KR attending.

123. Publications and communications.

- i. Gazette submission – any items for May edition.

124. Staff and Councillor matters

- i. Annual leave requests (KR/LB)

125. Routine Correspondence – available in the office.

126. Items for the next meeting

127. Dates of next meetings: -Planning and Full Council Tuesday 9th April 2024, APM 23rd April, F and GP 28th May 2024.

128. Record Closure time of meeting.

