



Minutes of a Meeting of the Finance and General Purposes Committee held on Tuesday 27<sup>th</sup> June 2023 at 7.30pm.

Present: Chair S Martin, councillors A Foster, R Petch and J Evans. Clerks L Bacon and K Rayner

16. To receive **apologies for absence and to receive declarations of interest** from councillors on items on the agenda. None.
17. To receive written requests for dispensations for disc losable pecuniary interests (if any) and to grant any requests for dispensations as appropriate. None.
18. Resolved to **approve and sign the Minutes** of the F&GP meeting held 23<sup>rd</sup> May 2023 and to consider any matters arising. Valuation office update – challenge refused on new cemetery based on Google view. VO states tarmac paths and car park – incorrect. Clerk to pursue challenge. Noted the Full Council minutes of 13<sup>th</sup> June 2023.
19. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten-minute Open Forum. None.
20. **Finance:**
  - i. Payments to be approved. Vouchers 66 – 81 were approved.
  - ii. Bank reconciliation May 2023. Approved and signed.
  - iii. Streetlight energy complaint – update from ombudsman, decision due 30<sup>th</sup> June 2023. Noted.
  - iv. Forward Gamlingay! – request for drawdown of 2023-24 allocation and accounts for information. Approved drawdown. Noted accounts show significant restricted reserve for Economic development (£106). Clerks to ask what plans are in place to spend this.
22. **General purpose**
  - i. East West Rail webinar summary – KR. Noted.
23. **Recreation spaces/community buildings**

- i. Eco Hub a. Noted PCLC on 31<sup>st</sup> July 2023 7pm.
- ii. Millbridge Brook Meadows a. Draft article for publication – 10 year anniversary 2024. Resolved to approve with addition of mention of removal of maze upright wooden panels. b. Hedge laying project – to consider support/contribution. Resolved to offer £100 towards project and suggest application to tithe fund.
- iii. Old Methodist Chapel – update on new hirer (Montessori) – OFSTED check, moving in date and cleaning arrangements. Rainbow Pre School reminded that their letter of understanding related to term time rental only, 3 weeks beyond end of summer term notice has been allowed for removal of equipment (to 14<sup>th</sup> August). Some remedial groundwork may be required – contractors may be needed but timescale to arrange will likely be short. A working party/volunteers may need to be called on. A formal handover needs to be arranged with Rainbow. New letter of understanding with Montessori approved, billing arrangements to be discussed. Exclusive use not set out – any additional hiring requests will need to be considered by Council, taking into account financial implications.
- iv. Closed churchyards – repair to churchyard wall update. Noted road closure will be required – additional costs to be considered at future meeting.
- v. ROSPA report 2023 – to consider quotation for works required. All approved.
- vi. St Mary's cemetery – memorial bench donation request. Approved wooden bench in area adjacent to noticeboard. Design to be submitted prior to installation for approval.

**24. Cambridgeshire County Council and South Cambridgeshire District Council items**

- i. CANNfund climate workshop feedback – KR. Noted.

**25. Publications and communications**

- i. To consider any items for next Gazette/social media posts. MBM 10 year anniversary article and publication of GPC responses on Lupin field and GFS pre school proposal approved. RP – a reminder to owners to pick up dog poo on field outside Chapel field (permissive path) should be posted. Noted social media posts about disabled access to MBM.

26. **Staff and Councillor matters**
  - i. Annual leave requests (6). Approved.
  - ii. Feedback from Scribe training session 16.6.2023 – 5 Key Documents. Noted website terms and conditions being arranged.
27. **Routine Correspondence** – available in the office. Noted.
28. **Items for the next meeting.** JE – approval for a flickr/Instagram site for MBM photo gallery
29. **Dates of next meetings:** -Planning and Full Council Tuesday 11<sup>th</sup> July 2023, F and GP 25<sup>th</sup> July 2023. Consultation committee 25<sup>th</sup> July 2023. Noted.
30. **Record Closure time of meeting. 20:16**

Signed.....

Dated.....