



GAMLINGAY PARISH COUNCIL

NOTICE OF THE ANNUAL GENERAL MEETING

Dear Sir/Madam

Notice is hereby given that a **Meeting** of Full Council will be held at Gamlingay Eco Hub **on Tuesday 24th May 2022 at 7.30pm**. All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated 18th May 2022

Mrs. K Rayner /Mrs L Bacon

Clerks

BUSINESS TO BE TRANSACTED

1. To elect a Chair and Vice Chair of the Council.
2. To receive apologies for absence and to receive declarations of interest from councillors on items on the agenda. To consider co-option requests 1. A Porter
3. To receive written requests for dispensations for disc losable pecuniary interests (if any) and to grant any requests for dispensations as appropriate.
Reminder to councillors to update Register of Interest forms (new forms) and to declare any interests at each meeting to be recorded in the minutes.
4. To approve and sign the Minutes of the Full Council meeting held 12th April 2022 and to consider any matters arising. To note the



- F&GP minutes of 26th April 2022, and draft Annual Parish Meeting minutes to sign for publication.
5. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum.
 6. Note Correspondence from Local MP, District and County Councillors, Police and reports from local groups.
 - I. Cllr B Smith-District
 - II. Cllr S Kindersley -County
 - III. Gamlingay Community Safety Group, Neighbourhood Watch, Speedwatch -BP/WB/S Walder
 - IV. Climate Action Group – Minutes to note and update KW
 - V. Neighbourhood Plan- update KR
 7. To re-appoint members to serve on Committees and groups and to appoint additional members to fill vacancies.
 8. To approve updated Standing Orders and Financial Regulations
 9. To approve updated General Code of Conduct
 10. To receive reports from other initiatives involving the Parish:-
 - I. Eco Hub a. to receive formal requests for charges to the long term maintenance fund – sliding door to Kier and ancillary works. b. To note transfer of first half of annual sinking fund payment (£10,500).
 - II. Gamlingay Leisure
 - III. Wildlife Pond – assessment of potential sites and next steps to be resolved
 - IV. Village Show – to book a table, sign up volunteers and decide format/content of display.
 - V. Cinques Jubilee event – request for use of green area and key to access



11. Information, communications, and consultations
 - I Publications
 - II East West Rail- to note upcoming consultation event dates
 - III London Luton airspace
 - IV Henry Morris Centenary Conference invitation
12. Financial
 - I Financial year end 31.3.2022:
 - i. To review the effectiveness of the system of internal control, to receive internal audit report and to approve the annual review of overall risk assessment policy (recommendation from F and GP committee).
 - ii. To approve the Annual Governance and Accountability Statement (section 1)
 - iii. To approve the Accounting Statements (section 2)
 - II Vote – To approve payments voucher numbers 37 -51
 - III To note success of community chest grant application and update on order of Jubilee mugs.
13. Cambridgeshire County Council and South Cambridgeshire District Council items
 - I Highways Development – information on team structure
 - II One Network councillor training invitation
 - III County Transport Strategy consultation 9 -16th June.
14. Staff and Councillor matters
15. Routine Correspondence – available in the office.
16. Items for the next meeting.
17. Dates of next meetings: -Planning and Full Council Tuesday 14th June 2022, F and GP 28th June 2022.
18. Record Closure time of meeting

