



GAMLINGAY PARISH COUNCIL

MINUTES OF A FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

Held at Gamlingay Eco Hub on **Tuesday 11th May 2021 at 7.30pm.**

Present: Chair P Webb, Councillors C Smith (ex officio), L New, A Foster and R Petch.

Clerks Mrs. K Rayner /Mrs L Bacon

110. Resolved to receive **apologies for absence from S Martin and to receive declarations of interest** from councillors on items on the agenda (none) . To receive written requests for dispensations for disc losable pecuniary interests (if any) and to grant any requests for dispensations as appropriate.
111. Resolved to **approve and sign the Minutes** of the F&GP meeting held 23rd March 2021 and to consider any matters arising. One typo to correct “accessibility”. Noted the Full Council minutes of 13th April 2021.
112. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten-minute Open Forum. **None.**
113. **Finance:**
 - i. Payments to be approved – resolved vouchers 23 to 34
 - ii. Bank reconciliation Jan, Feb and March. Noted all checked and signed by Chair. Provided at meeting for inspection.
 - iii. End of financial year 2020-21 a. to note budget review - noted b. accounts/annual return for recommendation to Full Council. Resolved to recommend approval of Annual Return and Annual Governance Statement.
 - iv. To receive internal audit report year ending 31.3.2021. Noted.
114. **General purpose**



- i. To consider signwriting options for groundman's electric vehicle – resolved to approve suggested options.
- ii. PWLB loan (requested by PW). Noted update.
- iii. Neighbourhood plan – update KR. Resolved to approve expenditure on mapping and hedgerow identification – approx. £610 in total from precept (grant now spent). Application submitted to locality for additional funding for evidential work on retention of views. Robust justification of inclusion of protection of views will be required to underpin the Neighbourhood Plan, so it was agreed to seek professional help to prepare this.
- iv. Parish Council meetings – arrangements for meeting in person for Full Council. Noted Covid risk assessment will limit number of people able to attend due to social distancing. Members of the public are asked to contact Clerks in advance if intending to attend. Noted cancellation of Zoom account from 21.4.2022.

115. Recreation spaces/community buildings

- i. PCLC meeting 26.4.2021 -to note minutes. Noted no deficit currently due to grants from SCDC covering loss of income and request for floor sanding of main hall and reception will be submitted shortly– from long term maintenance fund.
- ii. ROSPA reports 2021 – to note list of actions required. Clerks to allocate works to groundman or appropriate specialist contractors.
- iii. Rainbow Preschool a. to consider request for discounted rental rate for wrap around care. Resolved to offer £3 rate as previously. b. To note arrangements for outdoor works. Noted volunteer will be required to complete risk assessment form – clerks to assist as necessary.

116. Cambridgeshire County Council and South Cambridgeshire District Council items

- i. Communities Duty update 29.4.2021 – circulated previously by email. Clerks to double check bookings on upcoming meetings to confirm which councillors are attending.

117. Publications and communications

- i. Social media – to consider any response to criticism of grass cutting regime. Draft Gazette article for consideration by publications committee. Noted. Look East may be filming on Millbrook Meadows



- tomorrow. Resolved to agree release portion of draft article relating to MM as public statement if requested.
- 118. Staff and Councillor matters
 - i. Annual leave requests. Approved.
 - 119. Routine Correspondence – available in the office. Clerks outlined publications available if councillors want to access them.
 - 120. Items for the next meeting. Election of Chair of committee. Whether to hold Annual Parish Meeting – to be discussed again at Full Council. Suggestion of invite to newly elected Mayor of Peterborough and Cambridgeshire.
 - 121. Dates of next meetings: -Planning and Full Council Tuesday 25th May 2021, F and GP 22nd June 2021.
 - 122. Record Closure time of meeting. 20.05

Signed.....

Dated.....

