



**GAMLINGAY PARISH COUNCIL- FULL COUNCIL MEETING 10TH  
NOVEMBER 2020, 7.30PM VIA ZOOM**

Present: Cllrs C Smith, A Kirby, A Foster, K Warburton, P Webb, J Darcy, W Boyne, S Martin, J Wright, R Petch, H Gould, clerks L Bacon and K Rayner, 2 members of the public, Cllr B Smith and Cllr S Kindersley

100. To receive **apologies for absence and to receive declarations of interest** from councillors on items on the agenda. To note resignation of councillor S Jones. To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensations as appropriate.

Resignation accepted, clerks to send letter thanking SJ for her contribution. No declarations of interest made.

101. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a fifteen-minute Open Forum.

No matters arising.

102. To approve as a correct record the **Minutes of the Meeting of 13<sup>th</sup> October 2020**. To note the F and GP minutes of 27<sup>th</sup> October 2020 and to note any matters arising.

Agreed Full Council minutes, noted F&GP minutes.

103. **To receive correspondence/reports** from:

i. Cllr Smith- South Cambs District Council

SK and BS joint written report sent to council yesterday. BS report-Coronavirus Update information shared, SCDC opting Tier 2 restrictions with Cambridge City , prior to national lockdown. Keeping hospital capacity is critical to provide health support for residents. Trauma hospital-Addenbrookes- at 99% capacity. Those on extremely vulnerable list some keyworkers in NHS and schools/universities- capacity down, as employees have to self-isolate (5.2% of workforce). Encourage residents to keep attending health appointments as backlog also causing a capacity issue. Cambridge Uni regular testing programme has reduced incidents of infection by testing every two weeks all students. 600 cases of covid in all Cambridgeshire schools from September- mostly mild incidents. Free school meals- SCDC were to offer this, but Central Government have decided to make provision (£25k cost)SCDC now offering lockdown 2 business grants to support during Covid- scaled on business rates levels- £1,000 to £2,500 per business- information on criteria on SCDC website. Grays Rd parking- building works starting on Monday. HG asked about meals scheme for vulnerable – BS explained 2 other locations staff have returned to work. Over unit is continuing with 94 meals to residents in local area. Manpower issues meant scheme could not continue in the other areas. Residents not longer receiving meals have been contacted, food bags are still available to those who need them.

ii. Cllr Kindersley – Cambridgeshire County Council representative.



SK report-Thank you to residents who supported the Poppy appeal on the first week of the appeal and attended Church St to collect poppies, £650 was raised-very grateful for the support, and to The Cock for allowing a table blocking their car park. Air traffic rerouting- SK writing with A Zerny concerning potential rerouting of approach air traffic into Luton- consultation-unfair to decide a route without public consultation. County Council has £82m deficit in budget- difficult meetings ahead. HG suggested other Councillors be involved to the east of Gamlingay- SK advised that the impact will be different the further east due to potential reductions in air traffic. A1 corridor suggested as alternative by SK. LB to circulate resident (pilot) views for Council to consider at future meeting. SK and BS thanked and left the meeting.

### iii. Neighbourhood Watch Scheme, Community Safety Group.

No meetings have taken place, messaging mostly.

### iv. Speedwatch – update -proposed trial date for new speed signs.

Cost for erecting brackets circulated by email and agreed. Locations identified on 4 posts, SW (Speedwatch co-ordinator) to erect, if can follow risk assessment requirements for mounting signs. RP volunteered to help with signage if needed. Awaiting schools license approval before brackets can be erected on Station Rd. School needs to provide public liability insurance information (volunteers) and submit a risk assessment to County to complete application. JW requested clerks clarify what is needed with SR. Clerk advised information has been sent in October and on 5<sup>th</sup> November (Method Statement).

### Quotation for additional mounting kits.

Agreed additional costs for more brackets to enable signs to be located in other parts of the parish.

### v. Forward Gamlingay!

No report

### vi. Police - Recent vandalism and anti-social behavior – KW.

KW raised concern about anti-social behaviour and ‘egging’ of houses and property in last two weeks. WB advised incidences were up, particularly wing mirror damage and egg debris along Mill Street and Stocks Lane. LB advised incidences do increase around Halloween and Bonfire night, and half term. Covid restrictions may make boredom/anti-social behaviour higher with youths/teenagers. Youth Club not meeting at the moment. Noise from Eco Hub car park being reported and being monitored. Request residents report all incidents on 111. KW interested in Biggleswade volunteer force . WB Rural watch undertaking surveillance. Concern expressed by WB about potential decrease in PCSO’s.

## 104. To receive reports on other Parish Council matters:

### 104.1 Gamlingay Guardians

#### i. To agree terms of reference for sub committee

Email detailed Terms of reference to all councillors. Sub committee to deal with all matters relating to Gamlingay Guardians, recruitment and reports to bring to Council. **All agreed the terms of reference.** Councillors on sub committee are HG, KW, CS (ex officio) AG (ex officio), WB volunteered for this group, SM will attend until January .

### 104.2 Community Buildings

#### i. Old Methodist Chapel – to consider making grant application for insulation



Central Govet offering 100% grants for double glazing, wall and roof insulations in community buildings. **Agreed for clerk to make enquiries about improving insulation of building/windows (100% grant),** potential for completion Summer 2021.

ii. Eco Hub a. update on opening hours.

Kingspan hiring to Kingfisher group, and blood donors only. Other groups have expressed interest to resume January 2021 subject to national restrictions. Possible grant mentioned for business support by BS-clerk to contact GCC Ltd about potential criteria to access grant.

iii. b. Update on Greensand Ridge gateway proposal.

£1,000 grant secured from wind turbine- information has been forwarded to GSC. JW explained photo opportunity signage required by GSC and general agreement to taller sign by hedge line would not be of detriment to the eco hub setting. Clerk awaiting further feedback from GSC on project.

c. PCLC minutes – 9.11.2020

Accounts supplied showing that £12k carry forward to 2021 due to business grant nullifying losses to this years accounts. Trustees want to carry forward £12k to ensure coverage of any losses due to covid closures in 2021, rather than paying into the sinking fund. No deficit funding is being requested this year. LB to notify NM that further funding may be available from SCDC. Principle agreed that moneys should be utilized in 2021 on potential lost income from lettings. 8 trustees now involved with the hub each with specialisms, which is great news.

iv. Cemeteries and churchyards - Remembrance service report

Was on-line this year- recorded on Wednesday. Photo of Chair laying wreath was included. 30 residents attended on Sunday, socially distanced to pay respects.

### 104.3 Recreational Spaces

i. Playground/recreation field – update on new equipment

No information on installation date yet- delay possibly due to lockdown.

ii. Millbrook Meadows – to approve repair to notice board

Agreed quotation for replacement parts, design matches other noticeboards. Mr B Perry contacted to quote for assembly/repair.

iii. To consider planters for outdoor spaces – CS

CS explained planters for public areas- could consider this supplier. LB asked Councillors to forward ideas for projects and costings to go forward to F&GP -open to all Councillors- start of budget setting at the end of this month.

### 104.4 Library – latest on opening hours and procedures.

Library Manager to run a click and collect service, on line to residents through facebook page and email/telephone through current lockdown. Library volunteers will assist where they can.

### 105. Information, communications and consultations

i. Gazette submission December – Gamlingay Guardians

Clerk LB to submit leaflet to Gazette shortly, deadline is now. LB will complete and send tomorrow.

ii. Neighbourhood Plan – feedback report.

SM reported on progress, lots of responses, meetings being arranged to discuss main points and feedback to be given to all who provided contact details. Main issues, First school buildings, access to community facilities and cycling infrastructure. Clerk advised lots of landowner feedback, also responses from SCDC and County Council. Steering group looking at policy tweaks, and justification development within the plan



. Feedback to follow January. Clerk to work mainly pulling together themes for next set of neighbourhood plan steering group meetings. Most landowner interest related to amending the village framework, and identification of numerous sites for housing, many within the village character area.

## 106. Community news

### i. Nominations for Hero award – HG.

HG proposal to nominate Shelley Aitcheson, Jo Kitch and Lucy Rands for Hero award **was unanimously supported**. Clerk to refer to SK as not clear on website how nomination process works.

### ii. Christmas lights – no display planned this year.

Contractor is not erecting Christmas lights this year, so there will be no lights on Church St, Mill Street. Council have been informed by County Council volunteers can not put them up. Clerk to word something for the Gazette.

### iii. Access to Gamlingay woods – request from WT for use of allotments car park and email from Great Gransden Parish Council to the Wildlife Trust.

JW advised gate has now been unlocked after 9 weeks of closure. Huge areas of stacked wood on entry drive. Council unsupportive of use of Allotment car park for dog walkers/walkers access to the woods. GAGA have had problems in the past with space for allotment holders and concerned about security risk - car park should only be for allotment holders only. Clerk- track owned by Merton, unlikely to support additional users causing damage/pot holes to unadopted road. GAGA currently do running repairs. Concern expressed about parking encroachment onto field- issue between landowner and Wildlife Trust. Great Gransden clerk has asked for joint meeting with all affected parishes with the WT. JW invaluable resource to residents, especially during lockdown. Elderly and small children need to be taken by car as too far to walk from village, extremely important for vulnerable groups to retain access. Concern that access issues are taking too long. CS very important local recreation location. Understand it is a access road width issue, needs resolving. **In agreement that allotment car park was not acceptable solution to the problem.** Noted Great Gransden clerks email dated 4<sup>th</sup> November requesting a wider meeting to resolve issue.

### v. London Luton Airport – flightpath consultation event

Clerk forwarded CB (resident) response concerning flight path amendments consultation. Councillors to consider and discuss at next meeting. Impact was discussed, HG and WB of opinion air traffic noise would not be significant, KW impact likely to be significant, both visible and in sound.

## 107. Financial

### i. To be approved- payments list -vouchers 182-197-

Four additional payments – Wizard Soft for cleaning the play equipment and signage in the village, cleaning Methodist Chapel roof, office rental for the year- **all agreed**. SM clarified office expenses – office supplies is same budget header- overspent as further resources to be allocated from COVID business grant award (previously agreed)

## 108. South Cambridgeshire District Council

### i. Report on Parish Council forum 4.11.2020

Clerk unfortunately missed this zoom meeting- recording available on line, if Councillors would like to listen in.

## 109. Cambridgeshire County Council



- i. Covid -19 -latest community update-noted
  - ii. IMHC incident report to note-noted
110. **Staffing and Councillor matters**
- i. Working practices during lockdown for all staff to note  
Clerks working from home during 2<sup>nd</sup> lockdown, except by appointment or burial authority duty. KW groundsman working as normal- has access to toilet facilities at the hub.
111. **General Correspondence** – available in the office. -noted
112. **Items for the next agenda** -none
113. **To note the dates of the next Parish Council and Committee meetings**  
Full Council Tuesday 8<sup>th</sup> December 2020 at 7.30pm, F and 24<sup>th</sup> November 2020 -all Councillors invited (Precept preparations)  
Planning meetings 7pm prior to all meetings.
114. In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted in item 114.1., to resolve that it is in the public interest that press and public be excluded from the meeting and are therefore asked to withdraw.  
Members of the public left the meeting (21.17)
- 114.1 To approve recommendations from Guardians sub committee on appointments to paid roles for scheme.  
7 applicants, **Head Guardian appointment agreed** outstanding applicant to be offered position. Deputy, interviewing two candidates by zoom- to determine right appointment. Sub Committee to undertake interview. **Councillors agreed recommendations of the Guardians sub Committee on appointments, and selections for interview. Agreed sub committee members HG KW SM/CS(ex officio)/WB.** Meetings to be evening (preferred -WB availability). Chair to be elected at first meeting. Clerk to arrange zoom interviews asap (Friday 13<sup>th</sup>) PM.
115. To formally record the **time of closure** of the Parish Council Meeting  
Meeting closed at 9.26pm

Signed.....Date.....