



## GAMLINGAY PARISH COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee will be held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 25<sup>th</sup> February 2020 at 7.00pm

**Present: Chair P Webb, Councillors C Smith, S Martin, J Newman, S Jones, A Foster and M Brown. Clerks L Bacon and K Rayner.**

24. To receive apologies for absence. None.

25. To receive declarations of interest from councillors on items on the agenda. None.

25.1 To receive any written requests for dispensations for disclosable pecuniary interests. None.

25.2 To grant any requests for dispensations as appropriate. None.

26. Resolved to approve and sign the Minutes of the F&GP meeting held 28th January 2020 and to note the Full Council minutes of 11th February 2020 and to consider any matters arising – none.

27. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. None.

28. Finance:

28.1 To resolve to approve the following:

i. Payments to be approved – resolved to approve vouchers 329 - 350

ii. Bank reconciliation – January 2020. Deferred until paper statement is received.

iii. To consider grants to the Community Choir, Wildlife Trust and Bobby Scheme. Resolved to grant £200 to the Choir, £100 annual donation to the WT and £50 to the Bobby Scheme.

iv. To review internal control/governance arrangements and internal audit arrangements (section 1 of Annual Governance Statement). Resolved that current arrangements are satisfactory, no issues raised.

29. General purpose

i. Website accessibility – draft statement and estimate for external check. Noted awaiting quote.

30. Recreation spaces/community buildings

i. Eco Hub – update on maintenance items. No written update. Internal re decoration of washrooms is not yet done. Roof repair satisfactory.

ii. Old Methodist Chapel – management meeting 27.2.2020. Noted. AF and KW can attend.



31. Cambridgeshire County Council and South Cambridgeshire District Council items

- i. Parish forum 30.3.2010 – KR attending. Noted date typo – 2020.
- ii. Zero Carbon Communities – 7.3.2020 – attendees- JN for GPC. Eco Hub manager and home school group leader also attending.

32. Publications and communications

- i. Website accessibility – draft statement and estimate for external check. Noted duplicated item – discussed above.
- ii. Carbon footprint – draft articles for the Gazette and SLCC. Noted. Reference to GCC's draft footprint to be removed until external confirmation of figures.

33. Staff and Councillor matters – Appraisals report. All completed – no issues to raise. No appraisal required for cleaner.

34. Routine Correspondence – available in the office. Noted.

35. Items for the next meeting – themes and invitees for APM.

36. Dates of next meetings: -Planning and Full Council Tuesday 14<sup>th</sup> March 2020. next F and GP 24<sup>th</sup> February 2020. Noted correction – 24.3.2020 for F and GP and Full 10.3.2020

37. Record Closure time of meeting – 19.25

Signed.....

Dated.....