



Minutes of a Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 11th February 2020 at 7.30pm.

Present: Chair C Smith, Councillors S Jones, A Goss, P Webb, S Martin, A Foster, J Wright, W Boyne, D Finnigan, K Warburton, A Kirby, M Brown. Clerks L Bacon and K Rayner. County Councillor S Kindersley (after item 150.1 ii.), District Councillor B Smith and 0 Members of the public

144. Receive apologies for absence – JN and TG and to formally receive resignation of Councillor S Hemmings- noted. Letter of thanks to be sent.
145. **To receive declarations of interest from councillors on items on the agenda:-**
 - 145.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 145.2 To grant any requests for dispensations as appropriate. JW- item 152 (ii) and 153 (ii)a -school representative on working party
146. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum. None present
147. To approve and sign as a correct record the Minutes of the Full Council meeting of 14th January 2020.**Agreed and signed** To note minutes of F and GP 28th January 2020- noted.
148. To consider Any Matters Arising from these minutes. To approve request for Councillor A Foster to join F and GP (minimum 6 councillors)-**Agreed**. Terms of reference for committees to be updated- to next meeting.
149. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives). Cllr B Smith advised Grays Rd application has now been registered. Applications being referred to planning Committee- protocol proposed is illegal and further letter will be issued to all parishes to clarify process. A review is to occur to the scheme of delegation-more to follow. Carbon zero grants- Gamlingay was successful with one application-further rounds next year (approx. £100k). Money is ringfenced from solar farms business rates-being put back into environment projects. Recent storm Ciara-Duxford aerodrome roof at risk of failure-M11 and A505 closed (Gold command response) led to some disruption locally. Local Plan consultation event well received here/good response. West Rd housing application is being held up by an ecology issue. Green End application will go to Planning Committee in April- some changes due to community consultation. Clerk has sent round the latest email from Morris Homes for information- noted. SCDC Greater Cams partnership- purchased two electric buses for use at Oakington. Inspector has recalculated the housing supply figure and SCDC is objecting to this.PW asked whether the Heath Rd/Green end self build decision meant that housing could appear anywhere in the open countryside. BS advised further work had been undertaken, with the help of a report prepared by GPC clerk KR, to reclassify some units as self build, and definition has been further defined. Request for definition to be made to Parish planning forum. DF unhappy that properties adjacent are not to be for self builders but will be private developers to make money. Coronavirus – SCDC has a public health responsibility and a report is pending on actions SCDC will take. Marshalls



will be moving from Cambridge City to either Witten or Cranfield. BS thanked for information. ii. Gamlingay Community Safety Group. Minutes of meeting 16.1.2020- group making progress. iii. Neighbourhood Watch Scheme update and Rural Watch – M Brown- stressed the need to report any suspicious activity on line-WB important evidence to build up a picture. BS advised that the Inspector is aware of a current issue in the village, which is being dealt with. BS left the meeting. iv. Gamlingay Speed watch – to note training dates-JW to publicize with school parents.

150. **To receive reports on other** Parish Council responsibilities and projects: -

150.1 **Community Buildings**

- i. Old Methodist Chapel – i. Management group meeting date – 27.2.2020. ii. To receive report of loose brickwork and consider options for repair- clerk to request help on Facebook.
- ii. Eco Hub a. Use of S106 funds – to consider contributions towards water fountain/bottle filling station, light feature and lectern and GCC request – solar lighting for car park- Consideration how to progress water fountain provision- needs to be ‘vandal proof’. Alternative projects for remaining s.106 funds- light feature, lectern, solar lighting. Fountain must be plumbed in to receive water and drain into underground drainage system. Clerks to check. **Resolved to apply for half the cost of the water fountain to GCT Ltd, remainder funded from s.106.** Water fountain deemed of most community benefit to users of the eco hub, play area and recreation field. SK arrived at the meeting.
Item 149 report from Cllr S Kindersley received- January update has been circulated. First School field- options presented on lease/license potential arrangements- clerks receiving legal advice on the matter. Agricol Oil- community payback scheme- clerks to publicize on Facebook. County budget 1.59% increase- ‘savings’ are in fact cuts to services. EW Rail route preferred route E- CamBedrailRoad- will be continuing its campaign. SK against the preferred route as it does not a) use the A428 corridor which is being redeveloped ,b) Station proposed south of Cambourne , creating a large conurbation, not ideal, c)new route south to Toft /Little Shelford area - communities which haven’t engaged with the consultation to date are now in the direct development corridor. All roads which currently cross the route will require a diversion, stopping up, tunnel or bridge. Many local routes are at a risk of being closed due to cost of supplying a bridge/tunnel (no more level crossings will be permitted). Adult social care- County is taking an additional 2% funding from central government. AG noted that Gamlingay has a larger proportion of elderly than elsewhere. SK thanked and left the meeting.

150.2 **Recreational Spaces**

- i. Playground and recreation field – i Skatepark – surface fault repair completed- noted.
- ii. First School Field. i Progress on collecting evidence of historical community purchase-BC continuing to collect statements. Further names were forwarded. Legal statements- will be a cost implication for the PC-noted.
- iii. To consider request from GamArch to dig a summer test pit at Millbrook Meadows- **Agreed in principle**-subject to the location, date, areas suggested by community orchard in MBM/Lower field, or The Pitt.



- iii. To approve work to bike track (recommended by F and GP) **Works A-C agreed, as identified in the ROSPA report-grounds maintenance budget.**

150.3 **Cemeteries and Churchyards**

- i. To note letter sent regarding St Mary's cemetery regulations- sensitive issue-edging to be removed- noted. Potential Stocks Lane burial may require refusal of permission due to lack of payment- clerks to advise councilors tomorrow morning.
- ii. To consider quotation for painting gates at St Mary's - Concern expressed regarding fading. Quotation considered, assurance that guarantee of paint to last at least 5 years, consideration of using lacquer spray fix to ensure longevity. **Clerk to request assurance from contractor/supplier, before authorizing works.**
- iii. To note visit from Pest Control (moles)-2 moles have been caught.

150.4 **Library** – latest figures-noted

Item 152 (ii) brought forward

- ii. Gamlingay Village Primary i. To note response from Chair of Governors to complaints about parking on Station Road from a resident working for a local company - JW expressed frustration as it had been suggested that local companies be asked to contribute towards yellow line painting on the Stocks Lane junction, which would help to stop anti-social parking. She had offered previously and is still willing to make this appeal – feels there has been a lack of communication. JW reiterated frustration of school parents not being able to utilize eco hub car park in the mornings. KW- County Council are not providing car parking for school parents for drop off. Could licenced parking be considered? CS- remit of County Highways to deal with this-failure since planning application was made. Unused land at the bottom of the school field seemed ideal for providing a car park/drop off area. JW – school now uses this land, so not now available. Notable costs required for redesign of eco hub car park to suit pick up and drop off requirements and deliver a safe and controlled environment. Insurance costs also an issue. DF left the meeting. Consider assessment /visit at school pick up time at Think communities meeting on Friday. JW expressed frustration of PC role in the matter, lack of response to resident. CS advised not a power of the Parish Council- not the statutory highway authority. JW left the meeting. DF rejoined the meeting.

151. **Information, communications and consultations**

- i. **Climate Change** - To receive report on Gamlingay Parish Council and GCC Ltd's carbon footprint. Report received, actions discussed, **further consideration of Electric Vehicle charging point locations to be considered, Clerk to update procurement process to consider purchasing items from local area if possible, and clerk to review 3 year grass cutting contract to find ways of reducing number of trips taken by contractor to deliver same standard of care 2021-24.** Clerk to write article for Gazette to find out support for pursuing community actions 5.4 A/B/C, and report back. Clerk to share report with other agencies to check the assumptions, suggest sharing working practices and creating a basic template /parameters list to allow comparison between parish councils and between community halls.



- ii. East West Rail – announcement on preferred route and future consultations noted. Route E passes in proximity to Gamlingay-noted. Tempsford station and potential development impact will be significant. Further consultations to follow on route corridor.
152. **Community news**
- i. Neighbourhood Plan – latest- SM advised that the SEA is continuing, further steering group meeting is next week.
 - ii. Gamlingay Village Primary
 - i. To note response from Chair of Governors to complaints about parking on Station Road- as above
 - ii. To note delivery of planter and arrangements for planting/maintenance- To be installed in March-housed on school premises at present.-clerk to order mulch, ready for school to plant, and take on ongoing maintenance.
153. **Financial**
- i. To be approved- **payments list 321-328 Agreed.**
 - ii. To note response from Merton to queries about Station Road Section 106 community transport allocation/Church Street parking improvement contribution and Merton field/Gamlingay woods access. To consider financial implications of a. Church Lane junction remodeling- noted this has been refused b. St Mary's cemetery access road maintenance- meeting to be arranged -**Agreed** c. Merton field bridge access-permanent bollards to be erected. Question of ongoing maintenance of road /proportion of maintenance costs- Emplins road to new cemetery- to be further discussed. Log field-bridge- no action currently on hold- for discussion at the next meeting. Meeting to be arranged with Merton.
154. **South Cambridgeshire District Council**
- 154.1 Planning Policy Monthly update and parish e-bulletin-noted. i. To note website accessibility regulations and information-Agendas and minutes now checked. ii. Community Safety and Resilience Event and Zero Carbon Communities Workshop – JN to attend-noted.
- 154.2 **Planning – report on changes to procedures** following implementation of Idox system- **Agreed to try using IDOX system to view plans for Planning Committee.** Concern expressed that large-scale planning applications -set of plans should be made available to residents who may not have access to the internet. Concerns that only online responses to be received- may reduce access for many to be fully informed and consulted on significant issues in their community. Agreed Clerk to sit on working party to raise matters affecting parish councils with system implementation-subject to space. Potential role for CAPALC to include in their planning training how to use the Idox system (South Cambs) for new councilors. KR willing to do a training session for councilors if required. DF left the meeting.
155. **Cambridgeshire County Council**
- 155.1 Think Communities – date of next meeting 14.2.2020. Suggestions for agenda- Issue of Church Lane reprofiling- concerning 1/3rd costs attributed to potential project- for a future meeting. Issues/agenda to be prepared by clerk- main issue short term first school field, streetlighting, Christmas lights, verges and GVP highway safety all issues for consideration. Clerk to firm up attendees.



- 156. **Staffing and Councillor matters**
 - i. Annual leave requests -approved

- 157. **General Correspondence** – available in the office.
- 158. **Items for the next agenda**-none
- 159. **To note the dates of the next Parish Council and Committee meetings**
Full Council Tuesday 10th March 2020 at 7.30pm in the Kier suite, F and GP 25th February 2020.
Planning meetings 7pm prior to all meetings.
- 160. In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted in item 161. it is in the public interest that press and public be excluded from the meeting and are therefore asked to withdraw.
- 161. Operation London Bridge – County Council Protocol was noted. Condolence folder from Shaw and Sons to be purchased and stored (cost £98 ex VAT)-**Agreed**

- 162. To formally record the **time of closure** of the Parish Council Meeting -9.50pm

Signed.....Dated.....