



## GAMLINGAY PARISH COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 28th January 2020 at 7.30pm

Present: Chair P Webb, councillors J Newman, M Brown and C Smith (ex officio). Clerks L Bacon and K Rayner.

10. Resolved to receive apologies for absence from S Jones and S Martin
11. To receive declarations of interest from councillors on items on the agenda. None
- 11.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 11.2 To grant any requests for dispensations as appropriate. None
12. Resolved to approve and sign the Minutes of the F&GP meeting held 26th November 2019 and to note the Full Council minutes of 14th January 2020 and to consider any matters arising. PW – item 7. 0 update. Response received from Merton – do not approve use of S106 for remodelling Church Lane junction. PW concerned that Council is committing to implementing a scheme that is ultimately the highways authority responsibility. Feels full council needs to discuss implications of PFHI project. To be discussed at future meeting. i. Numbering on F and GP agendas – noted error and replacement numbering until start of new council year.
13. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. None.
14. Finance:
  - 14.1 Resolved to approve the following:
    - i. Payments to be approved 304 - 320
    - ii. Bank reconciliation – November and December 2019
    - iii. Quarter 3 budget review. Noted. Clerk/ RFO outlined main areas of over and underspend. Steps to playground yet to be installed, large community transport project not identified. NHP grant – some may have to be returned due to delays in reaching requirements for regulation 14.
    - iv. To note result of application to Zero carbon communities grant fund and to consider alternative funding for water fountain. Noted, options to be presented to full council, including use of S106 funds for improvements to community buildings.
    - v. To consider quotation for work to bike track. Resolved to recommend that full council approve funding items identified in ROSPA report as needing attention – funding to be identified from underspend on other budget categories.
    - vi. Cambridgeshire pension fund i.to note personal data retention policy expectations and to approve policy (from template). Resolved to approve with suggested amendment to timescales for retention to match existing policy. ii. To note valuation results and to formally approve contribution rates (reported to Nov F and GP and Dec Full Council). Resolved to approve contribution rate fixed for 3 years.
    - vii. To consider renewal of membership of CPRE and contribution amount. Resolved to renew at £36. Good value for a charity giving a national perspective and informative training.
15. General purpose
  - i. To note submission to Local Council Awards Scheme for Quality award. Noted.
  - ii. Christmas Lights- to note removal into storage. Noted.
  - iii. IT matters i. report on recent email issues and resolution of problems. Noted local security/spam ware may be causing issues. Under investigation. ii. Webinar – cloud computing for the modern council. Notes for information and to discuss possible financial implications. Resolved – current systems adequate.



- iv. Internal audit – to note date of interim visit and list of items to be checked. Noted.
- 16. Recreation spaces/community buildings
  - i. Eco Hub a. PCLC meeting minutes 20.1.2020. To discuss items raised to make recommendation to full council. Very promising financial update. Roof leak is fixed for considerably less than first estimated. Agreed trial proposal to secure concrete cubes.
- 17. Cambridgeshire County Council and South Cambridgeshire District Council items
  - i. Climate Change Strategy consultation – draft response for consideration. Resolved to approve. Concerns about tree planting – strategic approach needed at all levels of planning. CS keen to promote new technologies as soon as possible. PW considers that longer timescales give manufacturers time to perfect the technologies. Noted calculations on GPC's carbon footprint are progressing well – will be presented to full council.
- 18. Publications and communications
  - i. Publications committee – to note cancellation of Jan meeting and future meeting dates. Noted
- 19. Staff and Councillor matters – Appraisals. Progress report. Arranged one to ones for this week.
- 20. Routine Correspondence – available in the office. Noted.
- 21. Items for the next meeting. Report on new planning portal training at SCDC (KR).
- 22. Dates of next meetings: -Planning and Full Council Tuesday 11th February 2020. next F and GP 25th February 2020. Noted.
- 23. Record Closure time of meeting – 20.40

Signed.....

Dated.....