



Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 23rd July 2019 at 7.30pm

Present: P Webb, C Smith, J Newman and M Brown. Clerk L Bacon.

33. Resolved to receive apologies for absence from S Martin and S Jones
34. To receive declarations of interest from councillors on items on the agenda. None
- 34.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 34.2 To grant any requests for dispensations as appropriate. None
35. **Resolved** to approve and sign the Minutes of the F&GP meeting held 25th June 2019 and to note the Full Council minutes of 9th July 2019 and to consider any matters arising. 43. Letter from Sunshine Pre School acknowledging write off debt. Noted. 51.1 Response from Highways Engineer re GVP/Station Rd highways safety. Noted response did not answer all questions and suggestions put forward were rebuffed. Speeding data was complicated but illustrated there is a problem, yet no remedy was offered by County. Resolved that PC would not support LHI bid for re – lining Stocks Lane junction as this is routine maintenance which has been previously reported to County. Smiley face illuminated speed signs – PC has already agreed to fund illuminated speed monitoring signage for the village which may be used in this location. More detail and discussion would be needed with Speed Watch group before agreeing to additional/alternative signs. Resolved – PC cannot commit to expenditure on support for an LHI bid at this stage without more specific detail on proposals. 22 iii F and GP – GSR have confirmed that Breedons have offered sandstone and delivery foc for gateway feature. Resolved – further meeting not required; PC has expressed its preference for the design by email. Noted PC has not signed funding agreement but offered to try to find match funding. 23 iii. – new water pump now in, water butt will remain in situ for now. Full Council 43. – PC wrote to landowner expressing concerns about security of site. Traveller encampment trespassed last week – now moved on. 45 ii. A Webb has resigned as Chair. Sad loss, she will be very much missed. MB – hope to elect replacement at next meeting. Disappointing turn out at recent crime prevention event – only 10 attendees, despite over 900 signatures on petition to Police for more presence in the village. Disheartening to those who are giving significant amounts of their time and effort to try and improve matters. 46.2 Free dog poo bag trial to start soon – AF to install dispenser on wooden field gate at entrance to recreation field.
36. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. **None.**
37. **Finance:**
- 37.1 **To resolve** to approve the following:
 - i. Resolved to approve payments 94 -107, noting both July and August salaries are included as no meeting in August.
 - ii. Bank reconciliation – June 2019. Resolved to approve.
 - iii. Annual Return – notification of additional information requested. Noted query was expected due to significant variances caused by sale of WI hall and reduction of PWLB loan. Explanations provided – no further queries to date.
 - iv. Quarter 1 budget review. Noted. Clerk LB outlined reasons for variances – none unexpected.
38. **General purpose**



- i. To consider renewal invitation for photocopier contract. Noted recent problem with ordering toner has been resolved. Resolved to agree 2 year contract at 20% reduction as offered.
 - ii. Review of insurance policy (renewal 1.10.19). 3 year contract with current providers ends 2021. Noted policy is usually reviewed annually, but alternative quotations from providers will not be sought until current agreement ends.
 - iii. To note tree survey date – 2.7.2019. Actual date 23.7.19 noted.
 - iv. Christmas lights – offer from Brogan Group to assist with cost of installation by approved contractors. Noted. Thanks to Brogan for kind offer. Clerks to seek quotations from contractors. CS to enquire who Sandy TC use.
- 39. **Recreation spaces/community buildings**
 - i. Eco Hub a. PCLC minutes. Noted that nearby resident has been provided with gate key for use in emergency as it had been noted that gates have been locked open a couple of times. Need for cover to prevent unauthorized access to car park/recreation field agreed. Noted that CCTV policy provided and discussed was adequate. Centre manager is responsible for monitoring CCTV. System was not out of use for any significant time – routine inspection picked up fault on power supply. Now rectified. Monitoring screens cannot be displayed on front desk due to privacy laws – open reception space. CCTV is not constantly monitored – this is not its purpose in this building – it is primarily used as a deterrent. Recordings are stored for 28 days.
 - ii. Old Methodist Chapel – i. quote for door repair for consideration. Resolved to approve noting contractor has done previous high standard work on the building and the quote is acceptable. li. Acknowledgement of three metre notice (Party Wall etc. Act 1996) from Morris Homes for consideration. Resolved to dissent and use appointed surveyor. AF/AG to be asked to be present during survey.
 - iii. Cemeteries and churchyards – i. to note permission given for wooden plaque installation foc. Resolved to approve weekend placement of plaque foc given personal circumstances. GPC happy to be able to help.
 - iv. Skatepark refurbishment – underway. Update on progress. Ramps have been removed and stored behind safety fencing but dens have been built under – grounds man is monitoring situation. Agreed that following feedback from users, central grind rail on low ramps will not be replaced. Clerk to contract installers to get update on works – tarmacking is awaited (hot weather may be a factor).
- 40. **Cambridgeshire County Council and South Cambridgeshire District Council items**
 - i. Highways – To receive any response to request for maintenance of Emplins access road following request by letter handed over at meeting 13.6.2019. None yet received.
 - ii. Footway lighting – updated inventory. Noted correct. Awaiting further information regarding alternative energy providers.
- 41. **Publications and communications**
 - i. Publications committee - August meeting date to be arranged – any items. Clerk will suggest date at end of August.
- 42. **Staff and Councillor matters**
 - i. Cambridgeshire Pension Fund -consultation on disbanding the pool. Noted. More information on individual valuations is needed before deciding. County favors disbanding the pool and assigning assets as per the pool average funding level. Resolved – not to respond to this first consultation but to wait for the next stage to feedback once the results of the valuation are received.
 - ii. Annual leave notification – LB. Resolved to approve.
- 43. Routine Correspondence – available in the office. Noted.
- 44. Items for the next meeting. None.



- 45. Dates of next meetings: -Planning and Full Council Tuesday 10th September 2019. next F and GP 24th September 2019. Noted. Apologies JN and PW for 10.9.19.
- 46. Record Closure time of meeting – 20.19

Signed.....

Dated.....