

Policy for hire of Recreation field, Plaza and other open spaces in Parish Council ownership

1. Hirer to provide dates to the clerk at least 2 months prior to the event for approval and to check availability.
2. A copy of the hirers public liability insurance to be provided to the Clerks.
3. A maximum of 15 persons per hire allowed for non-exclusive use of the areas. Other users of the field should not be inconvenienced or excluded from any area. No charge will be made for non-exclusive use although Council reserve the right to review this from time to time.
4. If exclusive use is required – hirer must make all arrangements to risk assess the event (copy to be provided to the Clerks), to section off the area off safety and erect notices to inform other users of the field of the nature and duration of the hiring. The hire fee will be the standard hourly or daily rate in force at the time.
5. Any problems, incidents or accidents to be reported to the Clerks promptly.

29.1.2018