



**Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 25<sup>th</sup> June 2019 at 7.30pm**

Present: S Jones, J Newman, M Brown, S Martin (Chair), C Smith. Clerk K Rayner. 0 Member of the public.

17. To receive apologies for absence -PW and LB
18. To receive declarations of interest from councillors on items on the agenda- None
- 18.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 18.2 To grant any requests for dispensations as appropriate- None
19. **To resolve** to approve and sign the Minutes of the F&GP meeting held 28<sup>th</sup> May 2019 - **Agreed and signed.** Noted the Full Council minutes of 11<sup>th</sup> June 2019. i. Annual Investment Strategy with reviews (6.1 ii) was noted – next due for review in Sept 2019. li. Responses to queries raised at F and GP 6.1 iii.– P Webb-were noted.
20. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. No representations.
21. **Finance:**
- 21.1 **To resolve** to approve the following:
  - i. Payments to be approved- **Approved items 84-87**
  - ii. Bank reconciliation – May 2019-**Approved and signed (SM)**
22. **General purpose**
  - i. To receive update on outstanding debt – Sunshine Pre School and to resolve actions. Clerk circulated one copy of accounts 2017 and 2018 to the committee (received earlier today), for discussion. It was noted that a formal response and the accounts prepared by an accountant had now been received. It would appear that there is no future in chasing this outstanding debt. **Agreed- accounts to be submitted to full council.**
  - ii. Neighbourhood Plan – confirmation of grant award -this has now been confirmed and the mapping exercise has commenced. KR received some policy wording feedback from a Locality representative who strongly advised that the policy wording needed an external 'health check'. A quotation was received for this at £525 plus VAT. **It was agreed that this should be met from the Parish Councils Neighbourhood Plan expenditure budget.** The group will discuss at its meeting tomorrow the way forward.
  - iii. To consider response to artist impressions for Greensand Gateway feature- feedback included preference for a more traditional approach, with items placed inside /flat to the rock surface rather than sticking out. Concerned about health and safety- likelihood that people could use protrusions to climb on top, snag clothing, metal items could be a health and safety concern. Boulder idea was supported, preference was for interest to be in form of pictorial reference/ colouring rather than protruding items. Feedback to be supplied to Greensand Country. Request for detail of Leighton Buzzard feature, once implemented to be supplied.
  - iv. To consider project ideas for S106 community transport expenditure – J Newman. Final expenditure of S.106 Community transport budget was discussed. Monies are limited to community transport, cycling and footpath improvements within a short distance of the site. JN would like consideration of scheme to hire ebikes/ multiple seated trikes /or Tuk Tuk to assist in transport to primary school. Option is worth consideration but would need to be in partnership



with the school PTA. Issue of improvements to transport/child safety outside school are currently being considered by County Engineer- for potential Minor Highways Bid 2019/20. Report expected in the next two weeks. JW leading on this. Possible idea to go to Liaison Group for consideration after costed proposals for project have been identified. CS and SM advised he enjoyed recent official school opening last Friday, school now having excellent facilities for local children. JN aware of time limit to expenditure and need to ensure no monies are returned.

23. **Recreation spaces/community buildings**

- i. Eco Hub a. To consider quotations for CCTV work and funding possibilities – further discussion on main quote and estimated quote. Clerk to request feedback with regard to specification of existing cabling capability. b. To consider request for variation to spend of S106 funding-**Agreed slight variation to spend by Eco Hub Manager** c. To note PCLC -next meeting 15<sup>th</sup> July- noted.
- ii. To note estimated dates for installation of steps to playground and skatepark refurbishment.-Estimated date week commencing 6<sup>th</sup> July- Clerk to await confirmation and contact school about access restrictions in using field gate on recreation field. SM to publicize on facebook. Signage will be required. Clerks to speak with handyman concerning arrangements.
- iii. Cemeteries and churchyards – i. to note order for replacement part for water pump-**Agreed-noting expenditure**. Clerk advised this is not a long term solution due to the depth of draw required puts strain on the mechanism, which needs to be regularly primed. Contractor has suggested an alternative to design a type of water feature, enabling dip of watering cans, recycling water. Power would be required, would need a solar power pump. It was agreed that further investigation of this idea was warranted. Clerk to ask for update from contractor working on another new cemetery, and consider options at a later date.
- iv. Petition to preserve First School field – to note distribution of petition and response to date- over 300 signatures have now been received. SM to publicize on facebook. Petition available until end September 2019- closing after the Village Show. Some councillors expressed wish to sign. To be brought to Full Council.

24. **Cambridgeshire County Council and South Cambridgeshire District Council items**

- i. Highways – to note completion of Church Street parking improvements scheme and return of residual funding to Merton College. Noted. To receive any response to request for maintenance of Emplins access road following request by letter handed over at meeting 13.6.2019. No response received to date. Clerk to chase for response-report at next Full Council meeting.

25. **Publications and communications**

- i. Publications committee - August meeting date to be arranged – any items-Petition-First School Field, dates to avoid 19<sup>th</sup> and 20<sup>th</sup> August.
- ii. Social media – to note Facebook page has reached 1000 page likes.- Well done to LB for achieving this. Good post about school opening- well received.

26. **Staff and Councillor matters**

- i. Cambridgeshire Pension Fund forum notes for information- noted. Further letter expected from LGPS.

27. **Routine Correspondence** – available in the office. Noted

28. **Items for the next meeting** -None

29. **Dates of next meetings:** -Planning and Full Council Tuesday 9<sup>th</sup> July 2019. next F and GP 23<sup>rd</sup> July 2019- check attendance numbers (clerk)



30. To resolve that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be transacted in item 31., it is in the public interest that press and public be excluded from the meeting and are therefore asked to withdraw
31. Minutes of meeting with Merton College representatives 13.6.2019  
Position of Merton College in relation to land holdings, Village Design Guide and Neighbourhood Plan were noted. Log Field lease and bridge maintenance were raised and feedback awaited. Culvert for permissive path expected to be implemented by end July 2019 (Waresley Road). Clerks to pursue signage with wooden stakes/posts with roundels (will be some additional expenditure/costs required)
32. Record Closure time of meeting- 20.50pm

Signed.....

Dated.....