

Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 22nd January 2019 at 7.30pm

Present: Chair P Webb, Councillors S Hemmings, J Newman, M Brown and C Smith (ex – officio). Clerk L Bacon

70. Resolved to receive apologies for absence from S Martin and S Jones and Clerk K Rayner.
71. To receive declarations of interest from councillors on items on the agenda. None.
- 71.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 71.2 To grant any requests for dispensations as appropriate.
72. **Resolved** to approve and sign the Minutes of the F&GP meeting held 27th November 2018 and to note the Full Council minutes of 8th January 2019 and to consider any matters arising. Thanks from Magpas for grant noted. Risk assessment checks – update on actions to date. Resolved to accept quotation from Scamblers for annual service of electric vehicle, noting that it may not need the full 3 hours estimated. JN is sourcing an additional quote for replacement beacon. Noted. CS asked if Speed watch had responded to request for update (Full Council). Clerks have received an update and will circulate. Licensing application – councillors not available to attend.
73. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. None.
74. **Finance:**
- 74.1 **Resolved** to approve the following:
- i. Payments list 299 - 309
 - ii. Bank reconciliations Oct, November, noted December to follow at next meeting.
 - iii. Internal audit – interim report following visit 15.1.2019. Noted comprehensive checks done.
 - iv. Budget review – Quarter 2. Clerk apologized that printed packs had omitted page 2. Circulated at meeting. Some items of income/expenditure have been received/spent outside expected quarter, cumulative totals show clearer picture of variance. No items of concern. Business App grant award and expenditure both later than anticipated.
 - v. Update from debtor – Sunshine Pre School. Noted will need resolution before end of financial year – internal auditor has been briefed on situation.
75. **General purpose**
- 75.1 **Risk Assessment** – to review overall policy. Resolved to adopt revised policy with changes/additions as outlined.
- 75.2 **Recreation spaces/community buildings**
- i. Cinqes Common a. Mole problem – protests and concerns about use of mole traps by certified contractors. To discuss response. Resolved that this has now been appropriately dealt with and no further action is required. If there is a recurrence of the mole problem in this area, Council could consider canvassing residents for their opinion on whether to treat the moles in order to facilitate grass cutting or leave them and reduce the grass cutting to “wildflower meadow” frequency instead. Noted S Jones (apologies accepted) had suggested this could be deferred until a future meeting where she could be present, but this was considered unnecessary as the matter is now resolved.
 - ii. General open space – a. request for metal detecting permission. Resolved to decline on grounds of potential ground damage from digging, ownership of finds and liability concerns. Dog fouling campaign – package offer. Resolved to decline.
 - iii. Allotments – a. Communications with GAGA. Noted that a committee member has been appointed to try and improve communications. GAGA has been asked to repair gate at Green End, using allotment rental income. b. Suggestion for allotment provision to people in need. Noted GAGA committee has been asked to consider this.



- iv. Hub – To note PCLC meeting date 29.1.19. To note Clerk LB will be acting secretary for GCC Trustees from Jan 2019. Noted.
- v. Old Methodist Chapel – security of First School site update. Noted Football Club has been put in contact with County officer. Meeting at the school to discuss ongoing security of Green End site taking place this week. Until end of Jan, GVC caretaker is responsible for security.
- 76. **Cambridgeshire County Council and South Cambridgeshire District Council items**
 - i. Church St Parking – latest update on outstanding matters. Query about rectifying camber has been submitted – no response to date. CS has investigated and thinks issue is one of wear and tear to tarmac, causing a deep gulley which causes instability of lorry load. Double yellow lines now painted and appear to be prohibiting parking on corners as intended. KW asked if Police could be asked to pay visits to check illegal parking from time to time. Noted not illegal to park on pavement but is illegal to cause an obstruction. Awaiting invoice for agreed works. CCC aware this needs to be submitted and paid before end of financial year.
 - ii. Street lighting inventory and update on costs for energy. Noted large increase on energy costs. CS to investigate if there are alternative providers that could be asked to quote for future energy provision – he has a contact who can look in to this. Inventory – some duplication and a few lights on which description of location needs to be checked.
 - iii. Footpath proposal Everton Road – latest on potential start date. No update.
 - iv. CCC – consultation on business planning, response to note. Noted KR had sent email pointing out that the survey does not address areas of key services/business that affect Parish Councils.
 - v. Greater Cambridgeshire Housing strategy - consultation response draft. Noted prepared by KR and circulated by email. Councillors encouraged to send any comments on this to KR promptly before response is submitted.
- 77. **Publications and communications**
 - i. Publications committee meeting date and suggestions for articles. Noted meeting held earlier this evening. Agreed that Solution Gamlingay press release should take priority for publication, with supplementary articles on treatment of moles, precept, Cambridge metro and Gamlingay Walk and Treasure Hunt to be published if space allows.
 - ii. Solution Gamlingay – update on take up, launch details, press release and agreement with Ebase for approval. Over 30 businesses now registered. Hard launch imminent, events will be planned in Eco Hub. Press release approved. Agreement with Ebase, noted this is as detailed in report submitted to Nov meeting. Free hosting for Solutiongamlingay was negotiated with Ebase in perpetuity. Intellectual property rights for Solution idea revert to B Smith from Ebase after year 5.
 - iii. Draft Gamlingay Village Design Statement to note. Revised version was tabled at meeting with changes explained. Special Projects Officer (Planning), Hannah Loftus had sent apologies for this meeting. Councillors had no comments but were encouraged to review the VDS as a matter of urgency and submit any views by phone or email shortly.
- 78. Staff and Councillor matters – LGPS - I – Connect. Inclusion on pilot group noted.
- 79. Routine Correspondence – available in the office. Noted
- 80. Items for the next meeting – Grants
- 81. Dates of next meetings: -Planning and Full Council Tuesday 12th February 2018. next F and GP 26th February 2018. All noted
- 82. Record Closure time of meeting – 20.30

Signed.....

Dated.....