



**Minutes of a Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 9<sup>th</sup> October 2018 at 7.30pm.**

**Present: Chair C Smith, Councillors J Wright, D Finnigan, A Goss, P Webb, K Warburton, A Kirby, S Martin, M Ridler, M Brown, J Newman, S Hemmings and A Foster. Clerks L Bacon and K Rayner. County Councillor S Kindersley and District Councillor B Smith (arrived late).**

73. Resolved to receive apologies of absence from T Gurney and S Jones
74. To receive declarations of interest from councillors on items on the agenda: - none
  - 74.1 To receive written requests for dispensations for disclosable pecuniary interests. None.
  - 74.2 To grant any requests for dispensations as appropriate.
75. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum. None
76. Resolved to approve and sign as a correct record the Minutes of the Meeting of 11<sup>th</sup> September 2018 and to note draft minutes of F&GP 25<sup>th</sup> September 2018.
77. To consider Any Matters Arising from these minutes. 63. KR will chase response from SCDC planning officer regarding WI hall revised application permission.
78. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives. Monthly report to be circulated. Bushmead developer of West Road housing intend to submit reserved matters application shortly and have leafleted nearby properties and met with BS and SK. Seem enthusiastic about working with local residents. GPC Chair and Vice Chair have meeting arranged later this week. Church Street improvements now underway – SK considers this an opportunity for GPC to engage with the community. CS asked when road edges will be sprayed – SK to enquire. SK reported that County say all gullies have now been cleared – AG said this was certainly not completed. School transport problems – parents have been outlining these on social media but County has only received one complaint and the bus company has not been directly contacted for comment. SK and BS have been in conversation with all parties and hoping for substantial improvements quickly. CCC budget not looking good-staff are being forced to take 3 days unpaid leave over Xmas period. Cycleway plans are moving forward – meetings have taken place. Residents can order a second green bin for the reduced cost of £20 for a short time. East West rail link – SK urged GPC and councillors agreed to hold a public meeting soon before routes are decided. Petition on website needs more signatures. BS report (arrived after item 80.) Request for roadside mirrors at Cinques – County Highways will not fund or authorize on its land. North Lane hedge is overgrown – Clerk has written to landowner to request trimming. Toxic smoke from recent Milton landfill fire caused major alert – now under control of relevant authorities. ) ii. Police – surgery 26<sup>th</sup> October 16.30 -18.30. JW and KW will attend. iii. Neighbourhood Watch Scheme update – M Brown. Attended NHW AGM – quite depressing. Resources are concentrated in crime hotspots. Residents must be



- encouraged to report all crimes to rise up the rankings to see any action taken. Agreed to use crime prevention budget to purchase NHW lamppost signage.
79. **To receive reports on other** Parish Council responsibilities and projects: -
- 79.1 **Community Buildings**
- i. Old Methodist Chapel. Update on Income and Expenditure year to date. Noted should show small profit by year end.
  - ii. Eco Hub – feedback on recycling day and supply of green caddy liners. Noted and thanks to volunteers, more aggressive advertising near the date needed if event is repeated. Awaiting information from SCDC on liners.
- 79.2 **Recreational Spaces**
- i. The Butts Playground and recreation field – skatepark repair report and quotation. Awaiting quotation on skatepark and steps from Hub car park to playground.
  - ii. Millbridge Meadows Park – installation of bench (lower field). Noted and thanks to councilor Goss and Keith (grounds man) - it will be installed on Thurs prior to Remembrance Day.
- 79.3 **Cemeteries and Churchyards**
- i. Risk assessment inspection report. Noted. Cyprus tree appears in good health and is good shape. Will monitor.
- 79.4 **Library** – to note latest figures. Noted some months show good increase on new members.
80. **Information and communications**
- i. Publications Committee -next meeting 6<sup>th</sup> November 7pm – rearranged to 13<sup>th</sup> Nov at same time.
  - ii Solution Gamlingay – launch date tba. BS arrived at meeting. Meeting with app designers and funders on Friday to talk about ownership and ongoing management – will then report back to GPC.
  - iii. Policies and documentation a. Reviewed and recommended for adoption by F and GP –Resolved to adopt Training Policy, Information Protection Policy and Appendix A to Financial Regulations 6.10 b. Resolved to adopt Revised Grant Awarding Policy.
81. **Community news**
- i. Forward Gamlingay! Report. Gamlingay Youth Club now one of only two running locally – both funded by parish councils. CCC is doing some targeted work on mental health of young people in Gamlingay. BS left meeting.
  - ii Remembrance Day – report on meeting and arrangements for 11.11.18. Very positive meeting. Service will be at 11am with a parade march from the Scout Hub before. Clerk will circulate arrangements.
  - iii Neighbourhood Plan and Village Design Statement- budget and update. Noted costs are not yet fully determined, but approx. £3k may be needed from precept to deliver plan. Update to be written for submission to Nov Gazette and GPC FB page. VDA funded by SCDC going ahead.
  - iv. Christmas lights – to consider budget, date and suggestions for this year. Agreed to aim for 6pm on 1<sup>st</sup> Dec. Noted that there may be costs to erect and remove lights if volunteers are not forthcoming. Baptist Chapel would like a tree this year – Clerk will ask if one can be donated. Request for volunteers to help with lights event.



v. Consultation on changes to catchment of Everton Heath Primary School. Noted not in GPC's remit. Slight concern about space on school bus – this will be down to education authority to check.

82. **Financial**

- i. Payments list for approval/to note. Resolved to approve 214 to 227
- ii. Account signatories change- update, additional signatures required. Noted, agreed and signed by existing signatories CS and DF.
- iii. Notice of conclusion of audit and report. Noted.

83. **South Cambridgeshire District Council**

- 83.1 Planning Policy Monthly update. Noted
- 83.2 Parish Planning Forum Meeting – 30<sup>th</sup> October. No attendees unless query over WI planning amendment is not resolved.
- 83.3 Emergency Planning- plan for consideration. Resolved to approve draft.

84. **Cambridgeshire County Council**

84.1 **Highways**

- i Church St parking improvements – a) Final plan detail, timescales and costs. No final cost have been received but County are aware of limitations of budget. JN suggested leafleting nearby residents. LB explained that plans have been quite fluid – contractors on ground are deciding what to do in what order, so leaflets will likely not be accurate and attract criticism. Chair will attend site meetings weekly from 19<sup>th</sup> Oct. Highlights of scheme as posted to FB to be printed off for noticeboards. b) Cross car park – updated costs – resolved to approve if signage indicating public use of car park are erected.
- ii. Cambridge area bus users' group – noted.

- 84.2 Sustainable energy schemes - guidance offer. Resolved to express interest in being one of pilot schemes.

85. **Staffing and Councillor matters**

- i. Training – upcoming courses and dates. No current dates

86. **General Correspondence** – available in the office. Noted.

87. **Items for the next agenda – Bushmead homes development (West Road)**

88. **To note the dates of the next Parish Council and Committee meetings**

Full Council November 13<sup>th</sup> at 7.30pm in the Kier suite, F and GP November 6<sup>th</sup>  
Planning meeting 7pm 23<sup>rd</sup> October (tbc). All noted.

89. To formally record the **time of closure** of the Parish Council Meeting at 21.17

Signed.....

Dated.....