



Minutes of a Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 10th July 2018 at 7.30pm.

Present: Present: Chair C Smith, Councillors S Martin, M Brown, A Kirby, J Wright, K Warburton, S Jones, J Newman and S Hemmings. Clerks L Bacon and K Rayner. 2 members of the public, Cllr B Smith, District Councillor. County Councillor S Kindersley.

39. Resolved to receive apologies of absence from Councillors P Webb, M Ridler, T Gurney, T Goss and D Finnigan.
40. To receive declarations of interest from councillors on items on the agenda: - none
 - 40.1 To receive written requests for dispensations for disclosable pecuniary interests.
 - 40.2 To grant any requests for dispensations as appropriate.
 - 40.3 Resolved to accept with regret the resignation of Councillor J McGeady, vacancy notice to be posted and letter of thanks to be sent.
41. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum. A proposal by a resident with access rights to install electric bollards to prevent parking on a public footpath was outlined. A previous proposal to install a barrier was objected to by the Parish Council as it could have caused access issues for mobility scooters and the visually impaired. The proposed bollards would be installed at both ends of the access way and would be retractable in the event of a power cut or emergency. It was resolved that this proposal satisfied the concerns previously raised.
Project Champion for the Village Design Statement – Harriet Gould volunteered for the role. Resolved to submit expression of interest and accept volunteering offer with thanks.
42. Resolved to approve and sign as a correct record the Minutes of the Meeting of 12th June 2018 and to note draft minutes of F&GP 26th June 2018.
43. To consider Any Matters Arising from these minutes. None.
44. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives). SK – CCC Highways department not prepared to waive the £500 fee to assess “Greensand Country” signage for Gamlingay. Other Counties have provided this service free of charge. Alternative funding streams were discussed but difficult to find funding for up front and nonrefundable fees. Refurbishment of GVC for Gamlingay Primary is on schedule for Spring 2019 opening. Report commissioned by CCC on future of Green End School site has just been published – more information shortly but looking positive for Early Years provision. CCC remains the worst funded Education Authority in the UK, councilors are lobbying for improvements in this. The Comberton Education Trust are looking to take on Everton Heath School. Recent disruption to train timetables is the fault of Government ministers. Bus subsidies likely to be further cut. Mayor is now responsible for public transport. CCC is trying to recruit re-enablement workers to help beat “bed blocking” – Addenbrooks is at crisis point. Clerk asked if SK could enquire about progress on a revised quotation for the Church Street project. BS – Waterbeach may get new incinerator as there is a shortage due to too much non-recyclable waste being produced. BS is campaigning against unnecessary packaging. Black plastic is an



issue as it cannot be recycled. BS is trying to get supplies of recycle caddies and liners for Parish Councils to distribute. Robinson Court redevelopment – on schedule to be off site by the end of July but additional parking bay planning application has not yet been submitted and work will have to take place subsequently. Residents likely to be very unhappy about this delay and inconvenience. Motorbikes and quad bikes have been causing a nuisance on the track from Greys Road out along the back of the village. Residents advised to report each incident. SK left the meeting. Representatives from Northstowe new town are to visit Gamlingay to view its facilities. Clerk LB asked BS to chase SCDC Refuse department for response to request for additional dog and litter bins.

ii. Police. New PCSO Lynch replaces PCSO Giltinane this month. MB and JW asked for contact details to be forwarded. iii. Neighbourhood Watch Scheme update – M Brown.

An incident of van break in reported last week. Residents warned not to leave valuables in sight. Scam emails referencing Argos orders have been circulating.

To receive reports on other Parish Council responsibilities and projects:-

45.1 Community Buildings

- i. Old Methodist Chapel – noted pest control call out (possible rat) and air source heat pump servicing –NIBE (suppliers) can provide service for £199 including vat. Agreed.
- ii. Eco Hub – Fair feedback, bouncy castle insurance and parking arrangements for info. Noted insurers have agreed cover under PC’s policy for resident to set up bouncy castle for own party use but must comply with supplier’s guidelines and rope off area to be used – one off permission.

45.2 Recreational Spaces

- i. The Butts Playground and recreation field - Quotation for section of path-report. Noted that longer section along top of Butts playground would require tree removal and engineered shuttered raised path – likely to be very expensive and need detailed specification to be able to estimate accurately. Shorter section quotation noted. Resolved to contact Comberton Academy Trust to suggest possible use up to £1000 of S106 Community Transport funding related to the Station Road development to lay short section of path to reach gate connecting school to recreation field to allow pupils to access to rear of school if CAT require this. GCC Ltd and CAT will need to discuss possible access and use of Eco Hub car park separately.
- ii. Millbridge Meadows Park and bike track – Walk This Way Initiative-costs. Noted GPC is not eligible as it does not install its own bins (SCDC is responsible body). Notification of grant awarded by Gamlingay Community Turbine for bench. Noted that some funding has also been received from the Community Chest – may be opportunity to cover signage/other items too if grant funders are willing to be flexible.

45.3 Cemeteries and Churchyards

- i. Quarterly risk assessment report-SH. Noted. Clerks to report overhanging branches on tree planted on verge to CCC Highways for remedy. Risk assessment on paving slabs – mossy but not used for any access, decorative only – low risk, no immediate action required.
- ii. Cemetery Regulations- St Mary’s Field- agreed amendment to wording for clarity that kerbs and plinths are not permitted in lawned section. Floral tributes permitted on graves until levelled and seeded, thereafter flowers must be contained in underground vase. Other decorations on graves are not permitted under current regulations. Problems have occurred in Stocks Lane cemetery in the past when ornaments have gone missing or been moved from graves. Rules and regulations booklet noted for information. AK suggested that residents might appreciate a published reminder of what is and isn’t



allowed as recently bereaved people do not fully take in all the information about rules and regulations.

45.4 **Library** – noted latest figures

46. **Information and communications**

i. Councillor profiles – completed version agreed for publication with no accompanying introductory summary. Previous published articles about Parish Council responsibilities and explanations of precept and budget were noted.

ii. Suggestions for consideration by Publications Committee-August meeting. Clerk LB suggested summary of GPC responsibilities, business App introduction, update on Church Street parking scheme, summary of Annual Report.

iii Solution Gamlingay – presentation by B Smith on new business App. Key features of Web based responsive App were explained and demonstrated. Targeted at businesses and individuals. All set up costs covered by LEADER high risk project grant funding, GPC has not made any financial contribution. Forward Gamlingay committed to funding £4k in second year. GPC will need to assess success of project and consider ongoing funding if proving beneficial to residents. Issue of ongoing intellectual property rights to be determined – project was BS's idea but in theory can be rolled out elsewhere. KW felt App has great potential. There will be a big communications push for the launch. Suggested Village Show would be good platform for promotion. Businesses will be offered free set up and data input.

47. **Community news**

i. Forward Gamlingay! – no report

ii Greensand Country –Gateway proposal and Cambs County costs-resolution. Clerks to approach Gardening Club to ask if signage could be fixed to planters which already have Highways approval.

iii Neighbourhood Plan public meeting minutes 3.7.18. Noted.

48. **Financial**

i. Payments list for approval/to note. Resolved to approve voucher numbers 98 to 117 and noted amendment to 91 from £140 to £105 due to reduction in number of councillors attending training.

49. **South Cambridgeshire District Council**

49.1 Planning Policy Monthly update- noted

49.2 Village Design Statements Project-expression of Interest from Parish Council required. Community Champion volunteer – Harriet Gould. Resolved to submit expression of interest and welcome Ms Gould's offer with thanks.

49.3 Cleaner Communities – pop up skip event- dates. Noted waiting for confirmation of Sunday date.

49.4 Community Patch officer and the timebank project -for information. Noted – need to gauge level of interest – possible publications committee item.

49.6 New addresses for new homes off Park Lane noted.

50. **Cambridgeshire County Council**

50.1 **Highways**

i Church St parking improvements – latest and update on additional design fee. Noted. Final approval for scheme can be authorized by Clerk if revised quotation is within



allocated funding, as this has already been resolved by Council. Revised costs may come in before next Council meeting.

iii. Footpath 13 Honey Hill 'The Forking' - proposal for electric bollards by owner-view sought. Resolved to respond that new proposal addresses concerns raised by Council previously.

iii. Everton Rd footpath extension- latest. SK suggested Clerks approach CAT for funding as they may take over the school. Clerk (KR) attended Breedon meeting – extension to quarry consultation. Site Manager is going to ring to discuss possible funding contribution.

iv. S.106 contributions- remaining funding brief. Noted restrictions on how money can be spent.

51. **Staffing and Councillor matters**

i. Training - Feedback from Hemingford Grey, Meldreth and chair training (Pidley). JN said the LCPAS training was good and informative. SJ preferred more interactive format of CPALC training. MB – expected to learn more about Section 106 – Clerks explained this would likely be covered under Planning training rather than general training. SM and JN need to attend Finance training. CS – Chairmanship training focused on protocol and declaration of interests.

ii. General Data Protection Regulations – training course. To book places. Councillors to let Clerks know if they wish to attend.

iii. To appoint additional councillors for risk assessment areas and to receive any reports. MB gave Chapel Fields report – benches require cleaning and some overhanging branches trimmed back. SJ agreed to take on the Cinques, AK to do the Pitt (including village sign). SM to do recreation field. KW to do the Old Methodist Chapel. Clarified that checks are generally quarterly although buildings have been done annually in the past. Clerks to find out why phone box at the Cinques has not yet been removed. iv.

Gamlingay Show- table request and attendance. Agreed to book a table. Councillors to be asked to volunteer for periods during the day.

v. Office Closures and annual leave requests- Summer 2018 noted.

52. **General Correspondence** – available in the office. Noted.

53. **Items for the next agenda** – none.

54. **Noted the dates of the next Parish Council and Committee meetings**

Full Council September 11th at 7.30pm in the Kier suite, F and GP 24th July

Planning meetings 7pm prior to all meetings and by arrangement when required in August.

55. To formally record the **time of closure** of the Parish Council Meeting. 22.05

Signed.....

Dated.....