



## GAMLINGAY PARISH COUNCIL

**This meeting may be filmed<sup>1</sup>**

### **Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 24<sup>th</sup> July 2018 at 7.30pm**

Present: Chair P Webb, Councillors S Jones, J Newman, S Martin, M Brown and C Smith (ex officio) Clerk L Bacon and 2 members of the public.

27. To receive apologies for absence. None.
28. To receive declarations of interest from councillors on items on the agenda. None.
- 28.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 28.2 To grant any requests for dispensations as appropriate. None.
29. **Resolved** to approve and sign the Minutes of the F&GP meeting held 26<sup>th</sup> June 2018 and to note the Full Council minutes of 10<sup>th</sup> July 2018 and to consider any matters arising.
30. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. Manager and Chair of Rainbow Pre School in relation to item 33.1 i. Have objection to other childcare provider having access to hall over summer. Appreciate that it is a community building, but short notice means they have not prepared space for use by others. Documents which may have personal information would be accessible. Rainbow have set hall up ready to commence new term and have made arrangements to redecorate toilets at own cost during summer. Request that Parish Council take these concerns into consideration. Chair brought item forward and it was resolved not to grant request for access to toilet facilities on this occasion due to short notice and fact that other facilities are available within a very short distance.
31. **Finance:**
- 31.1 **Resolved** to approve the following:
  - i. Payments required. Voucher numbers 118 to 134, noting query on 125 – hosting should total £30 not £60, payment will be held back until resolved. 119/120 both listed as St Mary's rates – the £56 is Stocks Lane, Scribe to be amended. Noted d/d for vehicle - lease is coming to end.
  - ii. Bank reconciliation June 2018. Clerk requested that councilors attend office to confirm cash tin total in person.
  - iii. Quarter 1 budget review. Noted that Scribe system automatically spreads budget evenly over 12 months, unless manually allocated, so quarterly totals do not always give accurate reflection. Main points – income over budget due to sale of WI hall for more than estimated and delayed input of grant funding for business app. Clerk LB explained the basics of the Finance Support Agreement between the Parish Council and GCC Ltd – should the charity predict that it will be going to make a loss, it can ask the Parish Council for Revenue Support Funding to be added into the following years budget. This is not in current years budget, but the loss of the day nursery will have impacted significantly on letting income. PW asked if any new users had been found. Clerk said new users are hiring the space but not for as many hours as the nursery. The PCLC committee will discuss this in more detail – there has been a delay in arranging a meeting and in receiving management accounts due to the appointment of a new treasurer, but a meeting is scheduled for early September. JN – requested that a discussion on all remaining S106 be added to the next F and GP agenda, as she has some ideas for spending any excess. Clerk reminded councilors that the legal wording

<sup>1</sup> Further information available at [www.gamlingay-pc.gov.uk](http://www.gamlingay-pc.gov.uk)



setting out the restrictions for spend of the S106 community transport money were outlined at the last Full Council meeting.

- iv. To appoint new bank signatories. Resolved to add PW and SM to Co-op account.
- 32. **General purpose**
- 33.1 Recreation spaces/community buildings
  - i. OMC – to consider request for access to toilet facilities for summer school. Resolved to refuse on this occasion.
  - ii. Greensand Country – gateway feature application - update on match funding. Noted requirement to find £4000 to secure grant. Lottery money not eligible. Clerk to enquire from where other end of walk secured match funding. Resolved – Clerk to spend some time seeking opportunities to match fund, but not a prioritized project. Signage for entry points to village – awaiting response from Gardening Club to suggestion that these be attached to planters.
  - iii. Defibrillator – noted registration with Webnos service and order of replacement pads. To consider Awareness training – cost £250. PW and Clerk to enquire about more cost-effective training. MB pointed out that the defib can be used by anyone without special training.
  - iv. To note arrangements for grounds man electric vehicle purchase. Noted. Clerk to research if local garage could provide annual service as alternative to signing up to service contract from suppliers. Beacon – is still working, but intermittently stops rotating. JN's son has offered to assist with repair – this would need to be done after the end of the lease period if the temporary repair can last.
  - vi. Speedwatch – presentation from coordinator of scheme on radar speed signs. Co-ordinator has sent apologies, item to be deferred to a future meeting. No specific budget is available – JN suggested S106 community transport money could perhaps be accessed. Clerk explained that any expenditure would need to comply with the purpose stated and be agreed by those named in the legal agreement.
- 34. Cambridgeshire County Council
- 34.1 Highways
  - i. Church St Parking scheme – update. County officer says information will be submitted to Skanska by the end of this week. Then they have 4 weeks to return prices which will need to be agreed by the Parish Council prior to a 3-week mobilization period and works commencing after. This does not allow for any delays due to the holiday period, timescales are only a guide. It seems very unlikely anything will happen before October at the very earliest.
  - ii. Invitation to CamBedRailRoad presentation. No attendees, but Clerk to ask for minutes to be sent.
- 35. South Cambs District Council – to note any items. At the request of the Housing Association and the applicant, Clerk had circulated a request for a house swap to councillors by email for an indication of opinion prior to this being resolved formally at a meeting.
- 36. Publications and communications
  - i. Councillor email addresses update. Will be issued on Thursday. Clerk to forward response from provider to query about apps to SM.
- 37. Staff and Councillor matters.
  - i. Training – courses available in August. Noted.
- 38. Routine Correspondence – available in the office. Noted.
- 39. Items for the next meeting - JN – discussion on use of S106 excess, update on progress of Everton Rd path and speed watch equipment
- 40. Dates of next meetings: -Planning and Full Council Tuesday 11<sup>th</sup> September 2018. next F and GP 25<sup>th</sup> September 2018. Noted.
- 41. Record Closure time of meeting. 20.33

Signed.....



Dated.....