



# GAMLINGAY PARISH COUNCIL

Clerks: K Rayner and L Bacon  
The Eco Hub, Stocks Lane, Gamlingay, Sandy, Bedfordshire, SG19 3JR  
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## Minutes of the Full Council Meeting of Gamlingay Parish Council held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 12<sup>th</sup> June 2018 at 8pm.

Present: Cllrs P Webb, S Martin, A Goss, M Brown, A Kirby, D Finnigan, T Gurney, C Smith, J Wright, K Warburton, S Jones, J Newman, M Ridler. Clerks L Bacon and K Rayner. 1 member of the public, Cllr B Smith, District Councillor. S Kindersley (delayed), Mrs C Poulton

22. Receive apologies for absence -J McG and S H- previous engagement
  23. **To receive declarations of interest from councillors on items on the agenda:-**
    - 23.1 To receive written requests for dispensations for disclosable pecuniary interests.
    - 23.2 To grant any requests for dispensations as appropriate- None received
  24. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum. None
  25. To approve and sign as a correct record the Minutes of the Annual Meeting of 15<sup>th</sup> May 2018.-**Agreed and signed.** Draft minutes of F&GP 22<sup>nd</sup> May 2018 were noted.
  26. To consider Any Matters Arising from these minutes. Draft logo – revised design for approval.-**Agreed and formally adopted.**
  27. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith- BS informed Council of statistics of the ward based on census information- referred to lower levels of qualifications (level 4) in ward compared with South Cambridgeshire as a whole, and 22.39% residents have no qualifications. (compared with 15.3% in South Cambs), and smallish numbers of residents in very poor health. Major incident reported -agricultural dam at Vicarage Farm was at risk of collapse, Environment Agency and emergency services were on alert. Issue is now resolved. Legal action is likely to be taken, as it posed flood risk to Gamlingay residents. Flash flooding reported at The Cinques, Fairfield and Honey Hill- drains blocked at The Cinques with wet wipes. SJ to forward video of flooding at Cinques to SK. Gravel extraction and dumping has been investigated at Mill Hill-enforcement action being taken. A1198 road closure orders to occur (overnight). South Cambs taking a hard line approach to planning applications in the open countryside, now the 5 year housing land supply has been secured. This is being monitored.
- Item 30 brought forward .
- i) Forward Gamlingay!- £8,800 external grant secured for elderly isolation work . Youth Club currently is very popular. Solution Gamlingay Business Ap to be presented next month (deferred).
  - ii) Greensand Country- Mrs C Poulton is the Programme Manager and reports to a partnership group including the Greensand Trust, Beds Rural Community Charity, Wildlife Trust and many other organizations. Area covers 221 sq. KM and is funded by Heritage Lottery. Purpose is to raise profile of landscape, improve access and protection of local character of the countryside and support rural business enterprises. Landscape habitats are very special- 50% Central Beds woodlands fall within the area and as land is traditional of marginal agricultural quality it was the location for monasteries and became historic parkland. Common features are heather heathland which is in severe decline, and area suffers from unsympathetic



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development. One million people live in the area and it is a living and working landscape. The plan is to restore and strengthen the landscape. There are 7 programmes of support- living heaths- can apply for funding for creating islands of habitat-road verges and corridors to create an ecological network. Working woodlands to train owners and apprentices to manage areas. SK arrived at the meeting. 10 parkland owners have engaged with the project. Three trails are being created, and a sandstone structure audit. Looks at condition of features and whether they can be restored. Celebrating Greensand Country- theme- recent festival to be repeated in 2019 and 2020. Talks being arranged -can book different speakers at different locations. Also a schools programme is running. Rights of Way being improved and resigned/branded. Extending the Sustrans cycle link from Sandy to Potton and Gamlingay, and at the other end Leighton Buzzard, and 6 circular routes being created to link with Chiltern area. 6 horse riding routes are being developed. Other themes- heritage skills- how to look after the natural built environment-36 young people to be trained to level 1, six to level 2 and two to level 3. Total budget of £3m, £1.6m from lottery fund. Destination brand being created a similar model to the Jurassic coast-new logo. Applying for Leader funding(European) for place named signage-Greensand Country, and for sandstone boulders for every village. SK asked to request permissions from Cambridgeshire County Council for new road signage proposal. C Poulton thanked for very interesting presentation.

Item 27.(i) continued Cllr Kindersley (District and County representative)- drain/gully cleaning main topic, County to undertake clearance in the autumn. Suggestion that parish council could take on the duty themselves? CP left the meeting. First School- considering the reuse of the existing building and delivering a new early Learning /preschool setting with more than one organization. There is a need for a Special Education facility- County considering this as an option. Comberton Trust have advised the school will be surplus to their requirements and will be transferred back to Cambridgeshire County Council as a public asset. Options for residential use on part of site is still a consideration-possibly the older buildings fronting Green End. ii. Police –Parking – request for residents to report incidents of ASB to 101 -specifically in relation to the eco hub car park.. iii. Neighbourhood Watch Scheme update – M Brown-attended police event at Sawston concerning home security- leaflets supplied to clerks for Eco Hub front desk. Lamp post signs- need Balfour Beatty permission- MB to chase.

28. **To receive reports on other** Parish Council responsibilities and projects:-

28.1 **Community Buildings**

- i. Old Methodist Chapel – MCMC meeting-date Monday 18<sup>th</sup> at 3.30pm agreed.
- ii. Eco Hub – a) bookings for use of outside space and insurance (public liability advice) was noted b) To note cancellation and potential rescheduled date for quarterly PCLC meeting-changes in personnel on GCC Ltd committee have meant delay in accounts and meeting date. JMcG now GCC Ltd trustee- and new treasurer appointed. AK representative -new date to be arranged.

28.2 **Recreational Spaces**

- i. The Butts Playground and recreation field a) ROSPA reports summary (referred from F and GP)- summary presented. No urgent items to deal with- handyman dealing with some of the list. Contractor quotations to be sought for the larger jobs. Skatepark surface



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- pits- skatepark manufacturer no longer exists- search for contractors able to repair surfacing -councillors to help find alternative manufacturers who provide repair service (Corby/St Neots). b) To consider joining the "Walk this way" dog fouling reduction initiative from Keep Britain Tidy-**Resolved to apply for Recreation Field/MBM area.** Plastic and sock tape litter a problem after football matches-noted. c) To note annual visit from Harris Funfair-**Agreed and noted.**
- ii. Millbridge Meadows Park and bike track – a) signage requirements- problem with plastic signs being snapped- alternative metal signage-Clerk to pursue replacements for the small signage and defer bike track signage to later meeting. b) Rubbish bin request- JW- **Agreed to request two litter bins on Station Rd opposite crossing points from SCDC.** c) Wildflower planting request – JW to discuss with residents the best areas for wildflower poppies. Cutting/mowing regime- to be investigated. d) To note actions taken to protect residents new hedge planting in future-noted.
- 28.3 **Cemeteries and Churchyards**  
i. **Briefing note** – financial assistance report- for future reference with regards to grant requests from the PCC-noted.
- 28.4 **Library** – to note latest figures-to be supplied to next meeting.
29. **Information and communications**  
i. Councillor profiles – template for completion for publication on website and elsewhere-agreed to be completed by end July. Please send to clerks.  
ii. Gamlingay Gazette a)To consider response to article published in June edition regarding precept levels and hearing loops in Eco Hub. Eco Hub hearing loop- how the building functions- GCC Ltd to be asked to respond with regards to loops fitted. Precept level- discussion about comparison between Gamlingay and nearby villages with regards to level of service provision and level of precept. Band D used as comparative method-how much per household. Debate about gross precept number tells nothing about facility/service provision. JW asked how many people complained about precept setting in 2018, and 2017- after article published- nil complaints received. **It was agreed for a general paragraph outlining services and functions of the Council prior to Councillor profiles be published.**  
iii Solution Gamlingay – presentation by B Smith on new Business App.-Deferred to next meeting.  
iv General Data Protection Regulations – Data Protection Briefing was noted, checklist and risk assessment protocol was agreed, Data Protection Policy was adopted and noted the publication of General Privacy Statement has been added on the website, email signature disclaimer and privacy notices to communication. It was noted that due to change in the legislation the Parish Council will not require a Data Protection Officer next year.
30. **Community news**  
i. Forward Gamlingay! – monthly report and request for drawdown of 2018/19 funding- see item 27 (i)  
ii Greensand County – presentation by Claire Poulton- see item 27 (i)
31. **Financial**  
i. To be approved- payments list -**Resolved to approve items- 35 to 46.**  
ii. To consider the Annual Governance Statement, including review of the effectiveness of the system of internal audit 2016-17 (recommendation for approval from Finance and General Purposes Committee)-



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- iii To approve the Annual Governance Statement-**resolved to approve**
- iv To consider the Accounting Statements (recommendation for approval from Finance and General Purposes Committee)-**resolved to approve**
- v To approve the Accounting Statements -**Approved**
- vi To consider quotation for replacement part for grounds man vehicle-quotation very expensive. Clerks to consult handyman with regard to condition and whether it can last a while longer.

- 32. **South Cambridgeshire District Council**
- 32.1 Planning Policy Monthly update- noted.
- 32.2 Five year housing land supply – briefing note-noted
- 32.3 Local Council Development Project – feedback from stakeholder group meeting- SM summarized views of project to date- in principle to improve training and communication between main parties and access to training.
- 32.4 Invitation to launch of Village Design Statements Project- Clerk asked to pursue the option of a Village Design Statement work and find out more information.
- 32.5 Cleaner Communities – to receive verbal report of meeting with SCDC officer on 11.6.18 – pop up recycling day -mini dump and small caddy collection, litter picking. Planned event in October 2018- need two or three Councillors to help. Response sent to Cllr Goss about driving the road sweeper- AG advised that over six working days required to be trained on the use of a sweeper- too onerous for many ‘volunteers’ A huge commitment is required to sign up. Clerks advised to ensure anyone interested is fully aware of the requirements. DF left the meeting.
- 33. **Cambridgeshire County Council**
- 33.1 **Highways**
  - i Church St parking improvements. Noted the receipt of S106 funding for scheme and progress with County Council Highways and design consultants. There is a requirement for further funding to consultants to update drawings (TPA)- road closure draft has been circulated for information by County Officer. Estimate to be sought.
  - ii. Footpaths – clarification of maintenance responsibilities- Green End footpath- to be deferred to the next meeting.
- 34. **Staffing and Councillor matters –**
  - i) Share the vision, shape the future day 29<sup>th</sup> June (previously Clerks and Councillors annual catch up day)-noted. ii) Training – new councilors Hemmingford Grey 25<sup>th</sup> June- confirmation sought from Clerk. AK expressed an interest in attending. iii) To appoint additional councilors for risk assessment areas and to receive any reports -deferred iv) Cambridgeshire Local Council Stakeholder Group Wednesday 12 September, 6pm – 8.30pm. Horningsea Millennium Pavilion-noted.
- 35. **General Correspondence** – available in the office -noted
- 36. **Items for the next agenda** -deferred items.
- 37. **To note the dates of the next Parish Council and Committee meetings**  
Full Council July 10<sup>th</sup> at 7.30pm in the Kier suite, F and GP 26<sup>th</sup> June  
Planning meetings 7pm prior to all meetings.
- 38. To formally record the **time of closure** of the Parish Council Meeting -10.15pm

Signed.....Dated.....