



NOTICE OF A MEETING OF GAMLINGAY PARISH COUNCIL

Dear Sir/Madam

Notice is hereby given that Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 12th June 2018 at 8pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 6th Day of June 2018
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

21. Receive apologies for absence
22. **To receive declarations of interest from councillors on items on the agenda:-**
 - 22.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 22.2 To grant any requests for dispensations as appropriate.
23. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
25. To approve and sign as a correct record the Minutes of the Annual Meeting of 15th May 2018. note draft minutes of F&GP 22nd May 2018.
26. To consider Any Matters Arising from these minutes. Draft logo – revised design for approval.
27. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representative) ii. Police –Parking – request for residents to report incidents of ASB. iii. Neighbourhood Watch Scheme update – M Brown
28. **To receive reports on other Parish Council responsibilities and projects:-**
 - 28.1 **Community Buildings**
 - i. Old Methodist Chapel – MCMC meeting-date to be arranged
 - ii. Eco Hub – a) bookings for use of outside space and insurance to note b) To note cancellation and potential rescheduled date for quarterly PCLC meeting.
 - 28.2 **Recreational Spaces**
 - i. The Butts Playground and recreation field a) ROSPA reports summary (referred from F and GP) b) To consider joining the “Walk this way” dog fouling reduction initiative from Keep Britain Tidy. c) To note annual visit from Harris Funfair.
 - ii. Millbridge Meadows Park and bike track – a) signage requirements, b) Rubbish bin request-JW c) Wildflower planting request d) To note actions taken to protect residents new hedge planting in future.
 - 28.3 **Cemeteries and Churchyards**
 - i. **Briefing note** – financial assistance report
 - 28.4 **Library** – to note latest figures
29. **Information and communications**
 - i. Councillor profiles – template for completion for publication on website and elsewhere
 - ii. Gamlingay Gazette a)To consider response to article published in June edition regarding precept levels and hearing loops in Eco Hub.



- iii Solution Gamlingay – presentation by B Smith on new business App.
 - iv General Data Protection Regulations – To note Data Protection Briefing, checklist and risk assessment, adopt Data Protection Policy and note publication of General Privacy Statement on website, email signature disclaimer and privacy notices as appropriate.
30. **Community news**
- i. Forward Gamlingay! – monthly report and request for drawdown of 2018/19 funding
 - ii Greensand County – presentation by Claire Poulton
31. **Financial**
- i. To be approved- payments list
 - ii. To consider the Annual Governance Statement, including review of the effectiveness of the system of internal audit 2016-17 (recommendation for approval from Finance and General Purposes Committee)
 - iii To approve the Annual Governance Statement
 - iv To consider the Accounting Statements (recommendation for approval from Finance and General Purposes Committee)
 - v To approve the Accounting Statements
 - vi To consider quotation for replacement part for grounds man vehicle
32. **South Cambridgeshire District Council**
- 32.1 Planning Policy Monthly update- to note
 - 32.2 Five year housing land supply – briefing note
 - 32.3 Local Council Development Project – feedback from stakeholder group meeting
 - 32.4 Invitation to launch of Village Design Statements Project
 - 32.5 Cleaner Communities – to receive verbal report of meeting with SCDC officer on 11.6.18 and to note response sent to Cllr Goss about driving the road sweeper.
33. **Cambridgeshire County Council**
- 33.1 **Highways**
- i Church St parking improvements. To note receipt of S106 funding for scheme and progress with County Council Highways and design consultants.
 - ii. Footpaths – clarification of maintenance responsibilities
34. **Staffing and Councillor matters** –i) Share the vision, shape the future day 29th June (previously Clerks and Councillors annual catch up day). ii) Training – new councillors Hemmingford Grey 25th June iii) To appoint additional councillors for risk assessment areas and to receive any reports iv) Cambridgeshire Local Council Stakeholder Group Wednesday 12 September, 6pm – 8.30pm. Horningsea Millennium Pavilion
35. **General Correspondence** – available in the office
36. **Items for the next agenda**
37. **To note the dates of the next Parish Council and Committee meetings**
Full Council July 10th at 7.30pm in the Kier suite, F and GP 26th June
Planning meetings 7pm prior to all meetings.
38. To formally record the **time of closure** of the Parish Council Meeting