

GAMLINGAY PARISH COUNCIL

Clerks: K Rayner and L Bacon
The Eco Hub, Stocks Lane, Gamlingay, Sandy, Bedfordshire, SG19 3JR
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Minutes of a Meeting of Gamlingay Parish Council held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 10th April 2018 at 7.30pm.

Present: J McGeady (Chair), Cllrs S Groom, J Wright, P Webb, S Martin, G Burne, A Goss, M Brown, Ann Kirby, D Finnigan, T Gurney, S Hemmings, A Foster and C Smith. Clerks L Bacon and K Rayner. 0 members of the public, Cllr B Smith, District Councillor.

180. To receive apologies for absence- KW- previous engagement. Cllr S Kindersley delayed (previous engagement)
181. **To receive declarations of interest from Councillors on items on the agenda:** -
a. To receive written requests for dispensations for disc losable pecuniary interests.
b. To grant any requests for dispensations as appropriate. None received
182. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum. No members of public present.
183. To approve and sign as a correct record the Minutes of the Meeting of 13th March 2018 – **Agreed and signed** and to note F and GP minutes of 27th March 2018-noted.
184. To consider Any Matters Arising from these minutes-item 176- JW clarification on topics for Annual Parish meeting.
185. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith- GVC Leisure has transferred to Comberton Academy trust on 1st April- staff TUPE transferred, SCDC significant investment in premises, so facility should be reasonably protected. BS conducting hamlet surveys-Cinques survey and Little Heath have been completed. Little Heath- road repairs are a major issue- looking to form a Residents Association. Some immediate repairs have been done. Scrape and roll option is preferred by residents. Cinques- support for speed reduction measures, unadopted road improvements, continues separation from main village. CS advised road speed measures outside the PC remit- referred to County Council. BS is to undertake a visit/survey of Dennis Green and Park Lane for completeness. Robinson Court- shared ownership properties now on the website. Concern Gamlingay residents not being provided access to the CAB in St Neots, although funded by grants from SCDC. Grays Rd- additional parking bays planned on verge-tree to be removed. Gliding Club- application-insufficient information sent into SCDC. Deadline is to be extended. Gateway feature grant to be decided in May. Gamlingay/to Potton main road there was a fatality last week (RTC). Purdah- no announcements made on the Local Plan. Elections for District and Parish on 3rd May- 7 Parish Councils are having an election. Likely the count on Saturday 5th May due to level of polling in District being such a high level. Item 187 (ii) brought forward- Business Ap. is going well- good project team, using Form the Future, photographer, designer, and EBase the contractor are good to work with. Cllr Kindersley (District and County representative)-report delayed.
186. **To receive reports on other Parish Council responsibilities and projects:** -
- 186.1 **Community Buildings**
i. WI Hall –date of completion to note- documents signed by JMcG and SG and returned today. Costs approx. £8k-remainder loan in the region of £100k.
ii. Old Methodist Chapel –completion of roof works to note-payment next meeting.
iii. Eco Hub – i. Wildflower planting on mound agreed and noted, ii. Increases to hire rate and storage rate changes-2018-19-noted.
iv. Church St Improvements- Letter and response to Merton noted.
- 186.2 **Recreational Spaces**

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- i. Additional path proposal – to link to new Gamlingay Primary- options discussed by JMcG and JW with Russel gray (Chair of Governors). Issue of parking for residents and those outside the village was discussed. JW advised a joined up community approach is preferable for all. Small path section –clerks to obtain quote/s for proposal for link to current gate position, and proposal for path construction works, assuming that the school relocates the gate to the west of the skate park. Item to be referred to future Parish Council meeting for further discussion. BS advised GCC Ltd open to discussions about usage of car park for pick up/drop off, noting that there will be additional wear and tear on its surface (cost implication) and hirers of eco hub are a priority. JW-school is considering allocating parking to parents outside the parish.

SK arrived at the meeting item 185.(i) was revisited. SK advised last opportunity to address the Council as a District Councillor- has been representing Gamlingay since 1999. Bad news- the Fire Authority being taken over by the Police and Crime Commissioner- single person (not elected body) will make decisions without any appeals process on the Fire Service going forward- concern for retained fire station here. Police stations closing –not many PCSO’s left to cover the villages. Cambs County large infrastructure projects- currently overspent by £13m on Ely Southern bypass. Likely to rise significantly, as preparation survey work was cancelled- so unforeseen costs not accounted for. Pot holes continue to be high on the agenda- CCC argue they have good performance. AF- They don’t allow use of Fix My Street reporting tool- like other areas.SK advised that it was likely to do with incompatibility of IT systems. (475 separate systems currently operating at CCC)SK thanked for representation. BS and SK left the meeting.
- 186.3 **Cemeteries and Churchyards** – Repositioning of cremated remains tablets have been agreed by the owners of the plots and will be completed by Quince in the next two weeks. Slab positioning alignment works for next rows discussed **in principle and agreed**. Quotation/s are to go to next meeting for consideration.
 - 186.4. **Library** – latest on extension of Service Level Agreement- current SLA coming to an end-clerks to request update from Library Manager.
 - 186.5 **Policies and Procedures** – i. General Data Protection Regulations – May 2018. LCPAS – to approve and sign Standard Services Agreement-**Agreed and signed for one year**. Detail from SLCC on actions required-clerks to review data sources, and email correspondence conditions, prior to next meeting. Examples of how GDPR will affect working practice were discussed.
187. **Information and communications**
 - i. Publications Committee- verbal update from meeting 10.4.17. Agreed that the result of the parish council election- new councillors details should go in the Gazette if deadline can be held for the June edition. Submission to include Chairs Annual Parish meeting report (2017-18) and WI Hall report on sale price and development plans.
 - ii. Business App – Verbal update from BS.(see item 185)
188. **Community news**
 - i. Forward Gamlingay! – monthly report –Business Ap and Youth Club (SG)- parental help with larger numbers of youngsters- older session may be needed.

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- ii. Neighbourhood Plan – a) To note visits to hamlets and report (Cinques and Dennis Green).-see item 185.b) Further meeting Thursday 12th April now set.
 - iii. Neighbourhood Watch Scheme update – M Brown- no further news at present.
 - iv. Cambridge Gliding Centre Minutes (attended by G.Burne)-GB thanked for report and contents noted. GB generally supportive of Gliding Club activities in the area.
189. **Financial**
- i. To be approved- draft payments list –not prepared- to next meeting
 - ii. Notification of Annual Return. Submission date – extension agreed to 18th June to allow approval at June Full Council Meeting.- noted.
190. **South Cambridgeshire District Council**
- 190.1 Planning Policy Monthly update- circulated via email-noted.
 - 190.2 Cleaner Communities-New pilot scheme – No contact as yet.
191. **Cambridgeshire County Council- Highways and footpaths**
- 191.1 Everton Rd footpath Scheme- latest. Grant application –awaiting decision by Central Beds Council.
 - 191.2 Proposal for re-siting of bus stops from Church St from resident- to receive an update-noted
 - 191.3 The Cinques – speeding concerns. Noted discussion (item 185) – item is to be deferred to a future meeting.
192. **Staffing and Councillor**
- a)Elections – to receive statement of persons nominated. Noted. Information circulated concerning do's and don'ts on canvassing- also published on facebook-noted.
 - b) IT –update office equipment- **quotation £1215.79 accepted**. Order placed.
 - c) Annual Parish Meeting- invitees and theme for 2018- Greensand Country and GCT Ltd to speak-theme is Grants. To be published on facebook/website
 - c) Annual Leave requests (3) **noted**.
193. **General Correspondence** –available in the office-noted
194. **Items for the next agenda** – Annual General Meeting – election of Chair/Vice Chair and appointments to committees. Thanks to Cllr S Groom who is standing down at the election Cllr Groom has been a Councillor for over 10 years and has been Chair of Council for 3 years and also vice chair. Last year SG won the Parish Councillor of the year award at SCDC, and has been a great support to current chair JMcG whilst in office.
195. **To note the dates of the next Parish Council and Committee meetings**
Full Council AGM **15th May 2018** at 7.30pm (date change due to election), F and GP 22nd May 2018 in the Kier suite
Annual Parish meeting Tuesday 24th April at 7.30pm
Planning meeting 7pm 8th May (old Planning Committee members) and 22nd May meetings.
196. To formally record the **time of closure** of the Parish Council Meeting -9pm

Signed.....

Dated.....