

GAMLINGAY PARISH COUNCIL

Clerks: K Rayner and L Bacon
The Eco Hub, Stocks Lane, Gamlingay, Sandy, Bedfordshire, SG19 3JR
Telephone: 01767 650310
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Minutes of a Meeting of Gamlingay Parish Council held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 13th March at 7.30pm.

Present: J McGeady (Chair) ,Cllrs S Groom, K Warburton, J Wright, P Webb, S Martin, G Burne (delayed), A Goss, M Brown, Ann Kirby, D Finnigan and C Smith. Clerks L Bacon and K Rayner. 5 members of the public, Cllr B Smith (delayed)

162. To receive apologies for absence- TG (unwell), AF (previous engagement).Cllr S Kindersley (previous engagement) . Individual councillors introduced themselves to new co-opted members. Request for co-option from Mr. S. Hemmings- **Agreed**
163. **To receive declarations of interest from Councillors on items on the agenda:** -
a. To receive written requests for dispensations for disc losable pecuniary interests.
b. To grant any requests for dispensations as appropriate. None
164. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
Item 170 (v) Cambridgeshire Lakes item brought forward. Proposal is to develop 3 fishing lodges and new 2.96 acre lake/6 acre landholding on Downing Park land off Heath Rd/Drove Rd. Potential job generation and short term holiday lets – local people will be offered an introductory discount.. Grant £150 for 40% project costs. Timetable hard standings to be installed Oct 2018, Lodges installed March 2019 opening May /June 2019 subject to funding.
Agreed that clerks to write a letter of support for Rural Agricultural payments application for 3 lodges.
165. To approve and sign as a correct record the Minutes of the Meeting of 13th February 2018 –**Agreed and signed** and noted F and GP minutes of 27th February 2018.
166. To consider Any Matters Arising from these minutes. Cleaner communities- to be discussed under item 172.2.
167. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Report from Cllr Smith (District representative)- District Council Council tax to rise £5 per band D property in April, £1 charge Park and Ride to be removed in April. Threat that Planning decisions may be removed from SCDC due to poor performance- loss of appeals. 1,222 houses granted on appeal, 894 using lack of housing supply as a reason. Call centre 12% calls terminated before completed. Loss of referral to Planning Committee by Parish Councils and Councillors- decision is being reviewed. SCDC is looking at Planning training for Parish Councils and clerks in particular in 2018. Local Plan is almost complete-awaiting decision by Inspectors. Co-Op ram raid-commended C-op on reopening so quickly. Bollard protection discussed- Co-Op Manager contacted. GVC site- works should complete January 2019. Governors are to meet Parish Council representatives (J McG and JW) and GCC Ltd representatives about school access concerns. Little Heath residents meeting- may form a Residents Association. Emergency services access problematic. Item 169 brought forward:-
Business App-New approved supplier E Base matched original quote and model now developing.£4k yearly support costs being met by Forward Gamlingay!(s.106 funds for economic development) LEADER grant and S.106 money funding the entire project. Launch should be Summer 2018. Evaluation in 2020.BS thanked on behalf of the PC.
168. **To receive reports on other Parish Council responsibilities and projects: -**
- 168.1 **Community Buildings**
i. WI Hall –Auction 14th March. Representatives attending. Final report on closure and removal of movable items (LB)- Canopy and astroturf installed at the old

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- Methodist Chapel. Sleeper beds also to be relocated there. Sheds have been removed. Thanks to LB for attending building over the weekend.
- ii. Old Methodist Chapel –tell-tale monitor report- no movement reported, roof works proposals (detail)-**Resolved to approve BSG quotation if able to complete works between 3rd and 17th April. Four contractors were contacted for a quotation. If BSG unable to do fit timescale, further quotation will be requested from another contractor to complete works in Summer holidays.**
 - iii. Eco Hub – matters arising from PCLC and request for approval of cost of Kingspan floor resurfacing to be drawn from long term maintenance fund (£3144). **Resolved to approve works under LTM schedule- as a variance to the schedule.**
 - iv. Church St Improvements- update on progress of funding drawdown- awaited confirmation from Merton College and noted meeting with County officers on 19th March.
- 168.2 **Recreational Spaces**
- i. Bike Track – SCDC award event attendees- awarded runners up in youth initiative-congratulations to Hutchinsons and the young people and detail of grant application- bench application for BMX track made to GCT Ltd and South Cambs Community Chest.
 - ii. Tree works – Annual tree works have commenced. Additional works £80 approved under emergency powers (diseased tree removal)-formally noted. Final works to be completed by 28th March. Large gravel- Handymen to look at – Millbridge Brook near maze.
- 168.3 **Cemeteries and Churchyards** – no items
- 168.4 **Library** – latest figures-excellent 12 new members have joined in the past month.
- 168.5 Policies and Procedures – i. General Data Protection Regulations – May 2018. LCPAS - latest information, in principle recommendation from F&GP- noted. Clerks are planning to attend additional training.
169. **Information and communications**
- i. Publications Committee- to arrange next meeting (April)LB to email members.
 - ii. Business App – Verbal update from BS- discussed under item 167.
170. **Community news**
- i. Forward Gamlingay! – monthly report –noted. New members on the committee are welcome.
 - ii. Neighbourhood Plan –a) Housing Needs Survey results – summary- the results show housing need for 1& 2 bed properties in particular, especially the 'Elderflowers'- results now can support the housing policy for the neighbourhood plan- hopefully ready for consultation in the Summer. Draft minutes for Steering Group were noted.
 - iii. Neighbourhood Watch Scheme update – M Brown-concern expressed by level of police cover and support especially in relation to the ram raid on the Co-Op. Statistically still a low crime area (JW)
 - iv. Co-Op Ram raid-5th March- issues and suggestions from residents. Meeting requested with Co-Op management.
 - v. Request for support with grant application for Cambridgeshire Lakes proposal (Mr. Alexander)- discussed under item 164.

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- vi. Semi- circular bench for oak-world war theme-option for consideration- Prefer dove themed bench—straight metal bench- clerks to forward details to GCT Ltd. Commemorative tree likely to be planted in the autumn.
- 171. **Financial**
 - i. To be approved- draft payments list – 421-448 were approved
 - ii To note completion of interim internal audit visit- visit on 28th February- report to F&GP.
- 172. **South Cambridgeshire District Council**
 - 172.1 Planning Policy Monthly update- noted.
 - 172.2 Cleaner Communities-New pilot scheme – Special event planning-awaiting meeting date from officer.
- 173. **Cambridgeshire County Council- Highways and footpaths**
 - 173.1 i. Everton Rd footpath Scheme- C Beds are unlikely to fund due to limited path length within boundary line. Clerk to contact Everton Clerk about further lobbying.
 - 173.2 ii. Gamlingay footpath 13- 'The Forking'- proposal for solar powered barriers at Honey Hill/Mill Street. Difficulty experienced for residents to walk or/cycle/use mobility vehicles due to parked vehicles on occasions. Example viewed on line- model is not suitable/in keeping with the rural environment and prevents easy access for mobility vehicles and cyclists-not supported.
 - 173.3 iii. Proposal for re-siting of bus stops from Church St from resident- details for information-noted
- 174. **Staffing and Councillor**
 - i)Annual Appraisals – Clerks appraisals have been completed, and were commended. Appraisals for handyman and Library manager by clerk are to follow in April.
 - ii) Training audit (Councillors and staff)- Information being gathered. G Burne has attended most sessions, particularly training sessions run at SCDC. Planning Committee training- some training to be arranged in house potentially June/July- external trainer to be sought.
 - iii) Local Council Award Scheme- requirements and report. Training record and few additional requirements are to be implemented. Clerk is aiming to prepare an application after the election.
 - iv) Elections – to discuss protocol following. Annual packs will be distributed after the election in May. There will be a requirement to elect a new Chair and Vice Chair at the Annual General meeting.
- 175. **General Correspondence** –New Gamlingay Village Primary crest and logo-noted
- 176. **Items for the next agenda** – suggestions for theme for the Annual Parish Meeting- suggestions Dogs v people, GCT- funded projects report, Gardening Club, Fitness Centre.
- 177. **To note the dates of the next Parish Council and Committee meetings**

Full Council 10th April 2018 at 7.30pm, F and GP 27th March 2018 in the Kier suite
Annual Parish meeting Tuesday 24th April at 7.30pm
Planning meeting 7pm prior to all meetings.
- 178. In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted in item 3, it is in the public

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interest that press and public be excluded from the meeting and are therefore asked to withdraw.

Report on County Pre-school Provision –District Councillor BS

Loss of two preschool providers in 2017/18- requirement for joined up approach to deliver a purpose built setting to cater for future needs of the parish. 2 current providers rated good by Ofsted. Currently there is no baby care in Gamlingay. An 'Early Learning Centre' type facility to be provided at 'affordable rents' proposed. County Council has a statutory obligation to provide. Vacancy of Kingspan Hall- does not fit many nursery business models. Current providers are being consulted about potential to move to a new centre. Possible reuse of redundant school premises is an option. Site ownership needs to be clarified and resolved-potential for a scheme to become operational in September 2019. Open Space at First School site- asset of community value- community want it to remain as open space. Fitness Centre is being included as part of the Comberton Academy Trust as of 1st April 2018.

179. To formally record the **time of closure** of the Parish Council Meeting -9.40pm

Signed.....

Dated.....