

GAMLINGAY PARISH COUNCIL

Clerks: K Rayner and L Bacon
The Eco Hub, Stocks Lane, Gamlingay, Sandy, Bedfordshire, SG19 3JR
Telephone: 01767 650310
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Minutes of a Meeting of Gamlingay Parish Council held at the WI Hall, Waresley Road on Tuesday 13th February at 7.30pm.

Present: S Groom (Vice Chair), councillors K Warburton, J Wright, P Webb, S Martin, G Burne, and C Smith. Clerk L Bacon. 4 members of the public.

146. Resolved to receive apologies for absence from J McGeady, D Finnigan, T Gurney, M Brown and A Foster and Clerk K Rayner and District Councillor B Smith. Resolved to approve co-option of Ann Kirby.
147. **To receive declarations of interest from Councillors on items on the agenda: - none.**
- a. To receive written requests for dispensations for disc losable pecuniary interests.
- b. To grant any requests for dispensations as appropriate.
148. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum. Questions were raised about the possible adoption of Little Heath road and the general state of roads in the village. Both queries were referred to County Councillor Sebastian Kindersley(SK) as County is the responsible body. SK arrived after item 155. and responded that Little Heath could in theory be adopted but this would not happen. Ownership is unclear. Very few village roads are adopted although they may be of adoptable standard. SK and BS have arranged a meeting at the Eco Hub for residents of little Heath to discuss possible options for the road. A letter about the meeting will be circulated. General road condition – SK responded that County is doing all it can with the limited budget resources that it has. The new “dragon” machine has been repairing some of the worst potholes. CS and others said these repairs are not lasting and that the whole road surface in places needs replacement, particularly Church Street and Green End. SK suggested that County were not resurfacing Church Street as it was waiting for the Parish Council proposals for improvement to be implemented. Clerk pointed out that the Parish Council parking improvement scheme has never included any resurfacing work – this is County’s responsibility. County has been reminded of this and asked for a schedule of when complete resurfacing is to take place – no date has been given. Clerk to repost details of how to report road faults and car damage online to County.
149. Resolved to approve and sign as a correct record the Minutes of the Meeting of 9th January 2018 and to note F and GP minutes of 23rd January 2018.
150. To consider Any Matters Arising from these minutes. F and GP – invitation to volunteers from BMX track refurbishment to SCDC Awards Ceremony.
151. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives). Apologies noted from Cllr Smith. Cllr Kindersley arrived after item 155. SK – report has been circulated. Encouraged the PC to object to the proposed closure of the Magistrates Court in Cambridge.
152. **To receive reports on other Parish Council responsibilities and projects: -**
- 152.1 **Community Buildings**
- i. WI Hall –Noted that Planning permission has been granted. Notification of date and details of auction. Resolved to approve appointment of Solicitors and payment of upfront costs. Noted that aim is to auction site on 14th March but dependent on solicitor getting sales pack to auctioneers in time for inclusion. June would be next available auction date. Resolved to approve release of press statement on sale of site on social media – will be printed in March Gazette.

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Inventory of items – to agree/note removals/repositioning. Canopy to be relocated to the Old Methodist Chapel by Rainbow Committee. Member of the public offered to investigate if removal of sleeper planter intact to the Eco Hub is possible. Approved inventory. Noted WI Presidents board will be removed and stored. White goods and other items not yet claimed to be advertised free of charge to local groups or residents with a request for donations to the Christmas lights fund.

- ii. Old Methodist Chapel –tell-tale monitor report. TG reported no movement shown on lower monitor – higher one will need a ladder to view. To be arranged.
- iii. Eco Hub – approved quote to weed spray all hard-standing areas surrounding Hub
- iv. Church St Improvements- update on progress of funding drawdown. No payment has yet been released. Further information as requested has been sent to Kier. Merton’s approval is awaited. Clerk to ask County Councillor to assist with progressing scheme if funding has not arrived by the end of this week.

151.2 Recreational Spaces

- i. Grass cutting – testimonial for contractor’s website to note. Approved and noted.
- ii. Cinques – Lease- progress. Noted Land Registry has removed restriction as requested. Resolved - lease approved, signed and witnessed.
- iii. BMX track – completion of remodeling works, requirement for seeding. Noted grounds man is seeking quotations for suitable seed and will undertake works. Resolved to request PF seek funding for bench – location on BMX track to be discussed as central proposal considered to be high risk.
- iv. Tree works – dates scheduled. Noted dates in March. Residents to be kept informed if possible.

151.3 Cemeteries and Churchyards

- i. St Mary’s churchyard – request for gifting of wood from felled tree to Friends of St Mary’s. Resolved to approve as long as no additional cost for logging.
- ii. St Mary’s Field cemetery- request for use of granite slab as base in CR section. Resolved to approve as long as slab is same dimensions as usual paving slabs and fits current regulations with regard to colour/type.

151.4. **Library** – Access point performance figures to quarter 3. Noted. Clerks to enquire from Manager whether LAP is threatened by budget cuts at County level.

151.5 **Policies and Procedures** – i. recommendations and Minutes of Consultation Committee 30th January 2018 – all approved. Noted addition of S106 as sub committee of Full Council to Terms of Reference a. Updated Risk Management Policy b. Revised Committees and Sub Committees structure and Terms of Reference c. Revised Communications Strategy and Press and Media Policy d. Standing Orders – revision to 26 c. ii. General Data Protection Regulations – May 2018. LCPAS - latest information, services offered and training course dates. Noted. Approved Clerks to get further information and quotation for external Data Protection Officer service for F and GP to consider. KW suggested that if service contract is annual, Council may re- consider need for external assistance after the first year.

152. Information and communications

- i. Publications Committee- submissions sent for March Gazette. Noted.
- ii. Business App – to note appointment of replacement contractor for project. Noted new contractor was preferred from beginning and has agreed to match initial appointed contractors price for development of app.

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153. **Community news**

- i. Forward Gamlingay! – monthly report. Formal unveiling of community art project – Church Street clay model- took place last week. Press release sent. Next business Hub breakfast meeting is on the 22nd February.
- ii. Neighbourhood Plan –a) Housing Needs Survey results – meeting 20th Feb. Noted.
- iii. Neighbourhood Watch Scheme update – M Brown. No report.
- iv. Fireworks Display 2018 – proposal to combine with 100-year anniversary of end of WW 1. Resolved to respond that Council does not feel this is appropriate or the events compatible.
- v. Request for support with grant application for Cambridgeshire Lakes proposal. Resolved to request that applicant attends next meeting to explain plans in more detail.
- vi. Request for Brand Ambassadors to raise the profile of Greensand Country. Noted and agreed to advertise locally. PC and Hub both already informally promote the area but not willing to formalize this by nominating ambassadors at this stage.
- vii. Request for input into programme about community art project. Resolved to suggest to GAMarch that the Saxon reburial project may be suitable.

154. **Financial**

- i. To be approved- draft payments list . Resolved to approve 383 -409 noting payment on account to Motley and Hope solicitors handling WI sale.
- ii To consider renewal of membership of Cambridgeshire ACRE. Resolved to approve renewal.

155. **South Cambridgeshire District Council**

- 155.1 Planning Policy Monthly update- to note. New date for Parish Planning Forum 21st Feb – any attendees. Clerk to email reminder round to all councillors.
- 155.2 Cleaner Communities-New pilot scheme - response to expression of interest. Noted no further communication means Gamlingay has not been selected for trial.
- 155.3 District Councillor engagement with Parish Councils – request for views. Resolved to respond that GPC is very satisfied with the current accessibility of its two District Councillors, one or both of whom always attend meetings. The reduction to only one representative may affect this accessibility. TG view is that District Council Officers could have better communication with Parish Councils. A recent example is when refuse collection operatives (dog and litter bins) were off sick, so collections did not occur. The Parishes affected are not notified and receive many complaints. A system of notification should be set up to share relevant information.

156. **Cambridgeshire County Council- Highways and footpaths**

- 156.1 i. Response from County Officer to concerns about access to new primary school. Noted. Councillors felt that the issues they raised had not been addressed at all and were disappointed with the response. Planning consent has now been issued. SK explained that County were on a tight schedule to get the school open and any problems that arise could be addressed if possible and as needed.
- ii. Everton Rd footpath Scheme-Noted meeting on 19th Feb with County officer to discuss scheme.

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- iii. Notification of modification of bridleway 11. SK explained that this has been contentious due lack of clarity over to land ownership. The modification is to formally register the width of the bridleway.
157. **Staffing and Councillor** – Annual leave requests - approved. Nomination packs for election May 2018 for distribution. Noted.
158. **General Correspondence** – available in the office. Noted.
159. **Items for the next agenda – SG – Parish Council logo (F and GP)**
160. **Noted the dates of the next Parish Council and Committee meetings**
Full Council 13th March 2018 at 7.30pm, F and GP 27th February 2018 in the Kier suite
Planning meeting 7pm prior to all meetings.
161. To formally record the **time of closure** of the Parish Council Meeting 9.05pm

Signed.....

Dated.....