



Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 23rd January 2018 at 7.30pm

Present: Chair C Smith, Councilors, P Webb, J McGeady, S Groom and A Goss. Clerks L Bacon and K Rayner.

1. Resolved to receive apologies for absence from A Foster
2. To receive declarations of interest from councillors on items on the agenda. None.
- 2.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 2.2 To grant any requests for dispensations as appropriate.
3. **Resolved** to approve and sign the Minutes of the F&GP meeting held 28th November 2017 – with an amendment by hand to add “k” to the figure £1.5. Noted the Full Council minutes of 9th January 2018. No matters arising.
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. None.
5. **Finance:**
- 5.1 **Resolved** to approve the following:
 - i. Payments 373 to 382, noting that salary costs were paid prior to the meeting.
 - ii. Bank reconciliations Oct and November and noted that December 2017 will be presented to next meeting.
6. **General purpose**
- 6.1 **Risk Assessment** – review overall policy, receive reports and resolve any actions. Resolved to recommend approval of review of overall policy. No reports received. No actions recommended.
- 6.2 Recreation spaces/community buildings
 - i. Cinques Common i. lease with Wildlife Trust – application to cancel restriction – noted submitted by solicitor.
 - ii. Cemeteries and Churchyards. Footpath diversion - noted gates will be locked from 1st March.
 - iii. Hub – occupational lease. Noted agenda typo – should be license. Agreed and signed. Noted GCC agreed fixed price for 2 years for office rent.
 - iv. Old Methodist Chapel – meeting with Rainbow and to consider requests for Breakfast Club, shed installation and costs of moving canopy from WI hall. Resolved to approve new shed – once Rainbow have checked with First School who own old one. Resolved to offer discounted rate of £3/hr for breakfast club trial for one term initially with the proviso that no additional cleaning will be provided. Canopy – if Rainbow confirm that it is wanted, Clerks to seek quotes from local contractor to remove and re - site.
 - v. WI hall – Report on meeting with Cheffins to discuss disposal by auction. Noted. Agreed T’s and C’s. Schedule to get documentation ready for March auction is very tight – fall back position will be to aim for June. Solicitors fee proposal is required. Reserve price agreed. Auction format agreed as most open and transparent method of disposal.
- 6.3 Highways
 - i. Church St Parking – correspondence with Kier/Merton and response from Co-op. No response received from Co-op. Noted that funds have not yet been released by Kier but that all parties have been kept informed about the delays all along. Invoice to Kier was submitted in advance of deadline in December as requested. No press release or go ahead for scheme to be given until the funds have been received into bank.



- ii Footpath proposal Everton Road – Response to County Council regarding scheme funding and draft application for funding from CBC (from Everton PC). KR outlined latest – email from County Officer making offer of funding. Meeting to be arranged to discuss project and ask about possibility of further LHI funding. CBC funding application noted. Hopeful that local residents may contribute to scheme.
- 6.4 Publications and communications
 - i. Noted Publications committee meeting minutes and items for publication. Church Street and WI articles will not be submitted unless the funding/timescales can be assured.
- 6.5 South Cambs District Council – to note any items. Late submission of nomination for community award noted.
- 7. Staff and Councillor matters –submission of monitoring reports beyond Project Officer's contract term. Funding implications. Resolved to approve engagement of PO after end of her current contract to complete quarterly reports to BRCC and RPE on LEADER grant at consultancy rate. Estimated to be a maximum of 2 days in 2018-19 – from staffing/contingency budget. £560 to be added into precept in 2019-20 to cover. Noted agreement for continued casual use of corner desk/hutch storage in PC office. Chair has met with PO to discuss end of contracted project work. PO will continue to pass on any opportunities she feels will be beneficial to the parish in future.
- 8. Routine Correspondence – available in the office. Noted.
- 9. Items for the next meeting – Grants, including consideration of donation to Fire Fighters fund.
- 10. Dates of next meetings noted: -Planning and Full Council Tuesday 13th February 2018. next F and GP 27th February 2018.
- 12. Record Closure time of meeting. 20.45

Signed.....

Dated.....