

GAMLINGAY PARISH COUNCIL

Clerks: K Rayner and L Bacon
The Eco Hub, Stocks Lane, Gamlingay, Sandy, Bedfordshire, SG19 3JR
Telephone: 01767 650310
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NOTICE OF A MEETING OF FULL COUNCIL

Dear Sir/Madam

Notice is hereby given that Meeting of **Gamlingay Parish Council** will be held at the **WI Hall**, Waresley Road on **Tuesday 13th February at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 7th day of February 2018
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

146. To receive apologies for absence and consider co-option of Ann Kirby.
147. **To receive declarations of interest from Councillors on items on the agenda:**
 - a. To receive written requests for dispensations for disc losable pecuniary interests.
 - b. To grant any requests for dispensations as appropriate.
148. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
149. To approve and sign as a correct record the Minutes of the Meeting of 9th January 2018 and to note F and GP minutes of 23rd January 2018.
150. To consider Any Matters Arising from these minutes.
151. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives).
152. **To receive reports on other Parish Council responsibilities and projects:**
- 152.1 **Community Buildings**
 - i. WI Hall –Planning permission granted. Notification of date and details of auction. Appointment of Solicitors and approval of upfront costs. Inventory of items – to agree/note removals/repositioning.
 - ii. Old Methodist Chapel –tell-tale monitor report.
 - iii. Eco Hub – quote to weed spray all hard-standing areas surrounding Hub
 - iv. Church St Improvements- update on progress of funding drawdown
- 151.2 **Recreational Spaces**
 - i. Grass cutting – testimonial for contractor's website to note
 - ii. Cinques – Lease- progress.
 - iii. BMX track – completion of remodeling works, requirement for seeding
 - iv. Tree works – dates scheduled
- 151.3 **Cemeteries and Churchyards**
 - i. St Mary's churchyard – request for gifting of wood from felled tree to Friends of St Mary's.
 - ii. St Mary's Field cemetery- request for use of granite slab as base in CR section
- 151.4. **Library** – Access point performance figures to quarter 3

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- 151.5 Policies and Procedures – i. recommendations and Minutes of Consultation Committee 30th January 2018 for approval a. Updated Risk Management Policy b. Revised Committees and Sub Committees structure and Terms of Reference c. Revised Communications Strategy and Press and Media Policy d. Standing Orders – revision to 26 c. ii. General Data Protection Regulations – May 2018. LCPAS - latest information, services offered and training course dates.
152. **Information and communications**
- i. Publications Committee- submissions sent for March Gazette
 - ii. Business App – to note appointment of replacement contractor for project.
153. **Community news**
- i. Forward Gamlingay! – monthly report
 - ii. Neighbourhood Plan –a) Housing Needs Survey results – meeting 20th Feb
 - iii. Neighbourhood Watch Scheme update – M Brown
 - iv. Fireworks Display 2018 – proposal to combine with 100-year anniversary of end of WW 1
 - v. Request for support with grant application for Cambridgeshire Lakes proposal.
 - vi. Request for Brand Ambassadors to raise the profile of Greensand Country
 - vii. Request for input into programme about community art project
154. **Financial**
- i. To be approved- draft payments list
 - ii. To consider renewal of membership of Cambridgeshire ACRE
155. **South Cambridgeshire District Council**
- 155.1 Planning Policy Monthly update- to note. New date for Parish Planning Forum 21st Feb – any attendees.
- 155.2 Cleaner Communities-New pilot scheme - response to expression of interest.
- 155.3 District Councillor engagement with Parish Councils – request for views
156. **Cambridgeshire County Council- Highways and footpaths**
- 156.1
- i. Response from County Officer to concerns about access to new primary school
 - ii. Everton Rd footpath Scheme-To note meeting on 19th Feb with County officer to discuss scheme.
 - iii. Notification of modification of bridleway 11
157. **Staffing and Councillor –** Annual leave requests. Nomination packs for election May 2018 for distribution.
158. **General Correspondence** – available in the office.
159. **Items for the next agenda**
160. **To note the dates of the next Parish Council and Committee meetings**
Full Council 13th March 2018 at 7.30pm, F and GP 27th February 2018 in the Kier suite
Planning meeting 7pm prior to all meetings.
161. To formally record the **time of closure** of the Parish Council Meeting