



**Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 25<sup>th</sup> July 2017 at 7.30pm**

Present: C Smith (Chair), A Foster, T Goss, J McGeedy, P Webb and S Groom. Clerks L Bacon and K Rayner.

1. To receive apologies for absence. None.
2. To receive declarations of interest from councillors on items on the agenda. S Groom has standing (recorded) pecuniary interest as employee of Eco Hub.
- 2.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 2.2 To grant any requests for dispensations as appropriate.
3. **Resolved** to approve and sign the Minutes of the F&GP meeting held 27<sup>th</sup> June 2017 and to note the Full Council minutes of 11<sup>th</sup> July 2017 and to consider any matters arising. Noted resident at Northfield Close has requested Chair's email address for correspondence following SCDC environmental health visit re dog fouling. Resident has been advised that the Parish Council has no report to supply as it is not the relevant authority. Biggleswade Chronicle village pages – has published parish council information as submitted. Cinques – clerks have been advised that overhanging branches have been removed from conifers and that further works are planned later in the year.
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. **None present.**
5. **Finance:**
- 5.1 **To resolve** to approve the following:
  - i. Payments required – approved noting old style list of payments used due to IT problem
  - ii. Bank reconciliations April and May 2017. Approved.
  - iii. Quarter 1 budget report. Noted that due to IT issue this is not fully accurate for the quarter as some payments are not yet recorded. Will be re presented at next meeting.
- 5.2 Options for electric vehicle at end of lease period for consideration. Noted alternative supplier provided similar lease costs to current. Renewal of current lease would be at reduced cost, but two years of lease costs would equate to purchase cost of second hand vehicle. Diesel alternative – not considered appropriate due to access to and storage of fuel. Electric vehicle was original preference of council for ecological reasons. Batteries should last for some time yet and replacements likely to be sourced at better price than quoted by current supplier. Resolved – to negotiate a price to purchase existing vehicle at end of current lease period (Sept 18), for inclusion in next budget.
- 5.3 Debtors report – Latest re Sunshine Pre School and arrangements for closure. Noted committee has now confirmed closure and accountants will be appointed to wind up the charity. Parish Council has requested accountant details to register its claim to settle Sunshine's outstanding debt. Rainbow (brownies) would like small tables and chairs to remain in the WI hall for their use, although they may relocate by September. Parish Council to suggest Rainbow apply for grant to purchase furniture. Jelly Tots group have requested the pin board (PC owned) – agreed. Clerk and Cllr AF to prepare inventory of PC owned items in the hall. New padlock to be fitted to front gate once Sunshine have removed all their equipment. Resolved – to bring date of closure of WI hall forward to end of December 2017. Hiring costs until closure – no change.
6. **General purpose**
- 6.1 Recreation spaces/community buildings
  - i. Chapel Field –quote for wooden posts for consideration. Noted additional quotation to come later this week. Resolved – to approve lower quote



- ii. Cinques Common lease with Wildlife Trust for consideration. Noted query regarding permitted use has been sent to legal team.
  - iii. Old Methodist Chapel – roofing quotes. None received – one contractor suggested additional structural engineering quote is required – has been requested. Resolved – Clerks authorized to approve a quotation for works within budget for completion within the summer holidays if possible.
  - iv. Hub – a. Minutes of PCLC meeting 17<sup>th</sup> July. Noted responses from architect and builder regarding roof sheet issue. Resolved that liability cannot be identified. GPC/GCC should seek additional quotations for required works – agreed to be funded from the sinking fund. SG advised that work is not urgent. Roofing sheet manufacturer closes for the summer. Car park lighting – manager is seeking resolution to problem of lights being on at night.
  - v. Churchyard wall – quotes for repair. None received. One contractor suggested an alternative specification – not suitable as one supplied has been approved by faculty from Diocese of Ely.
- 6.2 Highways
- i. Church St Parking – quotation for works from County and available funding report. Noted awaiting answers to several queries to County. Quotation is currently more than available funding.
  - ii. Everton Rd footpath scheme – update on funds availability and changes to LHI schemes in future. Noted shortfall is around £15k. Options are limited as available funds are earmarked for other projects. If time allowed, other avenues of funding could be investigated. Resolved – to request CCC extend time period for claiming funding for a year to allow GPC to approach Everton PC to ask if Central Beds could assist with funding and to investigate other options e.g seeking publicity for funding for scheme on safety grounds and crowd funding initiative. Cost saving by reducing width of path to 1.2 meters may be required.
- 6.3 Publications and communications
- i. Publications committee 7<sup>th</sup> August – suggested items. KW has drafted article for consideration. Advertise councillor surgeries.
- 6.4 South Cambs District Council – to note any items. Parish Planning forum date. Noted clash with next PC meeting.
7. Staff and Councillor matters.
- i. CAPALC training courses for info. Noted new councillor SM has deferred training until nearer venue is available.
8. Routine Correspondence – available in the office. Cambridgeshire Police and Crime Commissioner – consultation on Fire and Safety governance. Resolved to respond that governance should remain separate.
9. Items for the next meeting
10. Dates of next meetings: -Planning and Full Council Tuesday 12<sup>th</sup> September 2017. next F and GP 26<sup>th</sup> September 2017. Noted
11. **Resolved closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16 (typo - should be items below). it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
- i. Project Officer interim report on future early years provision in Gamlingay and quotations for future disposal of WI hall. Noted project officer has requested additional quotation for consideration at September meeting. CS gave his opinion that it would be financially advantageous for GPC to clear the site prior to sale. Noted quotes should be sought for sale of cleared site or “sold as seen” for comparison. Some Information on future early years provision has been made public by District and County Councillors.



iii. Staffing matters – redundancy. Noted – report to next meeting.

12. Record Closure time of meeting. 21:00

Signed.....

Dated.....