



## GAMLINGAY PARISH COUNCIL

### This meeting may be filmed<sup>1</sup>

Dear Sir/Madam

Notice is hereby given that a **Meeting of the Finance and General Purposes Committee** will be held at the **Eco Hub, Stocks Lane, Gamlingay** on **Tuesday 26<sup>th</sup> September 2017 at 7.30pm** All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder: -

Dated this 20<sup>th</sup> Day of September 2017  
Mrs. K Rayner /Mrs L Bacon - Clerks

#### BUSINESS TO BE TRANSACTED

1. To receive apologies for absence
2. To receive declarations of interest from councillors on items on the agenda.
- 2.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 2.2 To grant any requests for dispensations as appropriate.
3. **To resolve** to approve and sign the Minutes of the F&GP meeting held 25<sup>th</sup> July 2017 and to note the Full Council minutes of 12<sup>th</sup> September 2017 and to consider any matters arising.
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum.
5. **Finance:**
- 5.1 **To resolve** to approve the following:
  - i. Payments required
  - ii. Bank reconciliations June, July and August 2017
  - iii. Quarter 1 budget report – updated
  - iv. Business debit card application
- 5.2 To review insurance cover and consider quotations for renewal
- 5.3 Debtors report – Final invoice sent to Sunshine Pre-School to note.
6. **General purpose**
- 6.1 Recreation spaces/community buildings
  - i. Chapel Field –revised quote for wooden posts for consideration. To note detail of positioning of posts to avoid access issues for residents.
  - ii. Cinques Common lease with Wildlife Trust - latest
  - iii. Cemeteries and Churchyards. i. Risk Assessment ii.New cemetery – order and cost of new Euro bin to note
  - iv. Hub – waste water bill query.
  - v. Millbrook meadows – request from Guides to bury time capsule. Damage to fence following road traffic collision.
- 6.2 Highways
  - i. Church St Parking – to resolve how to revise scheme to fit funding available.
  - ii Footpath diversion St Mary's – progress report.
  - iii. Bus stop improvements – to consider use of community transport S106 to fund proposals.
  - iv. Highways depot open day notification – to book places.
- 6.3 Publications and communications
  - i. Christmas lights – letter appeal to businesses for approval. Quotation for additional festive sockets and to note purchase of 2 additional lights.

---

<sup>1</sup> Further information available at [www.gamlingay-pc.gov.uk](http://www.gamlingay-pc.gov.uk)



- 6.4 South Cambs District Council – to note any items. Mental wellbeing in the community event.
7. Staff and Councillor matters. No items.
8. Routine Correspondence – available in the office. Request for letter to support grant funding application by Woodview Farm shop
9. Items for the next meeting – Grant applications.
10. Dates of next meetings: -Planning and Full Council Tuesday 10<sup>th</sup> October 2017. next F and GP 7<sup>th</sup> November 2017. Date for proposed public meeting re Green End large scale planning application to be decided.
11. **To resolve closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 111 iii. It is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
  - i. Project Officer update on WI hall disposal.
  - iii. Staffing matters – resignation of one cleaner and offer of change of hours to other.
12. Record Closure time of meeting