



Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 27th June 2017 at 7.30pm

Present: C Smith (Chair), A Foster, T Goss and S Groom. Clerks L Bacon and K Rayner.

1. Resolved to receive apologies for absence from P Webb and J McGeady.
2. To receive declarations of interest from councillors on items on the agenda. None.
- 2.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 2.2 To grant any requests for dispensations as appropriate.
3. **Resolved** to approve and sign the Minutes of the F&GP meeting held 23rd May 2017 and to note the Full Council minutes of 13th June 2017 and to consider any matters arising. Thanks from EAAA for grant, noted.
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. None.
5. **Finance:**
- 5.1 **Resolved** to approve the following:
 - i. Payments required - approved
 - ii. Bank reconciliations April and May 2017 – noted delayed due to application of new software – to be presented to future meeting
- 5.2 Options for electric vehicle at end of lease period for consideration. Noted. AF felt lead acid batteries were not a good option going forward. Resolved to investigate all options including non-electric vehicles, in consultation with grounds man, for future meeting. TG suggested LELY at St Neots as contact for vehicle supply.
- 5.3 Debtors report – Letter sent to Pre-School parents by Sunshine Committee for information. Letter sent to Committee after Full Council to note. Press release sent 21.6.17 to note. Noted rent for this financial year now paid to date, reminder of arrears still outstanding £ 3144. Confirmation received that direct debit has been set up for 11 months. Email received today notifying GPC that there is an EGM planned for the 6th July and that County has frozen the offer of a grant until Sunshine can confirm sustainability. Resolved that GPC will await outcome of the EGM.
6. **General purpose**
- 6.1 Recreation spaces/community buildings
 - i. Chapel Field – responses to consultation and quote for wooden posts for consideration. Resolved – to seek quotation to install wooden posts on two rear entrances to open space, set slightly back from boundary, but not enough to permit parking on green.
 - ii. Recreation Field – quotation for recommended work from Football Club (grant funded). Noted, Football Club will make grant to GPC. Proposed works will be undertaken by usual contractors and will benefit all recreation field users.
 - iii. Tree safety seminar – to consider reserving a place. Resolved to book 2 places for Clerk plus groundsman.
 - iv. Old Methodist Chapel – minutes of management group meeting 19.6.17. Noted to be circulated once completed.
 - v. WI hall – to note WI move out date. Noted WI have advertised new meeting venue.
 - vi. Cemeteries and churchyards i. Relocation of public footpath – update on progress. LB met County Officer on site – process likely to take 6-8 months and cost around £4800 plus newspaper adverts. To be funded from S106 community transport allocation associated with Station Rd development.
 - vii. Hub – a. Renewal of occupational license - to discuss. Resolved – that GPC would like to remain in the Hub and recommend amendments to license to PCLC. b. Greensand ridge “gateway” feature – brief to artists. Noted.
 - viii. The Cinques – grass cutting and incident report. Both noted.



- ix. Northfield Close – SCDC environmental health report. No feedback received from report passed to SCDC on behalf of a resident. Noted that the resident who was visited by Environmental Health officers has verbally demanded a written report from GPC. Resolved – to respond that GPC does not have such a document (nor is it required to produce one) as it is an SCDC matter. Emails can be produced if requested in writing under an FOI request with third party data redacted.
- 6.2 Highways
 - i. Church St Parking and Everton Rd footpath schemes – update. No update on Church St. Everton Rd – disappointed to be turned down for external funding. Shortfall in funds to deliver footpath of £16k. S106 community transport allocation cannot be used as the path is too far from the development to qualify. Options to be presented to full council.
- 6.3 Publications and communications
 - i. Data protection webinar feedback. Both Clerks attended. Future disclaimer required on email and stationary to request permission to use third party data – also relevant to NHP and business App projects.
 - ii. Business app – milestones. Noted work will start in September. Ongoing future management responsibility needs to be determined. Possibility of applying charges to businesses outside area to be investigated.
- 6.4 South Cambs District Council – to note any items. None.
- 7. Staff and Councillor matters.
 - i. SLCC – Regional Training Seminar – to resolve attendance. Both clerks to attend.
- 8. Routine Correspondence – available in the office. Noted.
- 9. Items for the next meeting
- 10. Dates of next meetings: -Planning and Full Council Tuesday 11th July 2017. next F and GP 25th July 2017. Noted apologies KR for Full Council.
- 11. **Resolved closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
 - i. Project Officer interim report on relocation of current users of WI hall. Noted. Resolved not to take any bookings after Dec 17 for the time being until Sunshine’s future is determined.
 - ii. Building Surveyors report on Old Methodist Chapel. Noted – resolved to seek quotations from roofing contractors for bracing works to be completed during summer holidays if possible and replacement roof covering to follow at later date, following advice from SCDC Conservation officer.
- 12. Record Closure time of meeting. 8.40pm.

Signed.....

Dated.....