

## NOTICE OF A MEETING OF GAMLINGAY PARISH COUNCIL

Dear Sir/Madam

Notice is hereby given that Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 11<sup>th</sup> July 2017 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 5th day of July 2017  
Mrs. K F Rayner /Mrs L Bacon  
Clerks

### BUSINESS TO BE TRANSACTED

40. Receive apologies for absence
41. **To receive declarations of interest from councillors on items on the agenda:-**
  - a. To receive written requests for dispensations for disc losable pecuniary interests.
  - b. To grant any requests for dispensations as appropriate.
42. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
43. To approve and sign as a correct record the Minutes of the Meeting of 13<sup>th</sup> June 2017. note draft minutes of F&GP 27<sup>th</sup> June 2017.
44. To consider Any Matters Arising from these minutes.
45. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives- will be delayed) ii. Police –no items
46. **To receive reports on other** Parish Council responsibilities and projects:-
- 46.1 **Community Buildings**
  - i. WI Hall – Sunshine Pre School ECM ,letter from County Council, and latest update-verbal report/recommendations
  - ii. Old Methodist Chapel –minutes of MCMC meeting 19<sup>th</sup> June- for information, roof material enquiry-SCDC (replacement for concrete tile) and further actions
  - iii. Eco Hub – closure Friday 28<sup>th</sup> July to note.
- 46.2 **Recreational Spaces**
  - i. Bowls Club- notes of meeting for information
  - ii. Northfield Close- tree height /growth detail for information.
  - iii. Chapelfields- response to proposal on open spaces- further action proposed
  - iv. Millbridge Brook Meadows-update from JW
  - v. Risk Assessment Areas- Quarterly reporting and actions resulting
- 46.3 **Cemeteries and Churchyards**
  - i. **St Mary's Field cemetery** – meeting with Bottisham PC-August
  - ii. Stocks Lane Cemetery-no items
- 46.4 **Library** – recent figures

47. **Information and communications** and Press –i) resignation of community page correspondent-Biggleswade Chronicle to note. ii) NHW launch press release  
iii) Advertisement of new PC Councillor surgeries starting on 12<sup>th</sup> September 6.30pm at Eco Hub.
48. **Community news**  
i. Forward Gamlingay! – monthly report  
ii. Neighbourhood Plan –a) Minutes of Steering group meeting 20<sup>th</sup> June 2017 -to note, b) **webhosting contribution for determination.** c) Application for Locality funding- Housing Needs Survey (to note)  
iii. Village Show-16<sup>th</sup> September at GFS- topics for display, manning the table  
iv. Neighbourhood Watch Scheme update – M Brown
49. **Financial**  
i. To be approved- Cheques list BACS and Direct debits  
ii. Latest on Scribe, bank reconciliation reporting
50. **South Cambridgeshire District Council**  
50.1 Planning Policy Monthly update- to note  
50.2 Local Green Space Policy- news concerning the Lupin Field proposed designation, and further actions to future meeting  
50.3 Central Beds- consultation on new Local Plan- Tempsford New Town-meeting with SCDC and actions-August (KR)
51. **Cambridgeshire County Council**  
51.1 **Highways and footpaths**  
i. Everton Rd footpath Scheme proposal- financial implications and **resolve viring/funding arrangements for approval**  
ii Church St parking improvements- request for total project costs/new officer contact.  
iii. Footpath diversion –St Mary’s Field- latest  
iv.Charnocks walk/Holly Lane- bramble report and actions taken
52. **Staffing and Councillor matters –i)** Annual Leave requests and office closures Summer 2017 to note. ii) Handyman- review of electric vehicle arrangements-latest; iii. Training Annual Chair and Clerks catch up session- Fri 22<sup>nd</sup> September at Hemmingford Abbots-notification.
53. **General Correspondence –to note**
54. **Items for the next agenda –**
55. **To note the dates of the next Parish Council and Committee meetings**  
Full Council September 12th at 7.30pm in the Kier suite, F and GP 25<sup>th</sup> July  
Planning meetings 7pm prior to all meetings.
56. **To resolve closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.  
i. Project Officer report- proposal D&H Barford Ltd
57. To formally record the **time of closure** of the Parish Council Meeting