



## **GAMLINGAY PARISH COUNCIL**

### **NOTICE OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL**

Dear Sir/Madam

Notice is hereby given that Annual General Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 9th May 2017 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 3rd day of May 2017  
Mrs. K F Rayner /Mrs L Bacon  
Clerks

#### **BUSINESS TO BE TRANSACTED**

1. **To appoint Chairman and vice Chair to the Council**
2. Receive apologies for absence
3. **To receive declarations of interest from councillors on items on the agenda:-**
  - 3.1 To receive written requests for dispensations for disc losable pecuniary interests.
  - 3.2 To grant any requests for dispensations as appropriate.
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
5. To approve and sign as a correct record the Minutes of the Meeting of 11<sup>th</sup> April 2017. Approve minutes of Annual Parish Meeting 25th April for publication purposes, note draft minutes of F&GP 28<sup>th</sup> March 2017.
6. To consider Any Matters Arising from these minutes
7. **Receive requests for co-option to Council (2 vacancies)-** Samantha Martin, Keith Warbiton.
8. **District and County Councillors reports-** Cllr Smith, and newly elected County Councillor
9. **Appoint members to serve on Committees and groups**
  - 9.1 Planning Committee, Finance and General Purposes Committee, Publications sub committee, and the Management Committees of the WI Hall, the Methodist Chapel, Staffing committee-vacancies to be reported at meeting.
  - 9.2. Members interested in representing the Council on other groups- **Forward Gamlingay! GVC Leisure, GCT, Neighbourhood Planning, Gransden gliding club consultative committee, GCC Ltd.**
  - 9.3 Approve Standing Orders and Financial Regulations – available at <http://www.gamlingay-pc.gov.uk/>- latest changes proposed
  - 9.4 Adopt the Race Relations/Equal Opportunities Statement, the current General Code of Conduct, Members interest Forms- changes to be notified
10. **To receive reports from other initiatives** involving the Parish:-
  - 10.1 **Northfield Close-** replanting at Northfield Close and quote for stump grinding
  - 10.2 **Eco Hub –** Request from trustees for spraying of car park gravel- quote.
  - 10.3 **The Butts/BMX track/Millbrook Meadows –** ROSPA report – actions required.
  - 10.4 **The WI Hall-** Sunshine Preschool rent arrears-update and advice from SLCC.
  - 10.5 **Old Methodist Chapel-** structural roof survey and window repairs- quotations



- 10.6 **Church Street scheme**- update – core sampling, Car park resurfacing –Crossroads Residents Association correspondence
- 10.7 **Cemetery & Churchyards –i). St Mary’s Field cemetery, ii) Stocks Lane cemetery**- request for double heart design-width 28 inches wide (regulations 24 inches wide maximum)
- 10.8 **Library** – latest visitor figures
- 10.9 Hatley Parish Council – request for support for deer signage.
11. **Information and communications** i) Publications committee ii) New Data Protection General Regulation – webinar.
12. **Financial**
  - i.S.106 provisions- community transport funding report for consideration.
  - ii. To be approved- Cheques list BACS and Direct debits
  - iii. IT – costs of antivirus and cloud backup to note.
13. **Recreation Spaces**
  - i) **Bowls Club**- water pressure investigations report
  - ii) **Funfair visit**-report
  - iii) **Bookings for Plaza/outside space to note-**
    - Family Fun day**-Sun 14<sup>th</sup> May- use of field 12-3pm (hirer of Eco Hub)
    - Play in the Park**- Saturday 17<sup>th</sup> June (Gamlingay Players)
    - Hog roast**- outside Space Sun 18<sup>th</sup> June (hirer of Eco Hub)
    - Junior Football day**- Saturday 1<sup>st</sup> July 2017 (Gamlingay Football Club)
    - Wedding Hog roast**-Sat 12<sup>th</sup> August (Hirer of Eco Hub)
    - Village Show Fun Run**-Sat 16<sup>th</sup> September-starting at the Recreation Field
14. **South Cambridgeshire District Council**-
  - i) Planning Policy monthly update ii) Report on complaint- appeal-West Rd , iii) Hamlet separation, and open countryside developments-latest iv) LDF- hearings-parish council representation v) Play equipment suggestion Murfitt Way
15. **Cambs County Council** –
  - i). Highways- SK request- consideration Speed Limit Cinques Rd
  - ii) Grass cutting- Murfitt Way, Manor Rd and Grays Rd- latest
16. **Community groups reports i) Forward Gamlingay!, ii) Neighbourhood Plan**-public meeting 17<sup>th</sup> May 7.30pm in the Kier suite, steering group report, meeting request Swavesey.
17. **Staffing and Councillor matters- i) LCPAS**- update re police and fire service reforms, **ii) Training courses-CAPALC** Councillors to express interest. **iii) SLCC/DCLG short secondment programme**- request for consideration (KR)
18. **General Correspondence** – Available in the office.
19. **Items for the next agenda**
20. **To note the dates of the next Parish Council and Committee meetings**  
Next Full Council meeting Tues 13<sup>th</sup> June at 7.30pm at Eco Hub (Kier Suite)  
F&GP Tues 23rd May 2017 at 7.30pm  
Planning meetings 7pm prior to all meetings.
21. **To resolve closure of Meeting**. In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
  - i. Update on RDPE funding application (Business Hub).
22. To formally record the **time of closure** of the Parish Council Meeting