

# GAMLINGAY PARISH COUNCIL



## Minutes of a Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 14<sup>th</sup> March 2017 at 7.30pm.

Present: Councillors S Groom, C Smith, C Sale, J Wright, T Gurney, G Burne, A Goss, P Webb, D Finnigan and M Brown. District and County Councillors B Smith and S Kindersley. Clerks K Rayner and L Bacon

183. Resolved to receive **apologies** for absence from J McGeedy, A Foster and G Brass
184. To receive **declarations of interest** from councillors on items on the agenda:- S Groom personal non pecuniary as trustee of Forward Gamlingay! and pecuniary as employee of the Eco Hub.
- 185.1 To receive written requests for dispensations for disc losable pecuniary interests. None.
- 185.2 To grant any requests for dispensations as appropriate.
186. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum. None.
187. Resolved to **approve and sign as a correct record the meeting minutes** the Full Council meeting of 14<sup>th</sup> February 2017, and noted F&GP draft minutes of 28<sup>th</sup> February 2017.
188. To consider Any **Matters Arising** from these minutes. i. Response from Heidi Allen- Public transport-to note. Clerks to seek further information about discussion with County about Sixth Form transport li Northfield Close-meeting 18<sup>th</sup> March arranged. Noted AG and PW to attend to gather information for report to Council. iii. Single plot permissions in the open countryside – draft letter and responses. Noted meeting request not yet answered. Other matters arising – SCDC Community Awards. Vice Chair S Groom won joint first place as Parish Councillor of the year and Chris Robins and Carol Wright first place for Youth Initiative – Gamlingay Play Scheme. APM topics – Neighbourhood Plan. suggested.
189. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representative). SK – has been investigating more reports of flies. Confident that local chicken farms are not to blame. Environmental health is undertaking a desktop study. Project for parish councils to undertake pothole repairs has not progressed in pilot area. SK urged Council to respond in detail to consultation on A428 – South option will run close to Gamlingay – councillors encouraged to send their opinions to the Clerks to collate. Also urged to respond to the Pharmaceutical meds consultation. SCDC has not been designated in relation to planning performance. BS - West Road appeal – Clerk KR is to attend. Pre meeting to be arranged with those in opposition. BS redrafted article that appeared in latest Gazette but did not add headline which caused some upset. Avenalls Way residents have planted spring flowers which are looking beautiful using a grant from the Gamlingay Community Turbine.BS is promoting the Dementia Action Alliance in South Cambs and hopes the Parish Council will sign up – the Eco Hub has already done so. ii. Police – Community Safety Day 18<sup>th</sup> March – M Brown attending. Noted. Special constable Flloyd Matthews is checking police availability for the Annual Parish Meeting.
190. **To receive reports on other** Parish Council responsibilities and projects:-
- 190.1 **Community Buildings**
  - i. WI Hall –Interim report on early consultations regarding the WI Hall (BS). Noted full written report in 2 months time, but all investigations are proceeding and positive discussions have been had. Highways report on suitability of access has been received.

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- ii. Old Methodist Chapel –Estimate for feasibility study on thermal improvements. Noted and approved.
  - iii. The Eco Hub- to note release of final retention phase 2. Noted and approved.
- 190.2 **Recreational Spaces**
- i. The Butts Playground – Landscaping and painting works completion. Noted great improvement. To note additional soil clearance costs. Noted and approved.
  - ii. Risk Assessment – to note general vehicular access arrangements for recreation field and to note fair booking in May. Noted will be re – presented to F and GP with addition of access arrangements for other open spaces.
  - iii. Millbridge Meadows Park- i)Volunteer River Wardens Scheme-28<sup>th</sup> Feb. Feedback. JW and around 30 members of the public attended. JW has asked for BRCC to circulate some relevant information once it is ready. SG suggested there should be a write up for the Gazette. ii) Meeting to inspect trees – report to note. Noted some will have to be removed as they are diseased – lack of water likely to blame. Careful consideration will need to be given to variety for replacement.
  - iv. Cinques i. Draft lease with Wildlife Trust and consideration. Need to refer to use of land as recreational as it is a registered Town and Village Green. Noted lease is for 21 years – longer than previous 10 and does not include a break clause for landlord. Clerk to respond to WT with queries and corrections prior to further detail discussion at F and GP. ii. Request from Wildlife Trust for letter confirming use and management. Resolved not to complete as wording does not strictly match the situation over the period specified. iii. County - Highways report on work done to address recent flooding. Noted.
- 190.3 **Cemeteries and Churchyards**
- i. **St Mary's Field cemetery-** i.Update on new path work and diversion of public footpath. Work commenced yesterday and is well underway. Resolved to hold registering diversion at the moment. li. Quotation for plantain treatment for consideration. Resolved to approve.
- 190.4 **Library** – newspaper survey and order to note. Noted – Direct Debit approved for new papers noting cost saving.
191. **Information and communications** i. Press release – new footpaths – Resolved to restrict this to the new cemetery path until funding situation for Everton Road is final. ii. New Website – official launch and update on application for Quality level. Noted launch – Quality level discussion referred to F and GP.
192. **Community news**
- i. Forward Gamlingay! – monthly report. Art project launched and advertised. Careers event at Stratton going ahead to be followed by one at GVC. Business App application submitted – 100% funding may be available if App does not offer paid for advertising. Parish Council need to discuss input on ongoing costs of administering App – detail to F and GP.
  - ii. Neighbourhood Plan i) Minutes of meeting 7.3.17 noted and date of public meeting 17.5.17.
  - iii. Post Office – update (CS). Difficult negotiations are continuing. Local PO understand that it's services may be at risk if agreement to comply with national design and plan is not reached.
  - iv. Request for land for community garden. Resolved to suggest Long Lane allotments as most appropriate but if more central area is desired then Lower field behind willow dome or the Pitt at the rear. Applicant to be asked for any other suggestions.
193. **Financial**
- i. Resolved to approve- Cheques list BACS and Direct debit
  - ii. Letter from Sunshine re - rental rates and other concerns. Resolved – Clerk to draft response requesting further information and explanation of abbreviated accounts provided prior to further discussion at F and GP. Noted rent arrears of 9 months.

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194. **South Cambridgeshire District Council**
- 194.1 Assets of community value – i) First School Field- noted acceptance on to the list and inclusion in County report on Future Educational Provision (4.5.2) for meeting on 14.3.17.
- 194.2 Planning Policy Monthly update-March 2017 noted
- 194.3 S/1338/15/OL Land South of West Road – public inquiry notification. Noted.
- 194.4 Parish Council Elections – notification of schedule. Noted. 2/3 councillors need to stand to achieve Quality level for Council.
195. **Cambridgeshire County Council**
- 195.1 **Highways**
- i. Surface dressing works spring/summer 2017 information. Noted Hatley Rd.
- ii Church St parking improvements. No update.
- iii.Minor Highways bid- new pathway-Everton Rd The Heath- decision. Bid was successful - £9k awarded. Parish Council has to fund 70% - S106 community transport money was earmarked but awaiting confirmation from Merton that this is acceptable under definition of deed. Resolved to seek additional external grant funds as fallback position.
- iv.Footpath 11 consultation on proposed changes. Noted no comments.
- v.A428 Black Cat to Caxton Gibbet scheme consultation. Discussed earlier.
196. **Staffing and Councillor matters** - i) Clerks annual leave requests (2) approved , ii) LCPAS brochure and training information and draft CPALC membership agreement and information – to consider renewal of membership – referred to F and GP Iii) CAPALC request for support for Parliamentary Lobby Day – 28<sup>th</sup> March 2017. Noted no response.
197. **General Correspondence** –i. Time banking workshop 3<sup>rd</sup> April. Other general correspondence available in the office. Noted.
198. **Items for the next agenda** – unattended vehicles left running outside local shops. Encroachment on permissive path to woods.
199. **Noted the dates of the next Parish Council and Committee meetings**  
F&GP Tues 28<sup>th</sup> March 2017 at 7.30pm  
Full Council 11<sup>th</sup> April 2017 and APM 25<sup>th</sup> April  
Planning meetings 7pm prior to all meetings.
200. *In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be transacted in item 3, it is in the public interest that press and public be excluded from the meeting and are therefore asked to withdraw. Resolved.*
- i. S106 contributions i. Introduction – noted. li. Mill Hill site – cycleway contribution correspondence noted.
- ii. Staffing Committee minutes 27<sup>th</sup> February 2017 and recommendation. Resolved to approve.
201. To formally record the **time of closure** of the Parish Council Meeting. 10.15pm.

Signed.....  
Dated.....