

GAMLINGAY PARISH COUNCIL



Minutes of a Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 11th April 2017 at 7.30pm.

Present: Councillors J McGeady (Chair), S Groom (delayed), C Sale, J Wright, T Gurney, G Burne , A Goss, P Webb, A Foster, District and County Councillors B Smith (delayed) and S Kindersley. Clerks K Rayner and L Bacon – No members of the public.

- 202. To receive **apologies** for absence- C Smith (unwell),D Finnigan, G Brass,(previous engagement) ,M Brown (holiday).
- 203. To receive **declarations of interest** from councillors on items on the agenda:-None received
- 203.1 To receive written requests for dispensations for disc losable pecuniary interests.
- 203.2 To grant any requests for dispensations as appropriate-none.
- 204. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum. No matters arising.
- 205. To **approve and sign as a correct record the meeting minutes** the Full Council meeting of 14th March 2017,**Agreed and signed** and F&GP draft minutes of 28th March 2017 were noted..
- 206. To consider Any **Matters Arising** from these minutes – CAPALC- fee notification £557- Council agreed to remain with LCPAS for 2017-18. Cinques lease to Wildlife Trust- circulated via email- plan inserts still awaited- referred to future meeting. Land for a community garden- The Pitt is the preferred location- Mrs Leaf-Grimshaw to plan and apply for funds for 2018, location to the rear of area (planned as an unfenced area with raised beds) .Will leaflet drop all surrounding properties with plans. JW -Sixth form bus access –no response from Heidi Allen MP to date.
- 207. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith (delayed), and Cllr Kindersley (District and County representative)SK- A428 response from Parish- clerk advised response is on the facebook page. SK advised Gt. Gransden and Abbotsley residents are forming an action group. Southern proposals closer than you think. West Rd appeal- BS has made a formal complaint-SK asked Council to consider complaint also. Flies- not from Chicken Farm but complaints from Station Rd residents continue. Robinson Court- s.106 has delayed the start on site. Housing Supply- 5 year may be reached in 2019, if joint housing trajectory is accepted by the Inspector, this could be sooner. (Cambs. City and South Cambs. authorities) SK advised evidence unsubstantiated that speeding up the Local Plan inquiry was rejected by South Cambs. Officers- more to follow. SK left the meeting. ii. Police – Attending APM, M Brown pursuing a new Neighbourhood Watch scheme.
- 208. **To receive reports on other** Parish Council responsibilities and projects:-
- 208.1 **Community Buildings**
 - i. WI Hall – Sunshine Pre School proposal re rent arrears- Sunshine sent proposal dated 5th April for discussion. LB sent a follow up email this morning commenting on the proposal. Every part of the letter including financial information was incorrect. Rent arrears can not be revised-rent has not been raised since 2015.Incomplete and inaccurate financial information received to date. Two year olds have been take on at a loss. AG advised PC has been subsidizing the preschool and paying substantial bills with no rent being received-recommended demanding immediate full payment of arrears. Council should also consider notice to quit the premises. Comparison between Rainbow and Sunshine- they are not directly comparable. Clerk advised the Treasurer was not involved in the writing of the proposal. AF demanded full set of accounts for the past 12 months.

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Council can not change the rent level set two financial years ago. Arrears needs to be paid. Current business not sustainable as they are not paying any rent. £7,144.20 is owed. Council can consider the level of rent once the arrears are cleared. It was noted that payment for Stay and Play sessions was received in 1p and 2p denominations (approx. £40), which is not acceptable- Sunshine requested to come and collect this from the office. **Resolved- Sunshine to be requested to pay their rent arrears of £7,144.20 within a period of 28 days. Clerk to write formally on these terms.**

- ii. Old Methodist Chapel –decisions from F&GP-decision made to undertake structural survey check of the roof, to ensure that it is serviceable for a further 5 years. **Clerk to request quotations to undertake survey/report (to following meeting)**
 - iii. The Eco Hub – Car park maintenance report- noted. Both parish council and eco hub staff happy with the current arrangements. **Resolved to continue to monitor the time spent and the resultant costs- for review at time of office license expiry (2018)**
- 208.2 **Recreational Spaces**
- i. The Butts Playground – broken bottles in playground over weekend- thanks to parent who tidied up. Clearance by handyman is Monday to Friday.
 - ii. Northfield Close- AG/PW attended meeting with resident. Photographs of fence panel and elder were shown at the meeting. BS and SG arrived at the meeting. Previous resolution trees were to be replanted on the site. Fence panel damage- evidence does not substantiate damage caused since resident moved into premises (within the last 12 months). **Resolved- clerks are to instruct a contractor and/or handyman to remove the bush adjacent to fence line. Contractor to remove self-set elder and kill root.**
 - iii. Millbridge Meadows Park- Horsetail identified- orchard growth to try to control/eradicate. JW/KR are to discuss with Buchans/Keith to sort out a plan. Dead fruit trees have been removed.
 - iv. Cinques i. County Highways response re flooding-noted. Item 207- BS advised 3 break ins at Robinson Ct, hold up due to signing of s.106 agreement. Avenells-drop kerb- salt bin needs moving back –handyman /AG to help. BS helping with two Community Chest applications-Avenells Way lunch club-for a freezer to allow bulk buying, and bench and pots for Blythe Way community room. BS advised Children’s Centre sessions are erratic in the village and are likely to be lost. BS left the meeting.
- 208.3 **Cemeteries and Churchyards**
- i. **St Mary’s Field cemetery-** leylandii trimming to note- significant truncation has occurred, handyman helping to tidy, footpath completion-path is well used-top dressing to be checked, tree replacement-update-awaiting feedback from Maydencroft.
 - ii. Stocks Lane Cemetery shed- quotation acceptance, date of repair-**agreed and noted**
- 208.4 **Library** –figures-noted.
209. **Information and communications** i) Publications committee verbal report-deferred until 25th April at 6.15pm, press release (Greensand Country Gateway feature-SG to provide comment/authorization through clerks).
210. **Community news**
- i. Forward Gamlingay! – monthly report-no further report.
 - ii. Neighbourhood Plan –Little Heath/hamlet erosion-S Kelly aware of issue/hamlet separation/density and space between buildings, hedgerow on views. Also concerns

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about design parameters-some planning conservation officer time available to undertake an initial assessment. Potential neighbourhood plan draft policies with residents input possible. KR to report to NP group.

- 211. **Financial**
 - i. To be approved- Cheques list BACS and Direct debit- **Resolved for payment with additional payment to R Daisley £20 for metal fixings and labour (repair to railings)**

- 212. **South Cambridgeshire District Council**
 - 212.1 **Planning Policy Monthly update**-March 2017 and April 2017 (circulated by email)-noted
 - 212.2 **S/1338/15/OL Land South of West Road – public inquiry** –verbal report- Appeal very one sided with no QC from District although one was promised. No engagement from any SCDC Officers or consultant except when expressly asked by the Inspector. **Resolved to make a complaint to SCDC about the lack of defense provided at the appeal, with regard to the first rejected application.** Clerk to draft the complaint.
 - 212.3 Local Green Space policy- No feedback given with regard to the proposed designation. Clerk has requested feedback and whether further work is necessary.
- 213. **Cambridgeshire County Council**
 - 213.1 **Highways**
 - i. Surface dressing works spring/summer 2017 information-noted
 - ii Church St parking improvements. Update- Clerk LB to chase.
 - iii.Minor Highways- new pathway-Everton Rd The Heath-response from Merton College- Inspector at West Rd appeal assessed evidence to support cycleway/footway improvements with regard to S.106/CIL requirements- suggest to Merton to be guided by the independent advice of inspector with regards to legality of approach. Previous variation took 18 months to complete at significant cost- Parish Council prefer to agree in principle that the approach is acceptable. Further letter is to be sent. Application -grant submission was noted
- 214. **Staffing and Councillor matters –i)** Little Paxton training sessions- noted .ii) Annual packs- have now been circulated, iii) Staffing Fixed term contracts- *template for agreement*- **resolved to approve including continuous service single clause.** iv) Annual Parish Meeting- Police sergeant confirmed attendance, also Simon Walder (Speedwatch and Drove Rd),SG –Neighbourhood Plan update-SG to discuss with KR after Easter.

- 215. **General Correspondence** –i.. Other general correspondence available in the office - noted
- 216. **Items for the next agenda** – No items
- 217. **To note the dates of the next Parish Council and Committee meetings**
 - APM 25th April at 7.30pm in the Kier suite
 - Planning meetings 7pm prior to all meetings.
 - Annual General Meeting- Tuesday 9th May at 7.30pm

- 218. To formally record the **time of closure** of the Parish Council Meeting -9.05pm

Signed.....
Dated.....