

Minutes of a Full Council Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 10th May 2016 at 7.30pm.

Present: J McGeady, S Groom, R Spurling, B Perry, J Wright, G Burne, T Gurney, D Finnigan, S Hemmings, T Goss, C Sale, C Smith and Clerks K Rayner and L Bacon. County and District Councillor S Kindersley, District Councillor B Smith and 1 member of the public.

41. **To appoint Chairman and vice Chair to the Council- Resolved-**JMcG nominated, seconded and unanimously appointed as Chair. **Resolved-**SG nominated, seconded and unanimously appointed as Vice Chair.
42. Receive apologies for absence
43. **To receive declarations of interest from councillors on items on the agenda:-**
 - 43.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 3.2 To grant any requests for dispensations as appropriate-JW item 10.8 Guides, SG item 9 (i) FG!. Resignation of P Dolling was received at the meeting with regret. Clerks are to write thanking him for his contributions to the parish council.
44. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen minute Open Forum. None
5. To approve and sign as a correct record the Minutes of the Meeting of 12th April 2016. **Resolved to sign.** Approve minutes of Annual Parish Meeting 26th April for publication purposes-**resolved to sign**, note draft minutes of F&GP 26th April 2016- noted
6. To consider Any Matters Arising from these minutes
7. **District and County Councillors reports-** Cllr Smith, and Cllr Kindersley (District and County representative) SK congratulated on appointment as District Councillor for further 2 years before complete reelections in 2018. SK also appointed as Chairman of County Council for a final year. Green End Planning application was approved, Election highlighted many issues, flies, resident concern over proposals for The Cinques, surface of the roads, additional 2,000 potholes to be financed by central government this year-job crew workload may be a problem. It is important that the community keep reporting potholes. Potholes will be filled if they meet pothole intervention criteria. BP added good job on St Marys but would not fill pothole adjacent in St Marys. BS advised she had been elected leader of S. Cambs Lib Dem group. Boundary Commission are reconsulting on proposals- will advise Council of concerns by next meeting. It will be a 9 village ward including The Mordens, and Abingdon Piggotts. There are no local connections with this village group. LEP meeting- looking at enterprize zones for the village business ,is ongoing, Care quality Inspection went well at Gamlingay surgery report out in a few months. Cambridge likely to introduce congestion charging for Cambridge- concerns about whether the cost of the equipment will be covered by the charging numbers of cars.
8. **Appoint members to serve on Committees and groups**
 - 8.1 Planning Committee- 6 members, Finance and General Purposes Committee- 5 members-one vacancy, Publications sub committee-Charlotte S, SG,SH, and the Management Committees of the WI Hall-AF suggested,T Goss to stand. The Methodist Chapel, Staffing committee-G.Burne to replace SG.
 - 8.2. Members interested in representing the Council on other groups- **Forward Gamlingay! -C Sale nominated,GVC Leisure-C Smith to replace P Dolling, GCT, Neighbourhood Planning, Gransden gliding club consultative committee, GCC Ltd-S.Hemmings nominated.**

- 8.3 Approve Standing Orders and Financial Regulations – available at <http://www.gamlingay-pc.gov.uk/>- latest changes proposed-noted.
- 8.4 Adopt the Race Relations/Equal Opportunities Statement, the current General Code of Conduct-**Resolved to agree**. Members interest Forms- changes to be notified- Councillors were informed of responsibility to update any changes to SCDC.
9. **Monthly round up from village groups-** i. Forward Gamlingay (BS)-SG reported 2 year programme starting shortly- with Outspoken, Form the Future and Shuttleworth College. ii.GEAG- no representative- working on Neighbourhood Plan currently, iii.90th birthday- posters gone up 8 acts confirmed, Fay doing a good job.
10. **To receive reports from other initiatives** involving the Parish:-
- 10.1 **Cinques Common-** i. Plans for carrying out works-update- plan sent out contractors for costing. ROW Officer- County has advised no money available to repair car park, may be able to provide some road planings. One resident in the office this week, asking that the works commence as soon as possible., ii. Gazette report May 2016-determine whether further response is necessary-no further response at this time **was agreed**. CS advised it is important Council protect the green for future generations. iii. Wayleave agreement request- **granted and signed**.
- 10.2 **Millbridge brook-** i. Survey of dead trees and replacement plan. **Agreed to offer replacement tree to Mr Tomsett but to choose other than oak (not thriving in the location)** .Clerks to enquire one fruit tree to be donated to replace some dead ones which were reported. No budget for any replacement trees in 2016/17.ROSPA report and further actions (including Lower Field)-reports circulated by drop box- clerks verbally reported items which are to be addressed. No risk assessment of vehicle movements on Recreation Field- Clerk is to chase. Resident reported spraying part of Chapelfield open space with weed killer-note this has happened and clerks to monitor.
- 10.3 **The Butts – Risk Assessment-** ROSPA report and further actions- few items already aware of-working party to progress-repair to climb unit on slope in pack (**resolved to a accept quotation for works**), ii) repairs quotation-**agreed**
- 10.4 **The Eco Hub** i. Eco Hub RIBA Award- Cambridge News 18th April 2016-noted. ii. Request for information (Freedom of Information) – agreed approach to publish items on new website.iii. Car park signage request- **agreed wording**-add DO NOT GET LOCKED IN in centre of sign.
- 10.5 **Old Methodist Chapel/WI hall –**i. Lighting- update- agreed £450 for replacement LED lights when available (Summer fitting?), ii. WI Hall external painting-**resolved to accept A Ball quotation for completion in the Summer holidays** . External board repair- quotation is the only outstanding item on this project. Planter scheme proposal- resolved that Sunshine happy with their risk assessment and proposal therefore not needed.
- 10.6 **Church Street scheme-** update-correspondence was reviewed and request for SK to set up meeting with County Officer to move scheme forward. Some aspects of plan have been dismissed without further evidence being considered by County Officer. TPA are disassociating themselves from the final scheme.
- 10.7 **Neighbourhood Plan –**i. Housing Design workshop 30th April-noted disappointing attendance due to record temperatures. GEAG brainstorming session 20th April 2016-good brainstorming session. Next meeting 17th May 2016 at 7pm at the Eco Hub-to be confirmed, draft communications strategy- to circulate to NP Group.

- 10.8 **Cemetery & Churchyards –i). St Mary’s Field cemetery-** i. water pump has been installed and sensory garden completion. Thanks to Mrs Gorton for planter planting.
ii. Memorial system- details of construction- noted, iii. Parking arrangements-users of Church Hall –Guides and Brownies-Weds nights(JW)-**Resolved to agree use for trial period for 6 months and review in December. Clerk to inform Guides leader.**
- 10.9 **Library** – latest visitor figures-noted
- 10.10 **Project Officer proposals-** (BS)i)Business Hub proposals-details in pack, ii) Gateway to Greensand Ridge-proposal-letter approved and signed by JMcG.
11. **Information and communications** ii. Website-**Resolved budget of £800**,clerk to progress with preferred quotation. Hope to provide new website in June 2016.
12. **Financial** i. To be approved- Cheques list BACS and Direct debits- **Resolved to approve.** Additional Maydencroft payments were agreed.
13. **Recreation Spaces i) Bowls Club-** risk assessment-ROSPA report-to follow.
ii) Football Club –final senior fixture Sat 7th May. Victory in Kershaw Premier League Cup Final –congratulations made to the senior team.
iii) Footpath access- Honey Hill (BS) Clerk is to report the problem again to Merton College. Young ponies are chasing walkers through field.
14. **South Cambridgeshire District Council-i)** Planning Policy monthly update-noted ii) Flies- reports/complaints-SK dealing with Environmental Health complaints-report awaited. , iii) Pre application planning- contact with residents/applicants protocol.It was **resolved not to attend sites prior to applications being made to SCDC.** Separate protocol for Large Scale Planning Applications exists. Clerk to advise residents. Member of the public left the meeting.
15. **Cambs County Council** –
i). Highways-proposals for Drove Rd-next steps- awaiting Derek Crosby’s site data. Clerks to email County Officers for update, and timescales report.
ii) Speedwatch signage details-noted. 3 residents requested to keep equipment- agreed.
iii) New reporting system- Cambridgeshire.gov.uk/info/report it-noted.
iv) Lollipop crossing patrol funding (JW) -not being pursued at present.
16. **Police** – a) Equipment storage- options and views (Special Constable)
17. **Staffing and Councillor matters-** Staffing Committee 18th April-summary-noted. Nest staffing in June.
18. **General Correspondence** – Available in the office-noted
19. **Items for the next agenda** –TG- retention of leaves at Charnocks Close- proposal for hedge/temporary fence, DF to mention to resident.
20. **To note the dates of the next Parish Council and Committee meetings**

Next Full Council meeting 14th June 2016 - 7.30pm.
F&GP Tues 24th May 2016 at 7.30pm-apology SG
Planning meetings 7pm prior to all meetings.
21. To resolve closure of Meeting. In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be

transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.

Long term Preschool provision in Gamlingay-report- Clerk advised meeting with County Officer has taken place and will ensure new classroom for preschool will be provided as a condition on the Planning application (s.106 contribution). Location will be subject to assessing suitable sites for provision. More information in 3 weeks should be available.

- 22. To formally record the **time of closure** of the Parish Council Meeting -10pm

Signature.....Date.....