



Minutes of a Full Council Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 13th December 2016 at 7.30pm.

Present: Councillors J McGeady, C Smith, D Finnigan, A Foster, J Wright, T Gurney, G Burne, T Goss, P Webb and M Brown. District Councillor B Smith (delayed). Special Constable Floyd Matthews Clerk K Rayner in attendance.

130. To receive **apologies** for absence and resignation of Councillor S Hemmings_ Apologies from S Groom, C Sale and G Brass (previous engagement). Apologies from Cllr Kindersley were noted. Resignation from S Hemmings was accepted with regret.
131. To receive **declarations of interest** from councillors on items on the agenda:- None
- 131.1 To receive written requests for dispensations for disc losable pecuniary interests.
- 131.2 To grant any requests for dispensations as appropriate.
132. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum.
133. To **approve and sign as a correct record the meeting minutes** the Full Council meeting of 8th November 2016-**Agreed and signed**, and note draft minutes of F&GP 22nd November for information- noted.
134. To consider Any **Matters Arising** from these minutes. i. Rental rates-2017-Eco Hub response- **Accepted fixing rates for two years**. ii. Deferral of S/2367/16/OL-West Rd – further consultation on new information- will go to Planning Committee on 10th January 2017. SCDC Planning Committee on the 11th January-noted.
135. **Monthly round up from village groups-** i. Forward Gamlingay! Discussed under 137.1(ii) ii.GEAG –no representatives
136. **District and County Councillors and police reports-** Floyd Matthews (Special) Speed check work hampered by bad weather. Quad bike problem has been identified-FM to attend one weekend to observe, and meet residents who have concerns. Speeding complaint-Green End- KR is to forward issue to FM for investigation. It is possibly a good potential speed check location . BS arrived at meeting. Cllr B Smith, (District Councillor),
137. To **receive reports on other** Parish Council responsibilities and projects:-
- 137.1 **Community Buildings**
 - i. Eco Hub –no issues
 - ii. WI Hall – management group meeting minutes were noted, feedback –BS advised that meeting with the WI Committee tonight went well- entitlement for meeting space was in Parish Council run facility. However, WI could apply for s.137 grant for hiring space for meeting/s storage space in the eco hub, which was their preference. WI Committee would like to relocate by Summer 2017, and in general are happy to publically support the parish council in its approach. BS is to write up notes of the meeting. Forward Gamlingay!- Mentoring young people-working with Stratton for a careers carousel-cost £1000-Task and Finish group of students and FG! Representatives are sorting final arrangements-planned for February. GVC are looking to undertake similar careers day too. Motor scooter access- need to make further advertising on this as no take up to date-review after Christmas. Youth café is currently busy with over 100 children attending. Christmas party is next week. Item 137.6 brought forward. Item 136-District Councillor report- devolution is to take place by May 2017-7 MP's and 1 mayor to conduct Greater Peterborough and Cambridgeshire Authority. West Rd Planning Application- resident Dr. Jefferiss has been scrutinizing the information-now properties are confirmed at above 6ft above the level of the road. Crime levels are high at present-discussion about cost of crime commissioner was raised. BS left the meeting. **Resolved press release-wording**



- approved, subject to check with WI on wording /quotation at end. iii. Old Methodist Chapel –no issues
- 137.2 **Recreational Spaces**
- i. Recreation field and playground – progress of equipment repair-right parts now supplied- ongoing issue on parts availability and identification was discussed. Wall-progress-this is awaiting contractor to confirm their availability.
 - ii. Cinques – no issues were raised.
 - iii. Millbrook Meadows-Additional works-report-completed today- JW to take a look.
 - iv. Northfield Close-resident request to resolve matter of criminal damage to trees and shrubs, to consider residents suggestions for alternative location. It was **resolved that the replacement planting is to be sited on the Northfield Close play area. The location of planting is to be administered by Councillor/clerk and contractor. Clerk to write letter formally requesting settlement payment within 28 days (£600 incl. delivery and labour).** Recommendation to install concrete posts and fencing to side of play area (AF) **was supported by councillors.** Clerks are to contact contractors for quotes (Parish Council expenditure).
- 137.3 **Cemeteries and Churchyards**
- i. Agreement to Design Guidance booklet-St Mary's Field Cemetery (Cemetery Regulations)**Resolved to approve.**
 - ii. PCC- St Mary's churchyard-weeds and paths issue. G B to deal with weeds. Clerks are to advise that the area is regularly risk assessed by Parish Council-information on protocol to be provided.
- 137.4 **Neighbourhood Plan** –i. Response rate and analysis update- final response rate was 24%. Non-disclosure agreement- to be signed by researcher undertaking analysis role (Parish Council as Data Controller)
- 137.5 **Library** – latest visitor figures-clerk to circulate by email.
- Following item taken under 137.1.
- 137.6 **Project Officer report-** (BS) Resubmitted extra information requested by BRCC. Some additional eligibility checks are being carried out. Further report is on hold until meeting to discuss job description has been carried out (year contract from April 2017). FM left the meeting.
138. **Information and communications** i. Publications committee –additional report- Christmas Lights- noted, some lights not working properly- report to Balfour Beatty (Clerk) **Resolved to formally thank the new working party and LB for the event.** ii. Letter from resident- publications protocol- clerk to write a response-current publications protocol (LB) . iii. New Website – progress- deferred to next meeting.
139. **Financial**
- i. To be approved- Cheques list BACS and Direct debits- approved
 - ii. Precept 2017/18- Resolution to approve version 2 including staffing matters. PW raised matters from recent training-possibility that in future Parishes may be capped to 2% rises in precept. KR explained main variations and assumptions in the budget spreadsheet. **Resolved to approve increase of 4.88% for 2017/18**
140. **Risk Assessment** – Quarterly report-updated responsibilities list for information-MB agreed to take on responsibility of Chapelfields open space and gateway. KR will do walk around in January with MB (handover).
141. **South Cambridgeshire District Council**
- 141.1 Community Asset Registration -Application submitted for the First School field-noted.
 - 141.2 Village Hero Award- Youth initiative- application submitted-noted.



- 141.3 Development Framework- Local Greenspace Policy- supporting documentation submitted for The Lupin Field-noted. Local Plan Inspection timetabled for mid January 2017.KR may attend.
142. **Cambridgeshire County Council**
- 142.1 Highways
- i. Drove Rd - update on road improvements- some 50mph signs still not installed. Red markings installed but with no white markings yet. KR to request an update.
 - ii LHI application submission (2017/18)- Footway, Everton Rd, The Heath- submitted on behalf of Everton Rd/The Heath residents- thanks to Mrs Mitchell for gathering 102 signatures on her petition.it was noted that completion for this grant funding programme is very high.
 - iii Church St parking improvements update-to be further discussed at next meeting. Concern expressed about further drawing requirements and further consultation requests from County. Information on collapsible bollards and zebra crossing design, and bore sampling of Emplins roadway matters for consideration. U turn at Stocks Lane junction-CS suggestion this will cut traffic journeys by 30% - risk that problem may be moved to The Maltings junction further on (PW)
 - iv. HGV Covenant-local haulage firm route agreements-was noted. T Goss mentioned Mick George Community Fund-may be a source of extra funding for a community initiative (i.e. footpath provision)
 - v. Green End traffic speeds- complaint from resident-to be referred to FM.
 - vi. Road closure, Gamlingay Rd, Potton-30 Jan 2017-19 March 2017-noted
 - vii. Motorbikes-complaint- quarry off Potton Rd, Gamlingay-referred to FM.
143. **Staffing and Councillor** – a) Training feedback (PW/MB)- venue cold, no refreshments but very informative and knowledgeable. b) ROSPA training details-noted c) Staffing Committee minutes for information only-noted.
144. **General Correspondence** – Available in the office , Wheatsheaf reopening (facebook message)-noted
145. **Items for the next agenda** – Website, Church St Improvements
146. **To note the dates of the next Parish Council and Committee meetings**
F&GP Tues 24th January 2017 at 7.30pm-PW to join F&GP (vacancy from SH resignation)
Full Council 10th January 2017
Planning meetings 7pm prior to all meetings.
147. To formally record the **time of closure** of the Parish Council Meeting -9.30pm

Christmas refreshments were served after the meeting.

Signed..... Dated.....