



Minutes of a Full Council Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 13th September 2016 at 7.30pm.

Present: J McGeady(Chair), Councillors C Smith, J Wright, T Gurney, A Foster, G Burne, C Sale, S Hemming, T Goss, S Groom and R Spurling. District and County Councillors B Smith and S Kindersley. Clerks K Rayner and L Bacon and 2 members of the public

63. *Resolved* to receive **apologies** for absence from D Finnigan and G Brass and to note the resignation of Cllr B Perry.
64. To receive **declarations of interest** from councillors on items on the agenda:-none
- 64.1 To receive written requests for dispensations for disc losable pecuniary interests.
- 64.2 To grant any requests for dispensations as appropriate.
65. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum. Mr Brown attended to raise concerns about the Mill St/Church St crossroads area in the early morning (around 7.30am). Double parking, volume of traffic and school bus/mini bus movements make it hazardous to negotiate the junction. Council will contact the PCSO to ask him to make patrols to assess the problem and suggest any measures to improve.
66. *Resolved* to **approve and sign as a correct record the meeting minutes** the Full Council meeting of 12th July 2016, and note draft minutes of F&GP 26th July for information.
67. To consider Any **Matters Arising** from these minutes. None.
68. To accept a request for Co-Option to Council-Mr. Peter Webb. Mr Webb was welcomed to the Council.
69. **Monthly round up from village groups-** i. Forward Gamlingay (BS). Bike Bank and NEAT projects are coming soon. FG! Has applied to the Co-op community fund to put on an art project for isolated people in the community in Jan/Feb. ii.GEAG – no report.
70. **District and County Councillors reports-** Cllr Smith, and Cllr Kindersley (District and County representative). SK – Boundary Commission announcement today – Gamlingay is still in South Cambridgeshire although several small nearby villages will have changes. Ward boundaries are still awaited. Parish Councils have generally not been supportive of the proposal for a shared “Mayor”, which will create more layers of bureaucracy. Flies – SCDC to meet with residents the Environmental Health Organization and the Chicken Farm proprietors shortly to discuss how to address problem. Noted that the Parish Council had always been against the idea of a chicken farm in this location because of fears of just such a problem. 2k more houses in Cambourne West will mean more traffic through Gamlingay to the A1. SK has concerns about the reduction in the amount of affordable housing being delivered in the region. County Highways Volunteers scheme – Gamlingay is already well engaged with delivering services that County should pay for. Funding is very short and communities will have to do more and more themselves in future.
BS – Chief Executive of SCDC Jean Hunter has resigned. Planning service performance has been much improved since the appointment of Julie Beard, although recent decisions will have an impact on other villages. BS suspects the West Rd appeal will be lost. The applicant has submitted a new application to run alongside the appeal. If the new one is approved, the appeal will be stopped. The action group WRAG has been advised to put together an even stronger case against the development. Tender documents for



Robinson court are being prepared, BS hopes a local contractor will build these. There will be no lifetime homes built in Northstowe. Plans for an ice rink for Cambridge are moving forward. BS is very against some of the policy proposals in the City Deal and has had some success in fighting these. SK – has complained about unreasonable demands for transport assessment for the industrial site on Potton Road.

71. **To receive reports from other initiatives** involving the Parish:-
- 71.1 **Cinques Common- i.** Works report (verbal). A report had been circulated to Councillors prior to the meeting detailing work so far and minor adjustments/additional work authorized during site meetings, no objections were raised and councillors were very pleased with the work so far. One positive message from a resident had been received, thanking the contractor. Clerk informed Council that two complaints had subsequently been received about the contractor. One complainant had been advised to contact the Police if she felt it necessary and the other complaint was noted but no action was required. Press release – agreed to be used once work is complete. Future management plan. This was agreed. Quotation from J and P Plant was accepted to level, fertilise and reseed the green area. Residents to be informed of future plans once work is complete and Wildlife Trust has been consulted. Offer of a bench to be made. BT – consultation on removal of phone box. *Resolved* to remove.
- 71.2 **The Butts – i.** Wall replacement- latest. Clerk has met builder to discuss requirements and the Brogan Group has confirmed they will fund.
- 71.3 **Old Methodist Chapel/WI hall –i.**OMC- roof works completed, lighting works report. Noted. ii.WI. Hall- external painting and lighting works completed. Noted. Asbestos - response to Ofsted query for information, Face Book post, response and press release. Noted, press release agreed. Management group agenda. Noted.
- 71.4 **Church Street Parking improvements–** Latest. County officer has suggested some amendments. Councillors supportive of bollards to prevent parking on corner of Stocks Lane. JW was concerned about the removal of the center white line proposal. Adoption of Church St (Emplins entrance to cemetery section) – Clerks to contact officer for a quotation. Consultants TPA to provide further information and drawings to County.
- 71.5 **Station Rd 20mph Zone-** implementation report. Noted now in place.
- 71.6 **Neighbourhood Plan –i.** Village Show, update and costs report to note. Volunteers requested for show.
- 71.7 **Cemetery & Churchyards –i).** **St Mary’s Field cemetery-** i. Article and summary of project (SLCC Magazine November 2016). Noted. ii. Site visit to Stocks Lane-summary and discussion on memorial shape design and materials (burial and Cremated Remains Sections). *Resolved* to approve regulations as amended following site visit and report circulated at meeting. AF asked if a pet cemetery had been considered – Clerks will look into this suggestion. iii. Relocation of War Memorial – report. Noted will be moved this month and replaced with a planter which GVC has agreed to plant and maintain.; iv. Cemetery shed roof replacement-latest. Works have been arranged, grounds man is in the process of emptying shed.
- 71.8 **Library –** latest visitor figures. Noted.
- 71.9 **Project Officer report-** (BS). This item was discussed after item 70. BS has asked BRCC to make a presentation to council on proposals to Millbrook Meadows. A grant application is being prepared for a business app to sustain and encourage local business. Also working on an application for a gateway feature for the Greensand Ridge Walk.
72. **Information and communications** i. Publications committee minutes & report. Noted. *Resolved* to approve amendments to the Public, Press and Media Policy. ii. New



- Website and app – progress. Noted moving forward and should be progress by F and GP.
- iii. Gazette - quarterly submission for October edition. Noted.
73. **Financial** i. *Resolved* to approve- Cheques list BACS and Direct debits ii. Employer Valuation Questionnaire for completion – referred to F and GP.
74. **Recreation Spaces-i. Millbridge Brook Meadows-** proposals for new water features (BRCC). Noted. ii. Footpath to Gamlingay Wood- correspondence noted, iii. Grass cutting- maps for clarification. Noted. Clerks to query when wildflower areas will be cut. iv. Chapelfield grass cutting regime- agreed cutting route, and resident concern noted.v. Football club – proposal to include new movable goals under Council insurance policy and option for football club to install gate in tennis court to secure. *Resolved* to approve insurance quote on basis that Football Club agree to transfer goals to GPC for a peppercorn, pay the excess on any claim and that the replacement of goals will be the responsibility of the Football Club. Vi. Quotes for work to tree on recreation field for consideration. *Resolved* to approve GTS quote.
75. **South Cambridgeshire District Council-i)** Planning Policy monthly Update Noted , ii. S.106 meeting- minutes noted. A further meeting will be required due to the resubmission of the West Rd application. Iii. Bin lift requirements Summer-request. Noted no response received from SCDC yet. Iv. SCDC Devolution Seminar 20th September – volunteer to attend (Melbourn). Clerks will request volunteer.
76. **Cambridgeshire County Council and Highways**
i). Drove Rd - White lining 19th August and update on road improvements. Noted.
ii) Footpath request Everton Road the Heath – site visit and actions. Noted residents would be responsible for maintenance if not built to County specifications. A further meeting is to be arranged to discuss the specification.
iii) Highways volunteering scheme-detail. Noted
iv) LHI Improvement Funding 2017/18- schemes for submission by 30th November 2016. – scheme at ii. may be submitted.
v) Flood awareness questionnaire and suggestion of volunteer group. Noted. Localised flooding in Gamlingay usually due to blocked drains/very rare heavy downpours.
77. **Police** – Vacancy- Special, other matters.
78. **Post Office-** update on scheduled closure and works. CS updated Council – the improvement works will take place but are delayed due to lack of agreement on design.
79. **Staffing and Councillor matters** - i. Annual Leave- Clerks. Approved. ii. Staffing Meeting-November (tba). Monday would be best. iii. Training- Understanding Planning- bespoke course (LAPAS). Noted KR and CS are attending planning training.
80. **General Correspondence** – Available in the office. OFSTED report-GVC - noted very good report. Potton Town Council – invite to Annual Civic Service. JMG to respond.
81. **Items for the next agenda. None.**
82. **Noted the dates of the next Parish Council and Committee meetings**

October 11th Full Council 2016 7.30pm
F&GP Tues 27th September 2016 at 7.30pm
Planning meetings 7pm prior to all meetings.
83. *Resolved* - closure of Meeting. In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be



transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
i. Report on village open spaces and recommendations for protection. Noted report on encroachment issue and agreed recommended actions.

84. To formally record the **time of closure** of the Parish Council Meeting. 9.45pm.

Signed.....

Dated.....