

GAMLINGAY PARISH COUNCIL

NOTICE OF THE FULL COUNCIL MEETING OF THE PARISH COUNCIL

Dear Sir/Madam

Notice is hereby given that a Full Council Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 8th November 2016 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 2nd Day of November 2016
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

108. To receive **apologies** for absence and resignation of Councillor R Spurling.
109. To receive **declarations of interest** from councillors on items on the agenda:-
 - 109.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 109.2 To grant any requests for dispensations as appropriate.
110. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum.
111. To **approve and sign as a correct record the meeting minutes** the Full Council meeting of 11th October 2016, and note draft minutes of F&GP 25th October for information.
112. To consider Any **Matters Arising** from these minutes. i. Section 104 agreement and grant of easement relating to Millbrook Meadows/Station Rd for signature. ii. Xmas lights – confirmation of date and time for switch on.
113. History of relationship between Gamlingay Community Centre and Gamlingay Parish Council – presentation by Ian Parker (Trustee and Treasurer GCC).
114. **Police** – i. To introduce new Gamlingay Special Constable Floyd Matthews ii. Command area meetings report
115. **Monthly round up from village groups-** i. Forward Gamlingay! ii. GEAG
116. **District and County Councillors reports-** Cllr Smith, and Cllr Kindersley (District and County representative)
117. To **receive reports on other** Parish Council responsibilities and projects:-
 - 117.1 **Community Buildings**
 - i. Eco Hub – Concrete cubes fixing report
 - ii. WI Hall – quotation for moss removal
 - iii. Old Methodist Chapel – quotation for re-roofing
 - 117.2 **Recreational Spaces**
 - i. Recreation field and playground – progress of equipment repair
 - ii. Cinques – future management plan and progress with renewal of lease

- iii. Millbrook Meadows. Management areas plan and update on contractor's management of thickets.
- 117.3 **Cemeteries and Churchyards**
 - i. Notification of first burial in main section on 9th November
 - ii. Arrangements for Remembrance Day parade
- 117.4 **Neighbourhood Plan** –i. Returns update ii. Quotations for analysis
- 117.5 **Library** – latest visitor figures
- 117.6 **Project Officer report-** (BS)
- 118. **Information and communications** i. Publications committee – 24th November. Ideas for quarterly submission to Gazette ii. New Website – progress.
- 119. **Financial**
 - i. To be approved- Cheques list BACS and Direct debits
- 120. **Risk Assessment** – to carry out annual review of overall policy
- 121. **South Cambridgeshire District Council**
- 121.1 Planning matters
 - i Planning training programme
 - ii. S/2367/16/OL Outline application for the development of up to 29 dwellings on land south of West Rd – to receive recommendation from Planning Committee and resolve recommendation to SCDC.
- 122. **Cambridgeshire County Council**
- 122.1 Highways
 - i. Drove Rd - update on road improvements
 - ii Footpath request Everton Road the Heath
 - iii Church St parking improvements update
 - iv. Highways England – A428 improvements forum invitation
 - v. Gritting routes – information for winter season.
- 123. Community Fibre Partnership – request for Parish Council to be legal entity for application.
- 124. **Staffing and Councillor** – Staffing committee meeting 16th Nov 10am.
- 125. **General Correspondence** – Available in the office
- 126. **Items for the next agenda – Precept 2017-18**
- 127. **To note the dates of the next Parish Council and Committee meetings**
F&GP (Precept meeting) Tues 22nd November 2016 at 7.30pm
Full Council 13th December 2016
Planning meetings 7pm prior to all meetings.
- 128. To resolve closure of Meeting. In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
 - i. To note S106 meeting minutes 7th November.
- 129. To formally record the **time of closure** of the Parish Council Meeting