



GAMLINGAY PARISH COUNCIL

NOTICE OF THE FULL COUNCIL MEETING OF THE PARISH COUNCIL

Dear Sir/Madam

Notice is hereby given that a Full Council Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 14th June 2016 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 8th Day of June 2016
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

23. To receive **apologies** for absence.
24. To receive **declarations of interest** from councillors on items on the agenda:-
 - 24.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 24.2 To grant any requests for dispensations as appropriate.
25. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum.
26. To **approve and sign as a correct record the meeting minutes** the Annual General meeting of 10th May 2016, and note draft minutes of F&GP 24th May for information.
27. To consider Any **Matters Arising** from these minutes. i. To receive report on recent Highways Training course and consider renewal of membership of CPALC ii. Boundary Commission – draft recommendations for future electoral arrangements for South Cambridgeshire.
28. **Monthly round up from village groups-** i. Forward Gamlingay (BS) ii. GEAG iii. Queen's 90th birthday event -report.
29. **District and County Councillors reports-** Cllr Smith, and Cllr Kindersley (District and County representative)
30. To **receive reports from other initiatives** involving the Parish:-
 - 30.1 **Cinques Common-** i. Quotations for consideration.
 - 30.2 **Millbridge brook-** i. Tree replacements ii. Request to plant shrubs on boundary
 - 30.3 **The Butts** – working party meeting date
 - 30.4 **Hub phase 2** – i. GCC Ltd new managerial staff appointments; arrangements for declarations of interest, ii. PCLC – replacement councillor member requirement, office accommodation license expiry. iii. Outdoor space improvements and latest on snagging completion. iv. Concrete cubes public liability query - response from insurers
- 30.5 **Old Methodist Chapel/WI hall** –i. Roof issue – OMC. ii. iii. WI Hall- doors repair complete.
- 30.6 **Church Street** – update following meeting with safety audit team (7th June).



- 30.7 **Neighbourhood Plan** –i.Feedback from steering group meeting 8th June. Request for use of table at Village Show for fixed display.
- 30.8 **Cemetery & Churchyards –i). St Mary’s Field cemetery-** i. quotes for concrete stretcher installation. li. Stone memorial types and details-result of meeting with local stonemason. lii. Relocation of War Memorial – response from War Memorials Trust to a residents’ objection, and latest.
- 30.9 **Library** – latest visitor figures
- 30.10 **Project Officer report-** (BS)
31. **Information and communications** i. Response to “Alison’s Insight” article in June Gazette ii. New Website – progress.
32. **Financial** i. To be approved- Cheques list BACS and Direct debits ii. To consider purchase of wheelie bin stickers
iii. **2015-16 Accounts**
- **To receive the Internal Audit report**
 - **Review of system of internal control**
 - **Approval of the Annual Governance Statement**
 - **Consider the Accounting Statements**
 - **Approve the Accounting Statements**
33. **Recreation Spaces i) Bowls Club-** risk assessment ii) Installation of water meter
34. **South Cambridgeshire District Council-**i) Planning Policy monthly update ii) Cabinet and Parish Council Liaison meeting 13th July. Iii) Latest e- bulletin iv. Robinson Court – latest plans and timescales for implementation iv) Reduction in frequency of mechanical road sweeping
35. **Cambs County Council and Highways**
- i). Drove Rd - information about speed surveys and proposals for speed reduction.
 - ii) Highways verge cutting Grays Road and elsewhere. Request sent for maps and contribution should parish be requested to take these on.
 - iii) Footpath request Everton Road the Heath – latest.
 - iv) HGV movements – Green End. Query from resident and response for info
 - v) Request for re-instatement of white lining on Everton Road the Heath
 - vi) Rights of Way Improvement Plan –update on website
36. **Station Rd –Kier/Anglian Water agreement** –latest
37. **Police** – latest on criminal damage outside Hub.
38. **Staffing and Councillor matters** - i. LCAS training courses ii. Annual leave request
39. **General Correspondence** – Available in the office. Road closure notice – Gamlingay Road, Potton.
40. **Items for the next agenda**
41. **To note the dates of the next Parish Council and Committee meetings**
- July 12th Full Council 2016 7.30pm
F&GP Tues 24th June 2016 at 7.30pm
Planning meetings 7pm prior to all meetings.
42. To formally record the **time of closure** of the Parish Council Meeting