

GAMLINGAY PARISH COUNCIL

Clerks: K Rayner and L Bacon
The Eco Hub, Stocks Lane, Gamlingay, Sandy, Bedfordshire, SG19 3JR
Telephone: 01767 650310
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NOTICE OF A MEETING OF FULL COUNCIL

Dear Sir/Madam

Notice is hereby given that Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 9th January at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 3rd day of January 2018
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

129. To receive apologies for absence.
130. **To receive declarations of interest from councillors on items on the agenda:-**
 - a. To receive written requests for dispensations for disc losable pecuniary interests.
 - b. To grant any requests for dispensations as appropriate.
131. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
132. To approve and sign as a correct record the Minutes of the Meeting of 12th December 2017.
133. To consider Any Matters Arising from these minutes.
134. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives).
135. **To receive reports on other Parish Council responsibilities and projects:-**
- 135.1 **Community Buildings**
 - i. WI Hall –Planning application lodged (Planning Agenda item 138.1),venue of next Full Council meeting.
 - ii. Old Methodist Chapel –tell-tale monitor report
 - iii. Eco Hub – Occupational license-update
 - iv. Church St Improvements- a) timeline and summary, b)Letter from Merton and funding implications , c)approve remit of scheme, d) resident comments/concerns.
- 135.2 **Recreational Spaces**
 - i. Grass cutting tender report- agree the selection of contractor
 - ii. Cinques – Lease- additional signature requirement
 - iii. BMX track - remaining works
 - v. Millbrook Meadows – matters arising
 - vi. Tree survey-quotations for works for approval, tree works permissions in conservation areas notified.
 - vii. Risk Assessment reports- all areas
- 135.3 **Cemeteries and Churchyards**
 - i. St Mary's churchyard –Oak tree planting- positioning-report (GB)

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- ii. St Mary's Field cemetery- broken water pump handle
 - iii. GCT request for oak planting and commemoration-bottom of St Mary's Field
- 135.4. **Library** – to note any items.

- 136. **Information and communications**
 - i. Publications Committee- Post Office, WI Hall and Church St scheme

- 137. **Community news**
 - i. Forward Gamlingay! – monthly report
 - ii. Neighbourhood Plan –a) update Housing Needs Survey, c) Steering Meeting-17th January-structure of draft plan format discussion
 - iii. Neighbourhood Watch Scheme update – M Brown
 - iv. Christmas lights – planned removal dates

- 138. **Financial**
 - i. To be approved- draft payments list 356-

- 139. **South Cambridgeshire District Council**
 - 139.1 Planning Policy Monthly update- to note
 - 139.2 Cleaner communities-New pilot scheme proposals

- 140. **Cambridgeshire County Council- Highways and footpaths**
 - 140.1
 - i. Parking Complaints- Mill Street
 - ii. Everton Rd footpath Scheme- scheme costs and recommendations
 - iii. St Mary's Field footpath diversion- completion and further actions

- 141. **Staffing and Councillor –**
- 142. **General Correspondence** – available in the office.

- 143. **Items for the next agenda**

- 144. **To note the dates of the next Parish Council and Committee meetings**
Full Council 13th February 2018 at 7.30pm **in the WI HALL**, F and GP 23rd January 2018 , Consultation Committee- All Councillors (30th January 2018 in the Kier suite)
Planning meeting 7pm prior to all meetings.

- 145. To formally record the **time of closure** of the Parish Council Meeting