

GAMLINGAY PARISH COUNCIL

Clerks: K Rayner and L Bacon
The Eco Hub, Stocks Lane, Gamlingay, Sandy, Bedfordshire, SG19 3JR
Telephone: 01767 650310
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Website: www.gamlingay-pc.gov.uk

NOTICE OF A MEETING OF FULL COUNCIL

Dear Sir/Madam

Notice is hereby given that Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 12th December at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 6th day of December 2017

Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

112. To receive apologies for absence.
113. **To receive declarations of interest from councillors on items on the agenda:-**
 - a. To receive written requests for dispensations for disc losable pecuniary interests.
 - b. To grant any requests for dispensations as appropriate.
114. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
115. To approve and sign as a correct record the Minutes of the Meeting of 14th November 2017. Note the draft minutes of F&GP 28th November 2017.
116. To consider Any Matters Arising from these minutes.
117. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives).
118. **To receive reports on other Parish Council responsibilities and projects:-**
- 118.1 **Community Buildings**
 - i. WI Hall –To receive any update on outstanding rent debt. Closure 31st December-notifications, Planning application submitted for site.
 - ii. Old Methodist Chapel –telltale monitors- report
 - iii. Eco Hub – Occupational license-update, roof update
 - iv. Church St Improvements- response from Merton College
- 118.2 **Recreational Spaces**
 - i. Grass cutting contract –return date 14th December. Tender opening 20th December-report to next meeting
 - ii. Cinques – To approve and sign new lease with Wildlife Trust
 - iii. BMX track - report- remaining works
 - v. Millbrook Meadows – survey river monitoring report (JW)
 - vi. Tree survey-actions proposed
- 118.3 **Cemeteries and Churchyards**
 - i. St Mary's churchyard –Oak tree planting, positioning
- 118.4. **Library – to note any items.**
119. **Information and communications**

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- i. To note submission subject for Jan Gazette - Xmas lights event article. WI Hall press release (BS)
- 120. **Community news**
 - i. Forward Gamlingay! – monthly report
 - ii. Neighbourhood Plan –a) Landscape Assessment costs, b) update Housing Needs Survey, c) Meeting-Green End Housing site (29th November)
 - iii. Neighbourhood Watch Scheme update – M Brown
 - iv. Christmas lights group – Report on Christmas Lights event (2nd December)
- 121. **Financial**
 - i. To be approved- draft payments list 331-355
 - ii. To approve recommendations from F&GP concerning Precept level for 2018-19
- 122. **South Cambridgeshire District Council**
 - 122.1 Planning Policy Monthly update- to note
 - 122.2 Parish Council Liaison meeting 29th November-minutes
 - 122.3 Taxi consultation
- 123. **Cambridgeshire County Council**
 - 123.1 **Highways and footpaths**
 - i. Disabled persons parking bay 68 Church Street- consultation
 - ii. Everton Rd footpath Scheme – verbal update.
- 123. **Staffing and Councillor –** a) Cambs ACRE- Development Plan-summary (SM) b) Annual leave requests (2017) c) Councillor surgeries- review
- 124. **General Correspondence** – available in the office.
- 125. **Items for the next agenda-** Village grass cutting tender award-recommendations
- 126. **To note the dates of the next Parish Council and Committee meetings**
Full Council 9th January 2018 at 7.30pm in the Kier suite, F and GP 23rd January 2018
Planning meeting 7pm prior to all meetings.
- 127. **To resolve closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted for the next item it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
 - i. Project Officer report- update on WI hall disposal.
- 128. To formally record the **time of closure** of the Parish Council Meeting

CHRISTMAS RERESHMENTS SERVED AFTER THE MEETING