



Minutes of a Meeting of the Finance and General Purposes Committee held at the Eco Hub, Stocks Lane, Gamlingay on Tuesday 7th November 2017 at 7.30pm

Present -C Smith (Chair), J Mcgeady, S Groom, P Webb, A Foster, A Goss. Clerks L Bacon and K Rayner.

1. To receive apologies for absence. None.
2. To receive declarations of interest from councillors on items on the agenda. None.
- 2.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 2.2 To grant any requests for dispensations as appropriate. None.
3. **Resolved** to approve and sign the Minutes of the F&GP meeting held 26th September 2017 and to note the Full Council minutes of 10th October 2017 and to consider any matters arising. Insurance claim – Station Road, response from insurers. Noted claim is less than excess. GPC will accept lower quote for repair and try to reclaim from drivers insurers. Noted update received from Sunshine Pre school committee (5.3 F and GP minutes). Sunshine is pursuing outstanding debtors through small claims court in order to try and settle its own debts.
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum. None present.
5. **Finance:**
- 5.1 **To resolve** to approve the following:
 - i. Payments required. Resolved to approve voucher numbers 271-282, to note payment of 261 to 270 and to note amendment to 242 to £69.06.
 - ii. Bank reconciliations August and September 2017- resolved to approve – AF checked against bank statements and cash book.
 - iii. Grant applications – Magpas, Autism Bedfordshire, Cambridgeshire Search and Rescue, Blythe Way Bingo, WI, Tuesday Lunch Club, British Legion. Resolved to grant £100 each to Blythe Way Bingo, Tuesday Lunch Club ,WI and MAGPAS, to defer Autism Beds to Feb 18 and to refuse Cambridgeshire SAR on grounds of reduced grant funding available this financial year.
 - iv. Business debit card application – Clerk LB to investigate other options as Co-op only offer daily restriction on debits on current account which will not comply with financial regulations.
- 5.2 To consider quotations for priority area tree survey. Resolved to accept quotation from RGS as lowest and have done previous similar satisfactory work.
6. **General purpose**
- 6.1 **Risk Assessment – to receive reports and resolve any actions required.**
- 6.2 Recreation spaces/community buildings
 - i. Chapel Field –to note completion of post installation. Clerk (LB) met residents on site to agree location of posts set back from edge to facilitate reversing vehicles.
 - ii. Cinqes Common i. lease with Wildlife Trust – to note disposal has been re advertised and lease now referred to Full Council for signature. Noted.
 - iii. Cemeteries and Churchyards. i. Risk Assessment. Noted.
 - iv. Hub – to note new date for PCLC 14th Nov. Noted G and S Hutchinson and Hub manager will attend to discuss roof works and long term maintenance fund.
- 6.3 Highways
 - i. Church St Parking – Awaiting response from Merton after meeting on 18th November. Noted.
 - ii Footpath proposal Everton Road – letter to residents, meeting 13th November with CBC Travel to School Officer and update on potential funding. Resolved to request £9k contribution from CBC. AF suggested potential additional funder – GEM.
- 6.4 Publications and communications



- i. Christmas lights to note donations to date, purchase of lights and sockets. Noted fundraising has covered cost of additional two lights. Sockets fitted. Timers changed to come on at 4pm. More fundraising will be done to cover free of charge snacks and drinks for residents on day of switch on (2nd Dec).
- ii. ITV outside broadcast – local event notification. Noted meeting this Friday will discuss subjects for broadcast – one theme is loneliness at Christmas.
- ii. Freedom of Information request – noted awaiting clarification on one aspect of request.
- 6.5 South Cambs District Council – to note any items. None.
- 7. Staff and Councillor matters. Noted apologies from Cllr Martin for Youth meeting this evening.

- 8. Routine Correspondence – available in the office. Noted.
- 9. Items for the next meeting – Precept
- 10. Dates of next meetings: -Planning and Full Council Tuesday 14th November 2017. next F and GP 28th November 2017 (all councillors invited – precept discussions).
- 11. **To resolve closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted for the next item it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
 - i. Project Officer update on WI hall disposal. Referred to full council.

- 12. Record Closure time of meeting. 8.07pm

Signed.....

Dated.....