



GAMLINGAY PARISH COUNCIL

This meeting may be filmed¹

Dear Sir/Madam

Notice is hereby given that a **Meeting of the Finance and General Purposes Committee** will be held at the **Eco Hub, Stocks Lane, Gamlingay** on **Tuesday 7th November 2017 at 7.30pm**. All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder: -

Dated this 1st Day of November 2017
Mrs. K Rayner /Mrs L Bacon - Clerks

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence
2. To receive declarations of interest from councillors on items on the agenda.
- 2.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 2.2 To grant any requests for dispensations as appropriate.
3. **To resolve** to approve and sign the Minutes of the F&GP meeting held 26th September 2017 and to note the Full Council minutes of 10th October 2017 and to consider any matters arising. Insurance claim – Station Road, response from insurers.
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum.
5. **Finance:**
- 5.1 **To resolve** to approve the following:
 - i. Payments required
 - ii. Bank reconciliations August and September 2017
 - iii. Grant applications – Magpas, Autism Bedfordshire, Cambridgeshire Search and Rescue, Blythe Way Bingo, WI, Tuesday Lunch Club, British Legion
 - iv. Business debit card application
- 5.2 To consider quotations for priority area tree survey
6. **General purpose**
- 6.1 **Risk Assessment – to receive reports and resolve any actions required.**
- 6.2 Recreation spaces/community buildings
 - i. Chapel Field –to note completion of post installation.
 - ii. Cinques Common i. lease with Wildlife Trust – to note disposal has been re advertised and lease now referred to Full Council for signature.
 - iii. Cemeteries and Churchyards. i. Risk Assessment
 - iv. Hub – to note new date for PCLC 14th Nov.
- 6.3 Highways
 - i. Church St Parking – Awaiting response from Merton after meeting on 18th November.
 - ii Footpath proposal Everton Road – letter to residents, meeting 13th November with CBC Travel to School Officer and update on potential funding.
- 6.4 Publications and communications
 - i. Christmas lights to note donations to date, purchase of lights and sockets.
 - ii. ITV outside broadcast – local event notification
 - ii. Freedom of Information request – to note
- 6.5 South Cambs District Council – to note any items.
7. Staff and Councillor matters.

¹ Further information available at www.gamlingay-pc.gov.uk



8. Routine Correspondence – available in the office.
9. Items for the next meeting – Precept
10. Dates of next meetings: -Planning and Full Council Tuesday 14th November 2017. next F and GP 28th November 2017 (all councillors invited – precept discussions).
11. **To resolve closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted for the next item it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
 - i. Project Officer update on WI hall disposal.
12. Record Closure time of meeting