



**Minutes of a Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 12<sup>th</sup> September 2017 at 7.30pm.**

Present: Chair J McGeady, Councillors S Groom (delayed), C Smith, J Wright, A Goss, M Brown, S Martin (delayed), G Burne. Clerk K Rayner. County and District Councillor S Kindersley and District Councillor B Smith. 4 members of the public.

40. Receive apologies for absence- T Gurney, C Sale, P Webb, K Warbiton (previous engagement) S Groom, S Martin (delayed) and consider application for co-option. No applications received
41. **To receive declarations of interest from councillors on items on the agenda:-**
  - a. To receive written requests for dispensations for disc losable pecuniary interests.
  - b. To grant any requests for dispensations as appropriate. AG- GAGA- item 64.2 (vii)(Member/allotment holder)-noted. SG arrived at the meeting.
42. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum. Three young people asked for help refurbishing the BMX track-rather overgrown and neglected. S Martin arrived at the meeting. Previous works in 2014 using spoil from Hub phase 2 groundworks. They want to make more jumps and get glass removed. Man and digger required. BS is happy to liaise and arrange a site meeting. BMXers to attend the next meeting for an update- their plans were circulated for information. 3 members of the public left the meeting. Four members of the public arrived at the meeting.
61. To approve and sign as a correct record the Minutes of the Meeting of 11<sup>th</sup> July 2017- **Agreed and signed.** Draft minutes of F&GP 27<sup>th</sup> July 2017 were noted.
62. To consider Any Matters Arising from these minutes- JW requested clarification of minute relating to Electric vehicle-request for further information (5.2)-will follow to future meeting.
63. **Correspondence from Local MP, District and County Councillors and Police reports-**
  - i. Reports from Cllr Smith-advised of City Deal,A428 liaison meeting, and proposed busway route consultation from West Cambourne to Cambridge. New Park and Ride location-proposal at Scotland Yard. Skills part of City Deal- no baseline data taken-to assess their investment. County has innovation Funding –FG! Applying for elderly isolation project. Meeting on transport Hubs was disappointing. Cllr Kindersley (District and County representative) Much of time taken up with free school transport-all now have free transport but some problems with oversubscription for buses. 2 buses now go to Stratton, (only 1 space free) and half of all children now travel t Comberton. SCDC Planning service has been overwhelmed. Capacity on Little Heath –seems to be at capacity. Inspectors report on SCDC Local Plan expected later this year. Houses are being proposed with no amenities in open countryside. County Councillors have been awarded 30% increase in expenses, compared with public pay of officers in real terms cut by 1.9% this year (due to inflation levels). Central Beds Tempsford new town-planners have responded to consultation to say it is premature with no likelihood of infrastructure being delivered. Increases to business rates- companies affected by over 10% increase are asked to let BS/SK know-some grants are available.
  - ii. Police –NHW and PCSO co-ordination on reporting –Mark concerned about reporting 'old news'. KR is to write to Lindsay and invite her to the next parish council meeting.
64. **To receive reports on other Parish Council responsibilities and projects:-**
- 64.1 **Community Buildings**

- i. WI Hall – Sunshine Pre School letter regarding sale of items and report on clearance of equipment. **Resolved- Council not interested in purchasing the bench for £700.** Bookings update-some one off bookings are continuing. Report on ongoing maintenance of hall/neighbor notification (JW).**Resolved clerks to write to neighbours advising them of continuing maintenance programme for hall and contact details.** Two sets of keys have been returned by Sunshine on Monday 11<sup>th</sup> September 2017. Two members of the public left the meeting.
  - ii. Old Methodist Chapel – Roofing works update - report and recommendations for works 2018-OMC MC Councillors to meet to discuss ongoing monitoring and proposed works planned for Summer 2018. Waste water – outstanding bill notification and arrangement for future dual billing with discount- currently trying to bring all payments under one payment schedule- clerk is pursuing.
  - iii. Eco Hub – roofing works latest- no further information. Defibrillator usage – protocol for reporting- request for notification that defibrillator has been activated/called out. Paramedic to provide feedback on what is possible.
- 64.2 **Recreational Spaces**
- i. Football club – condition of playing surface discussion-limited cuts within current budget- football club to monitor whether further cuts are necessary.
  - ii. Chapelfields- residents comment on positioning of posts and revised quotation for discussion. Quotation has not yet received-clerks to chase. Post locations to be discussed with concerned resident.
  - iii. Risk Assessment - trees – report on recent training. Report was presented. **Resolved- High risk areas to be Butts Playground, The Copper Beech in Stocks Lane cemetery, the limes at the Pitt, the wolf branch beech in St Marys Churchyard, and large trees which may fall onto the copse footpath (to be assessed). It was agreed to undertake monitoring of these trees every two years. All other significant trees to be inspected every five years by a volunteer. Protocol in report was agreed.** SK added that County have a number of trees on highway verges which need monitoring- it would be good to do if a volunteer was willing to do this. Land not within the Councils ownership- any concerns need to be passed onto the landowner.
  - iv. BMX track – request for improvement and offer of help- see item 42.
  - v. Litter and dog bins – complaint about dog waste on footpaths and new Litter Innovation Fund-noted. Beach litter collection Boards-JW notice with plastic bag holder idea- possibly may be funding from SCDC/could be pilot for other villages- **Clerks to ask SCDC.** Clerks to ask SCDC whether they will drive up Long Lane track to empty a new bin.
  - vi. Eco Hub – replacement net for table tennis tables proposal- **Resolved to approve, subject to net not having any rough/sharp edges. Clerks to advise insurance company.**
  - vii. GAGA – discussion about communication with committee and date of AGM- No communication received from meeting last night- refer to F&GP.
- 64.3 **Cemeteries and Churchyards**
- i. **St Mary's Field cemetery** – Further complaint about dogs and policy on timing of seeding lawned plots. **It was resolved to grass seed the plot concerned.**
- 64.4 **Library** – report on meeting about consultation on Future of Libraries in Cambridgeshire- LAPS working well-no proposals forwarded to change the way LAP's are set up/funded.



65. **Information and communications** and Press –i. Feedback on first PC Councillor surgery- No members of the public turned up. Further publicity is to be put on Facebook for next session (Mark and Adrian) ii. Article submitted for October Gazette for information- noted. Further Christmas lights article was noted.
66. **Community news**
- i. Forward Gamlingay! – monthly report- Youth Club starting this week. Meeting tomorrow night (BS) Gamlingay Business Hub meeting scheduled shortly. Further report how the AP is to be managed- proposal for use of clerks hours (LB) to next meeting.
  - ii. Neighbourhood Plan –Locality/Groundwork funding- offer of grant for Housing Needs Survey. Grant of £4623 has been secured- for Beds RCC under specialist services category-**Approval for appointment of contractor for specialist service as per Financial Regulation 11.1 was agreed and grant conditions formally accepted**
  - iii. Village Show-16<sup>th</sup> September at GFS- rota for volunteers- Mark happy to be there 1pm-5pm for Neighbourhood Watch. Jackie 1pm, Gerry 2pm and Jayne 3pm. Clerks to find out if S Walder (Speedwatch) can attend with his presentation (laptop). KR to do display boards.
  - iv. Neighbourhood Watch Scheme update – M Brown- 100 signed up- will try to sign up more at Village Show. MB to bring stickers/handouts/freebies for stand. Push this on Facebook.
  - v. Mobile phone reception – complaint from local business customer to O2 and update on coverage. Consider lobbying Heidi Allen-business access difficulties- O2 poor service.
  - vi. Christmas lights group – report from meeting and recommendations. P Middlicott kindly donating trees again this year and investigating suitable planter pots. Try to get Jannah light fixed- further meeting planned.
67. **Financial**
- i. To be approved- draft payments list- no additions - on hold –supporting information was not present.
  - ii. Message from external auditor team member on matters raised.- acceptance of office form sent to District Council by new Councillor in 2015- .Councillor has subsequently resigned therefore matter is no longer relevant-noted.
68. **South Cambridgeshire District Council**
- 68.1 Planning Policy Monthly update- noted
  - 68.2 Local Green Space Designation – report and proposed actions-**Resolved- to pursue designation for the Lupin Field through the Neighbourhood Plan.**
69. **Cambridgeshire County Council**
- 69.1 **Highways and footpaths**
  - i. Everton Rd footpath Scheme proposal- update on possible funding streams
  - ii Church St parking improvements- estimated costs for scheme and consideration of possible savings to fit budget.KR to chase Tarmac, possibly contact Breedon.
  - iii. Footpath diversion –St Mary’s Field- latest-no further report.
  - iv.Local Highways Initiative – 2018-19 fund. No application this year.
70. **Staffing and Councillor matters** –i) CAPALC report to SLCC Branch Meeting-noted ii. Appointment of Ian Dewar to NALC post -noted iii. Training schedule CAPALC- noted. S Martin attending Beds session due to proximity/access. SM to miss next Council meeting



as will be at training. CPRE Planning training 2<sup>nd</sup> November-KR is to ask TG/C Sale whether it is of interest. C Smith to attend (KR to book place)

- 71. **General Correspondence** – Thanks from British Legion for regular support and gift-noted. Clerks to do a name in hat draw for free gift.
- 72. **Items for the next agenda** -none
- 73. **To note the dates of the next Parish Council and Committee meetings**  
Full Council 10<sup>th</sup> October at 7.30pm in the Kier suite, F and GP 26<sup>th</sup> September  
Planning meetings 7pm prior to all meetings. Two members of the public left the meeting. Closed session began at 9.25pm
- 74. **To resolve closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
  - i. Project Officer report- proposals for WI hall disposal.

BS report circulated via email and circulated a risk analysis report at the meeting. JMcG advised email sent to all from PW in relation to engaging an architect. JMcG is to discuss this with PW further. BS tasked to investigate options on behalf of the Council as Project Officer. Proposal is the consideration of two quotations for project management and marketing proposals including planning permission. CS advised costs for preparing legal pack for auction is quite expensive- not sure if this is covered within the quotation. JW wanted clarification that a reserve price needs to be met in order for sale to be made. Councillors discussed local marketing of the site. Access/highways issue is likely to limit number of units on site. Signage and site level also problematical. Preference is to try to maximize site value by looking at feasibility for two units on site if at all possible. Highway access design is critical to this. JW left the meeting

**Resolved- officer is to appoint Cheffins to obtain outline planning permission and to market by auction subject to further clarification of any additional auction costs and further evidence to support 1 or 2 units on the site -terms and conditions to F&GP.**

- 75. To formally record the **time of closure** of the Parish Council Meeting -10.05pm

Signed.....

Dated.....