

# GAMLINGAY PARISH COUNCIL

Clerks: K Rayner and L Bacon  
The Eco Hub, Stocks Lane, Gamlingay, Sandy, Bedfordshire, SG19 3JR  
Telephone: 01767 650310  
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## NOTICE OF A MEETING OF FULL COUNCIL

Dear Sir/Madam

Notice is hereby given that Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 12<sup>th</sup> September 2017 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 30th day of August 2017  
Mrs. K F Rayner /Mrs L Bacon  
Clerks

### BUSINESS TO BE TRANSACTED

58. Receive apologies for absence and consider application for co-option.
59. **To receive declarations of interest from councillors on items on the agenda:-**
  - a. To receive written requests for dispensations for disc losable pecuniary interests.
  - b. To grant any requests for dispensations as appropriate.
60. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
61. To approve and sign as a correct record the Minutes of the Meeting of 11<sup>th</sup> July 2017. note draft minutes of F&GP 27<sup>th</sup> July 2017.
62. To consider Any Matters Arising from these minutes.
63. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representatives) ii. Police –NHW and PCSO co-ordination on reporting (MB)
64. **To receive reports on other Parish Council responsibilities and projects:-**
  - 64.1 **Community Buildings**
    - i. WI Hall – Sunshine Pre School letter regarding sale of items and report on clearance of equipment. Bookings update. Report on ongoing maintenance of hall/neighbor notification (JW).
    - ii. Old Methodist Chapel – Roofing works update - report and recommendations for works 2018. Waste water – outstanding bill notification and arrangement for future dual billing with discount.
    - iii. Eco Hub – roofing works latest. Defibrillator usage – protocol for reporting.
  - 64.2 **Recreational Spaces**
    - i. Football club – condition of playing surface discussion.
    - ii. Chapelfields- residents comment on positioning of posts and revised quotation for discussion.
    - iii. Risk Assessment - trees – report on recent training.
    - iv. BMX track – request for improvement and offer of help.
    - v. Litter and dog bins – complaint about dog waste on footpaths and new Litter Innovation Fund.
    - vi. Eco Hub – replacement net for table tennis tables proposal
    - vii. GAGA – discussion about communication with committee and date of AGM
  - 64.3 **Cemeteries and Churchyards**

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- i. St Mary's Field cemetery** – Further complaint about dogs and policy on timing of seeding lawned plots.
- 64.4 **Library** – report on meeting about consultation on Future of Libraries in Cambridgeshire
65. **Information and communications and Press** –i. Feedback on first PC Councillor surgery ii. Article submitted for October Gazette for information
66. **Community news**  
i. Forward Gamlingay! – monthly report  
ii. Neighbourhood Plan –Locality funding- offer of grant for Housing Needs Survey. Approval for appointment of contractor for specialist service as per Financial Regulation 11.1 ii.  
iii. Village Show-16<sup>th</sup> September at GFS- rota for volunteers  
iv. Neighbourhood Watch Scheme update – M Brown  
v. Mobile phone reception – complaint from local business customer to O2 and update on coverage.  
vi. Christmas lights group – report from meeting and recommendations.
67. **Financial**  
i. To be approved- draft payments list  
ii. Message from external auditor team member on matters raised.
68. **South Cambridgeshire District Council**  
68.1 Planning Policy Monthly update- to note  
68.2 Local Green Space Designation – report and proposed actions
69. **Cambridgeshire County Council**  
69.1 **Highways and footpaths**  
i. Everton Rd footpath Scheme proposal- update on possible funding streams  
ii Church St parking improvements- estimated costs for scheme and consideration of possible savings to fit budget.  
iii. Footpath diversion –St Mary's Field- latest  
iv.Local Highways Initiative – 2018-19 fund.
70. **Staffing and Councillor matters** –i) CAPALC report to SLCC Branch Meeting ii. Appointment of Ian Dewar to NALC post iii. Training schedule CAPALC.
71. **General Correspondence** – Thanks from British Legion for regular support and gift.
72. **Items for the next agenda**
73. **To note the dates of the next Parish Council and Committee meetings**  
Full Council 10<sup>th</sup> October at 7.30pm in the Kier suite, F and GP 26<sup>th</sup> September  
Planning meetings 7pm prior to all meetings.
74. **To resolve closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.  
i. Project Officer report- proposals for WI hall disposal.
75. To formally record the **time of closure** of the Parish Council Meeting