



NOTICE OF A MEETING OF GAMLINGAY PARISH COUNCIL

Dear Sir/Madam

Notice is hereby given that Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 13th June 2017 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 7th day of June 2017
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

22. Receive apologies for absence and to consider any applications for co-option
23. **To receive declarations of interest from councillors on items on the agenda:-**
 - 23.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 23.2 To grant any requests for dispensations as appropriate.
24. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a fifteen-minute Open Forum.
25. To approve and sign as a correct record the Minutes of the Meeting of 9th May 2017. note draft minutes of F&GP 23rd May 2017.
26. To consider Any Matters Arising from these minutes.i. To consider nominee for shareholder on GVC leisure. ii. To approve and confirm amendments to Standing Order 7b. and Financial Regulations 3.2, 5.2, 6.4 and 6.9.
27. **Correspondence from Local MP, District and County Councillors and Police reports-** i. Reports from Cllr Smith, and Cllr Kindersley (District and County representative) ii. Police – Panel meeting 15th June and Parish Council Conference 11th August. Parking – online reporting tool. iii. Neighbourhood Watch Scheme update – M Brown
28. **To receive reports on other Parish Council responsibilities and projects:-**
 - 28.1 **Community Buildings**
 - i. WI Hall – Sunshine Pre School rent arrears update
 - ii. Old Methodist Chapel –roof survey report
 - iii. Eco Hub – query and response re maintenance
 - 28.2 **Recreational Spaces**
 - i. The Butts Playground and recreation field – quotation for maintenance works.
 - ii. Northfield Close – new tree planting – complaints and dog fouling report.
 - iii. Millbridge Meadows Park – to receive a report on Friends of Millbridge Meadows
 - iv. Cinques – request for strimmer purchase (groundsman).
 - 28.3 **Cemeteries and Churchyards**
 - i. **St Mary's Field cemetery** – plantain spraying completion. Signage update.
 - ii. Stocks Lane Cemetery shed- completion of works
 - 28.4 **Library** – new Service Level Agreement



29. **Information and communications** i) Press releases - Greensand Country Gateway feature funding application and business Hub and NHW scheme.
30. **Community news**
 - i. Forward Gamlingay! – monthly report
 - ii. Neighbourhood Plan –Councillors Guide
 - iii. Application for tables at Village Show
31. **Financial**
 - i. To be approved- Cheques list BACS and Direct debit
 - ii. To approve the Annual Governance Statements and Annual Return
32. **South Cambridgeshire District Council**
 - 32.1 Planning Policy Monthly update- to note
 - 32.2 Community Transport Allocation – response from S106 officer
 - 32.3 Local Green Space policy- feedback from meeting attended 7.6.17 (KR).
 - 32.4 Wildflower enhancement scheme withdrawal notification
 - 32.5 Robinson Court – FAQ's and parking scheme
 - 32.6 Cabinet and Parish Council Liaison meeting 27th June
33. **Cambridgeshire County Council**
 - 33.1 **Highways**
 - i. Scheme drawings Drove road footpath
 - ii Church St parking improvements. Update.
 - iii. New permissive path to the woods – progress update
 - iv. Proposal from Gamlingay Gardening Club for planters at village entrances.
34. **Staffing and Councillor matters –i)** LCPAS training – Data protection and understanding planning. ii) Suggestion for Councillor surgeries iii. To review risk assessment areas and appoint additional councillor volunteers
35. **General Correspondence** –i.. Seafarers UK – Merchant Navy Day
36. **Items for the next agenda –**
37. **To note the dates of the next Parish Council and Committee meetings**
Full Council July 11th at 7.30pm in the Kier suite, F and GP 27th June
Planning meetings 7pm prior to all meetings.
38. **To resolve closure of Meeting.** In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
 - i. Project Officer reports - confidential
39. To formally record the **time of closure** of the Parish Council Meeting