

**Minutes of a Full Council Meeting of Gamlingay Parish Council held at the Kier Suite, Eco Hub, Stocks Lane, on Tuesday 8<sup>th</sup> November 2016 at 7.30pm.**

Present: Present: Councillors J Wright, T Gurney, G Burne, S Hemming, T Goss, S Groom, P Webb and M Brown. District and County Councillors B Smith and S Kindersley. Special Constable Floyd Matthews  
Clerks K Rayner and L Bacon and 2 members of the public

108. *Resolved* to receive **apologies** for absence from J McGeady and C Sale (unwell), C Smith and D Finnigan (other commitments) and to accept the resignation of Councillor R Spurling. Clerks to write to R Spurling to thank him for his service on the Council.
109. To receive **declarations of interest** from councillors on items on the agenda:- S Groom pecuniary as employee of the Eco Hub (item 113 and 117.1) and non pecuniary as trustee of Forward Gamlingay (item 115)..
- 109.1 To receive written requests for dispensations for disc losable pecuniary interests. None.
- 109.2 To grant any requests for dispensations as appropriate.
110. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum. None.
111. *Resolved* to **approve and sign as a correct record the meeting minutes** the Full Council meeting of 11<sup>th</sup> October 2016, and note draft minutes of F&GP 25<sup>th</sup> October for information.
112. To consider Any **Matters Arising** from these minutes. i. Section 104 agreement and grant of easement relating to Millbrook Meadows/Station Rd – *Resolved* to sign. ii. Xmas lights – confirmation of date and time for switch on, Dec 3<sup>rd</sup> at 5pm, volunteers to help requested.
113. History of relationship between Gamlingay Community Centre and Gamlingay Parish Council – presentation by Ian Parker (Trustee and Treasurer GCC). Mr Parker outlined the historical and ongoing legal and financial relationship between the two parties, how this is monitored and the documentation involved.
114. **Police** – i. To introduce new Gamlingay Special Constable Floyd Matthews. Constable Matthews has already undertaken some speed checks at the Iron Church crossroads and caught vehicles exceeding the speed limit, all drivers to date from outside Gamlingay. He volunteers as a Special for 60 hours per month and will endeavor to come to Gamlingay at different times and days. He outlined crime statistics, which have fallen overall compared to last year with 31 reported over 3 months. ii. Command area meetings report. Noted.
115. **Monthly round up from village groups-** i. Forward Gamlingay! Meeting with Stratton to improve access to 16+ to focus on support needs. "Kick Start" pilot scheme project will provide scooters to hire locally for those needing to access training or work, with all servicing, training and maintenance costs covered. ii. GEAG. No representative.
116. **District and County Councillors reports-** Cllr Smith, and Cllr Kindersley (District and County representative). Monthly drop in sessions have not been supported. Robinson Court planning is approved and hopefully work will commence in Spring. Wild flower verges will be cut in the first week of December. From 2018 Gamlingay will become a one member ward following the Boundary Commission Report. Next week will see a vote on Devolution which may accept the idea of a Mayor. SCDC Housing Officer requests the PC contribute towards a welcome pack for new tenants giving details of services locally. Chief Executive Jean Hunter has resigned from SCDC. Councillors attend the

Avenalls Way coffee morning once a month to listen to residents views. TG asked if County liaise with CBC regarding buses as those serving Potton are being cut which will affect Gamlingay. SK is trying to find out more. Demand Responsive Transport is proving unsustainable in Gamlingay and will likely be cut. Next County budget will be very tight. SCDC is dealing with an influx of large scale planning applications which are difficult to assess as there is no local plan in place giving policy grounds for refusal and there is a shortage of housing to address. SK had a very pleasing tour of GVC recently. SK has grave concerns about failings in the Integrated Care Service for Gamlingay residents – particularly in relation to access to mental health professionals.

117. To receive reports on other Parish Council responsibilities and projects:-
- 117.1 **Community Buildings**
- i. Eco Hub – Concrete cubes fixing report. First fix failed as the cubes were moved subsequently. Fixed again yesterday.
  - ii. WI Hall – quotation for moss removal. Not provided – advised instead to leave in situ unless the roof is leaking as tiles contain asbestos and removal of all moss will be costly and complicated.
  - iii. Old Methodist Chapel – quotation for re-roofing. Not yet received.
- 117.2 **Recreational Spaces**
- i. Recreation field and playground – progress of equipment repair. Climbing frame – Kompan had sent incorrect fittings, photos and more detail provided and correct ones on order. Painting of toddler climbing frame and big slide steps and resurfacing under big swings will take place prior to next ROSPA inspection.
  - ii. Cinques – future management plan and progress with renewal of lease. F and GP considered future maintenance responsibilities for the PC and a plan has now been sent to the WT for approval. Lease should progress now and outstanding legal cost invoice is being dealt with by WT.
  - iii. Millbrook Meadows. Management areas plan and update on contractor's management of thickets. Noted central thickets (yellow on plan) have been reduced in width to inside original fencing but not reduced in height. Friends group may want to recommend further works – JW to do walk around with BS shortly.
- 117.3 **Cemeteries and Churchyards**
- i. Notification of first burial in main section on 9<sup>th</sup> November. Noted. Rules and regulations booklet now produced and circulated. Will be on next agenda for formal adoption.
  - ii. Arrangements for Remembrance Day parade. Noted A Foster to represent GPC this year and lay a wreath.
- 117.4 **Neighbourhood Plan** –i. Returns update. Over 200 paper copies returned. 300 would represent 17%, well above average of 5-6%. ii. Quotations for analysis. Bedford Borough Council cannot do this, others being sourced.
- 117.5 **Library** – latest visitor figures. Will be circulated by email.
- 117.6 **Project Officer report-** (BS)
118. **Information and communications** i. Publications committee – 24<sup>th</sup> November. Ideas for quarterly submission to Gazette – Cemetery rules and regulations, Civic Trust nomination, Christmas lights. ii. New Website – progress. Now being built to agreed template. Should progress more this week.
119. **Financial**
- i. *Resolved* to approve- Cheques list BACS and Direct debits
120. **Risk Assessment** – *Resolved* to readopt overall policy noting inclusions recommended by consultation committee. TG and PW agreed to volunteer to undertake quarterly reports for certain areas of the village. TG will be using SCDC road sweeper tomorrow in the village.

121. **South Cambridgeshire District Council**
- 121.1 Planning matters
- i. Planning training programme. Noted. Councillors to let Clerks know if they want to attend.
- ii. S/2367/16/OL Outline application for the development of up to 29 dwellings on land south of West Rd – to receive recommendation from Planning Committee and resolve recommendation to SCDC.  
*Resolved* – To refuse the application. Authorise Clerk to make detailed response based on the discussions and recommendations made at the Planning Committee and S106 Committee. Members of GPC will attend the SCDC Planning Committee meeting that considers the application.
122. **Cambridgeshire County Council**
- 122.1 Highways
- i. Drove Rd - update on road improvements. 50mph – consultation now complete and signage should be installed soon.
- ii Footpath request Everton Road the Heath. An LHI application will be submitted once specification and quotations are received. Residents understand they will be responsible for maintenance if the path is not made up to County adoption standards.
- iii Church St parking improvements update. County Highways officer is meeting contractors on site this week to cost up the plan. Pavements likely to need more extensive work than is provided for in current specification – the cost of this may be prohibitive. Bringing the Emplins access road to an adoptable standard will require widening and core sampling. Two quotes requested – full adoptable standard and “reasonable standard” taking into account restricted through traffic movements as car park access only.
- iv. Highways England – A428 improvements forum invitation. GB can attend if evening meetings.
- v. Gritting routes – information for winter season. Noted.
123. Community Fibre Partnership – request for Parish Council to be legal entity for application. Local resident has coordinated efforts to pool vouchers to enable community purchase of BT open reach cabinet to provide enhanced broadband to 60+ properties. Councillors congratulated her on this achievement and *resolved* to be the legal entity for the contract with BT as requested.
124. **Staffing and Councillor** – Staffing committee meeting rescheduled to 14<sup>th</sup> Nov at 11.30am.
125. **General Correspondence** – Noted available in the office
126. **Items for the next agenda** – Precept 2017-18. Noted that the first draft of the budget will incorporate all the projects/plans that have been raised during the year.
127. **Noted the dates of the next Parish Council and Committee meetings**  
F&GP (Precept meeting) Tues 22<sup>nd</sup> November 2016 at 7.30pm  
Full Council 13<sup>th</sup> December 2016  
Planning meetings 7pm prior to all meetings.
128. *Resolved* closure of Meeting. In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16, it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.  
i. Noted S106 meeting minutes 7<sup>th</sup> November.
129. To formally record the **time of closure** of the Parish Council Meeting at 10pm.

Signed..... Dated.....