



GAMLINGAY PARISH COUNCIL

NOTICE OF THE FULL COUNCIL MEETING OF THE PARISH COUNCIL

Dear Sir/Madam

Notice is hereby given that a Full Council Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 13th December 2016 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 7th Day of December 2016
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

130. To receive **apologies** for absence and resignation of Councillor S Hemmings.
131. To receive **declarations of interest** from councillors on items on the agenda:-
 - 131.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 131.2 To grant any requests for dispensations as appropriate.
132. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum.
133. To **approve and sign as a correct record the meeting minutes** the Full Council meeting of 8th November 2016, and note draft minutes of F&GP 22nd November for information.
134. To consider Any **Matters Arising** from these minutes. i. Rental rates-2017-Eco Hub response ii. Deferral of S/2367/16/OL-West Rd –further consultation on new information.
135. **Monthly round up from village groups-** i. Forward Gamlingay! ii.GEAG
136. **District and County Councillors and police reports-** Cllr Smith, and Cllr Kindersley (District and County representative), Floyd Matthews (Special).
137. To **receive reports on other** Parish Council responsibilities and projects:-
 - 137.1 **Community Buildings**
 - i. Eco Hub –no issues
 - ii. WI Hall – management group meeting minutes, feedback and press release
 - iii. Old Methodist Chapel –no issues
 - 137.2 **Recreational Spaces**
 - i. Recreation field and playground – progress of equipment repair
 - ii. Cinques –
 - iii. Millbrook Meadows-Additional works-report
 - iv. Northfield Close-resident request to resolve matter of criminal damage to trees and shrubs, to consider residents suggestions for alternative location.
 - 137.3 **Cemeteries and Churchyards**
 - i. Agreement to Design Guidance booklet-St Mary's Field Cemetery (Cemetery Regulations)
 - ii. PCC- St Mary's churchyard-weeds and paths issue



- 137.4 **Neighbourhood Plan** –i. Response rate and analysis update
- 137.5 **Library** – latest visitor figures
- 137.6 **Project Officer report-** (BS)
- 138. **Information and communications** i. Publications committee –additional report- Christmas Lights, ii. Letter from resident- publications protocol. iii. New Website – progress
- 139. **Financial**
 - i. To be approved- Cheques list BACS and Direct debits
 - ii. Precept 2017/18- Resolution to approve version 2 including staffing matters.
- 140. **Risk Assessment** – Quarterly report-updated responsibilities list for information
- 141. **South Cambridgeshire District Council**
- 141.1 Community Asset Registration -Application submitted for the First School field
- 141.2 Village Hero Award- Youth initiative- application submitted
- 141.3 Development Framework- Local Greenspace Policy- supporting documentation submitted for The Lupin Field

- 142. **Cambridgeshire County Council**
- 142.1 Highways
 - i. Drove Rd - update on road improvements
 - ii LHI application submission (2017/18)- Footway, Everton Rd, The Heath
 - iii Church St parking improvements update
 - iv. HGV Covenant-local haulage firm route agreements-for information
 - v. Green End traffic speeds- complaint from resident
 - vi. Road closure, Gamlingay Rd, Potton-30 Jan 2017-19 March 2017
 - vii. Motorbikes-complaint- quarry off Potton Rd,Gamlingay

- 143. **Staffing and Councillor** – a)Training feedback (PW/MB),b) ROSPA training details c) Staffing Committee minutes for information only.
- 144. **General Correspondence** – Available in the office , W heatsheaf reopening (facebook message)
- 145. **Items for the next agenda** – Website

- 146. **To note the dates of the next Parish Council and Committee meetings**
 - F&GP Tues 24th January 2017 at 7.30pm
 - Full Council 10th January 2017
 - Planning meetings 7pm prior to all meetings.

- 147. To formally record the **time of closure** of the Parish Council Meeting

CHRISTMAS RERESHMENTS SERVED AFTER THE MEETING