



GAMLINGAY PARISH COUNCIL

NOTICE OF THE FULL COUNCIL MEETING OF THE PARISH COUNCIL

Dear Sir/Madam

Notice is hereby given that a Full Council Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 13th September 2016 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 7th Day of September 2016
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

63. To receive **apologies** for absence and resignation of Cllr B Perry.
64. To receive **declarations of interest** from councillors on items on the agenda:-
 - 64.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 64.2 To grant any requests for dispensations as appropriate.
65. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum.
66. To **approve and sign as a correct record the meeting minutes** the Full Council meeting of 12th July 2016, and note draft minutes of F&GP 26th July for information.
67. To consider Any **Matters Arising** from these minutes.
68. Receive a request for Co-Option to Council-Mr. Peter Webb

69. **Monthly round up from village groups-** i. Forward Gamlingay (BS) ii.GEAG
70. **District and County Councillors reports-** Cllr Smith, and Cllr Kindersley (District and County representative)

71. To **receive reports from other initiatives** involving the Parish:-
 - 71.1 **Cinques Common-** i. Works report (verbal). Press release. Future management plan. BT – consultation on removal of phone box.
 - 71.2 **The Butts –** i. Wall replacement- latest
 - 71.3 **Old Methodist Chapel/WI hall –**i.OMC- roof works completed, lighting works report. ii.WI. Hall- external painting and lighting works completed. Asbestos - response to Ofsted query for information, Face Book post, response and press release. Management group agenda.
 - 71.4 **Church Street Parking improvements–** Latest.
 - 71.5 **Station Rd 20mph Zone-** implementation report
 - 71.6 **Neighbourhood Plan –**i. Village Show, update and costs report to note
 - 71.7 **Cemetery & Churchyards –i). St Mary’s Field cemetery-** i. Article and summary of project (SLCC Magazine November 2016).ii. Site visit to Stocks Lane-summary and discussion on memorial shape design and materials (burial and Cremated Remains



- Sections) iii. Relocation of War Memorial – report; iv. Cemetery shed roof replacement-latest .
- 71.8 **Library** – latest visitor figures
- 71.9 **Project Officer report-** (BS)
72. **Information and communications** i. Publications committee minutes & report amendments to the Public, Press and Media Policy ii. New Website and app – progress. iii. Gazette - quarterly submission for October edition.
73. **Financial** i. To be approved- Cheques list BACS and Direct debits ii. Employer Valuation Questionnaire for completion.
74. **Recreation Spaces-i. Millbridge Brook Meadows-** proposals for new water features (BRCC) ii. Footpath to Gamlingay Wood- correspondence to note, iii. Grass cutting- maps for clarification. iv. Chapelfield grass cutting regime- agreed cutting route, and resident concern to note.v. Football club – proposal to include new movable goals under Council insurance policy and option for football club to install gate in tennis court to secure. Vi. Quotes for work to tree on recreation field for consideration.
75. **South Cambridgeshire District Council-i)** Planning Policy monthly Update., ii. S.106 meeting- minutes to note. iii. Bin lift requirements Summer-request. Iv. SCDC Devolution Seminar 20th September – volunteer to attend (Melbourn).
76. **Cambridgeshire County Council and Highways**
 i). Drove Rd - White lining 19th August and update on road improvements
 ii) Footpath request Everton Road the Heath – site visit and actions.
 iii) Highways volunteering scheme-detail
 iv) LHI Improvement Funding 2017/18- schemes for submission by 30th November 2016
 v) Flood awareness questionnaire and suggestion of volunteer group.
77. **Police** – Vacancy- Special, other matters
78. **Post Office-** update on scheduled closure and works
79. **Staffing and Councillor matters** - i. Annual Leave- Clerks, ii. Staffing Meeting- November (tba) iii. Training- Understanding Planning-bespoke course (LAPAS)
80. **General Correspondence** – Available in the office. OFSTED report-GVC to note. Potton Town Council – invite to Annual Civic Service.
81. **Items for the next agenda**
82. **To note the dates of the next Parish Council and Committee meetings**

 October 11th Full Council 2016 7.30pm
 F&GP Tues 27th September 2016 at 7.30pm
 Planning meetings 7pm prior to all meetings.
83. To resolve closure of Meeting. In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
 i. Report on village open spaces and recommendations for protection.
84. To formally record the **time of closure** of the Parish Council Meeting