



GAMLINGAY PARISH COUNCIL

NOTICE OF THE FULL COUNCIL MEETING OF THE PARISH COUNCIL

Dear Sir/Madam

Notice is hereby given that a Full Council Meeting of **Gamlingay Parish Council** will be held at the Kier Suite, Eco Hub, Stocks Lane, on **Tuesday 11th October 2016 at 7.30pm**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 5th Day of October 2016
Mrs. K F Rayner /Mrs L Bacon
Clerks

BUSINESS TO BE TRANSACTED

85. To receive **apologies** for absence
86. To receive **declarations of interest** from councillors on items on the agenda:-
 - 86.1 To receive written requests for dispensations for disc losable pecuniary interests.
 - 86.2 To grant any requests for dispensations as appropriate.
87. To receive any **representations from Members of the Public and Press** relating to items of business on this agenda during a ten minute Open Forum.
88. To **approve and sign as a correct record the meeting minutes** the Full Council meeting of 13th September 2016, and note draft minutes of F&GP 27th September for information.
89. To consider Any **Matters Arising** from these minutes. i. Section 104 agreement with Kier for resolution. li. Agreement from Football Club to proposal regarding movable goal posts
90. Receive a request for Co-Option to Council
91. **Monthly round up from village groups-** i. Forward Gamlingay – Confirmation of support for business app project (BS) ii. GEAG
92. **District and County Councillors reports-** Cllr Smith, and Cllr Kindersley (District and County representative)
93. To **receive reports from other initiatives** involving the Parish:-
 - 93.1 **Cinques Common-** i. Works report. li. Letter from resident regarding fencing
 - 93.2 **The Butts –** i. Wall replacement- latest
 - 93.3 **Old Methodist Chapel/WI hall** i. OMC minutes 21st September
 - 93.4 **Church Street Parking improvements–** Latest.
 - 93.5 **Christmas Lights 2016 –** to discuss dates and plan for switch on.
 - 93.6 **Neighbourhood Plan –**i. Survey brief ii. Update on responses to questionnaires
 - 93.7 **Cemetery & Churchyards –i). St Mary's Field cemetery-** i. Relocation of War Memorial – report and arrangements for Remembrance Service (Sunday 13th November) ; ii. Cemetery shed roof replacement-latest .
- 93.8 **Library –** latest visitor figures
- 93.9 **Project Officer report-** (BS)



94. **Information and communications** i. Publications committee – date of next meeting (quarterly submission due Dec 1 for Jan Gazette issue) ii. New Website – progress.
95. **Financial**
 - i. To be approved- Cheques list BACS and Direct debits
 - ii. To receive the Annual Return on completion of external audit and consider any matters raised.
96. **Risk Assessment** – to request volunteers to complete quarterly checks on assets.
97. **Recreation Spaces-i. Millbridge Brook Meadows-** .i. Football club – quotation for improvement works and recommendation (from contractor) that this is added to the annual programme.
98. **South Cambridgeshire District Council**
 - 98.1 Planning matters
 - i Planning Policy monthly Update
 - ii. Section 106 Pre School Provision – Planning meeting outcome (5th October 2016)
 - iii. West Road – new application protocol and date/arrangements for public meeting
 - 98.2 Other SCDC items
 - i. Contact numbers for information
99. **Cambridgeshire County Council**
 - 99.1 Highways
 - i. Drove Rd - update on road improvements
 - ii Footpath request Everton Road the Heath
 - iii Community gritting scheme 2016-17 – volunteers
 - iv. Tree removal request and response – Northfield Close
 - 99.2 Other CCC items
 - i. Electoral review – final recommendations
 - ii. Contact numbers for information
100. **Police** – i. Panel Meeting 18th October. li. New local Policing priorities structure. lii. To introduce new Gamlingay Special Constable Floyd Matthews.
101. **Post Office-** update on scheduled closure and works
102. **Staffing and Councillor** – Staffing committee meeting 16th Nov 10am.
103. **General Correspondence** – Available in the office
104. **Items for the next agenda**
105. **To note the dates of the next Parish Council and Committee meetings**

Public meeting West Road Planning application Tuesday 18th October 7pm.
November 8th Full Council 2016 7.30pm
F&GP (Precept meeting) Tues 22nd November 2016 at 7.30pm
Planning meetings 7pm prior to all meetings.
106. To resolve closure of Meeting. In accordance with section 1(2) of the Public bodies (admission to meetings) Act 1960 in view of the confidential nature of the business to be transacted at item 16. it is advisable in the public interest that the public and press are temporarily excluded from the meeting and asked to withdraw.
 - i. Report on consultation committee 10th October – minutes to F and GP.
107. To formally record the **time of closure** of the Parish Council Meeting