



GAMLINGAY PARISH COUNCIL

This meeting may be filmed¹

Dear Sir/Madam

Notice is hereby given that a **Meeting of the Finance and General Purposes Committee** will be held at the **Eco Hub, Stocks Lane, Gamlingay** on **Tuesday 28th February 2017 at 7.45pm**. All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder: -

Dated this 22nd Day of February 2017
Mrs. K Rayner /Mrs L Bacon - Clerks

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence
2. To receive declarations of interest from councillors on items on the agenda.
- 2.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 2.2 To grant any requests for dispensations as appropriate.
3. **To resolve** to approve and sign the Minutes of the F&GP meeting held 24th January 2017 and to note the Full Council minutes of 14th February 2017 and to consider any matters arising. i. Employers contributions - pension information ii. updated Annual Investment Strategy iii. Annual grass cutting contract review notes
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum.
5. **Finance:**
 - 5.1 **To resolve** to approve the following:
 - i. Payments required
 - ii. Bank reconciliation Dec 2016 and Jan 17
 - 5.2 To consider grant applications received
 - 5.3 To note interim internal audit visit 24th Feb 17.
6. **General purpose**
 - 6.1 Recreation spaces/community buildings
 - i. Cinques – response from Wildlife Trust to suggested new lease arrangements
 - ii. Millbrook meadows – Risk assessment report
 - iii. Butts playground – progress report on landscaping works. Tree issue, vandalism and broken drain cover – actions taken.
 - iv. Old Methodist Chapel – minutes of management group meeting
 - v. WI hall – minutes of management group meeting.
 - vi. Cemeteries and churchyards i. memorial bench requests x 2 ii. New path St Mary's – specification, costs and funding ideas.iii. St Mary's churchyard – to comment on proposals for improvements iv. War memorial – invitation to comment on proposed listing
 - v. Boundary treatments St Mary's cemetery – suggestions from adjacent landowner.
 - vii. Eco Hub - i. Plaza – information on liability for outdoor events.ii. Minutes of PCLC on 23rd January. iii. Snagging – completion of phase 2 and retention release.
 - 6.2 Highways
 - i. Church St Parking scheme – update on progress and funding
 - ii. County Council – Drove road safety improvements update
 - iii. Speedwatch – notification of new coordinator.

¹ Further information available at www.gamlingay-pc.gov.uk



- 6.3 Neighbourhood Plan update i. Policy training ii. Task and finish group ii. Single dwellings in open countryside (planning committee).
- 6.4 Risk Assessment
 - i. To receive any reports (due quarterly Jan/April/July and Oct)
- 6.5 Publications and communications
 - i. Minutes of Publications Committee meeting 24th Jan 17
 - ii. New website – training update and official launch date
 - iii. Annual Parish Meeting – suggestions for topics
7. Staff and Councillor matters.
 - i. Invitation from Cambridgeshire Pension fund for an employer representative.
 - ii. Staffing meeting 27th Feb – verbal update.
8. Routine Correspondence – available in the office. E-cops notification of community safety day March 18th at SCDC and dates of Neighbourhood Panel meetings.
9. Items for the next meeting
10. Dates of next meetings: -Planning and Full Council Tuesday 14th March 2017, F and GP 28th March 2017.
11. Record Closure time of meeting