



GAMLINGAY PARISH COUNCIL

This meeting may be filmed¹

Dear Sir/Madam

Notice is hereby given that a **Meeting of the Finance and General Purposes Committee** will be held at the **Eco Hub, Stocks Lane, Gamlingay** on **Tuesday 24th January 2017 at 7.30pm**. All members of this Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder:-

Dated this 18th Day of January 2017
Mrs. K Rayner /Mrs L Bacon - Clerks

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence
2. To receive declarations of interest from councillors on items on the agenda.
- 2.1 To receive written requests for dispensations for disc losable pecuniary interests (if any)
- 2.2 To grant any requests for dispensations as appropriate.
3. **To resolve** to approve and sign the Minutes of the F&GP meeting held 22nd November 2016 and to note the Full Council minutes of 10th January 2017 and Consultation Committee 10th October 2016 and to consider any matters arising. i. Thanks from Citizens Advice, Royal British Legion and Blythe Way Bingo club for grant awards. ii. Legal advice relating to collection of unpaid invoices.
4. To receive any representations from Members of the Public and Press relating to items of business on this agenda during a ten-minute Open Forum.
5. **Finance:**
 - 5.1 **To resolve** to approve the following:
 - i. Payments required
 - ii. Bank reconciliation Oct, Nov and Dec 2016
 - 5.2 To review Annual Investment Strategy
 - 5.3 To amend bank signatories
 - 5.4 To consider purchase/trial of new accounting software
 - 5.5. To review budget – quarter 3.
 - 5.6 To note draft funding strategy statement for LGPS (pension fund).
 - 5.7. To note NALC press release regarding appointment of external auditors.
6. **General purpose**
 - 6.1 Recreation spaces/community buildings
 - i. Cinques – response from Wildlife Trust to suggested new lease arrangements
 - ii. Millbrook meadows – report on snapped sapling (vandalism) and actions taken.
 - iii. To consider proposal of new service from SCDC – tree health and safety.
 - iv. Old Methodist Chapel – date for management group meeting
 - v. WI hall – responses to press release. Bookings.
 - vi. Proposed relocation of bench outside Post Office
 - vii. To note signage installed in new cemetery
 - viii. Eco Hub -a. PCLC meeting 23.1.17 – verbal update. b.Plaza – to consider requests for hire for outside play (Players) and hog roast (private event).
 - ix. Butts playground and recreation field – wall progress and update on dates for painting and resurfacing work.
 - 6.2 Highways

¹ Further information available at www.gamlingay-pc.gov.uk



- i. Church St Parking scheme –update on core sampling.
 - ii. County Council – LANTRA traffic management course.
 - iii. Neighbourhood Plan update
- 6.3 Risk Assessment
- i. Cemeteries and Churchyards Jan (GB)
 - ii. Health and Safety policy review, training notes LCPAS Nov 16
- 6.4 Publications and communications
- i. Dates for publications committee meetings.
 - ii. New website update
7. Staff and Councillor matters.
- i. To note national salary award to be implemented from 1.4.17
8. Routine Correspondence – available in the office.
9. Items for the next meeting – grant applications.
10. Dates of next meetings: -Planning and Full Council Tuesday 14th February 2017, F and GP 28th February 2017.
11. Record Closure time of meeting